

## ADVISORY BODY ANNUAL REPORT

Advisory Body Name:	
Advisory Body Meeting Time/Location:	
Chair (during the reporting period):	
Staff Person (during the reporting period):	
Reporting Period:	
I. Activities	(estimated response length: 1/2 page)
Describe the activities for the past year include	
collaborations, etc.	
II. Accomplishments	(estimated response length: 1/2 page)
	ar, particularly in reference to your work plan and
objectives.	m, purticularly in rejevence to your work plan and
objectives.	

III. Attendance/Representation	(estimated response length: 1/4 page)
Describe your membership in terms of seat v	vacancies, diversity, level of participation, and
frequency of achieving a quorum at meeting.	S.
IV. Training/Certification	(estimated response length: 1/4 page
_	conducted, and any certifications received, either as a
	members. NOTE: Please forward copies of any
training certifications to the Clerk of the Bod	ara.
V. Proposed Work Plan/Objectives for Next	Year (estimated response length: 1/2 page
	uding specific objectives to be achieved in the
	uding specific objectives to be denieved in the
upcoming year.	