

Application Form

Profile

Raven Williams
First Name Middle Initial Last Name

[Redacted] Suite or Apt
Home Address
[Redacted] [Redacted]
City State Postal Code

[Redacted]
Primary Phone

[Redacted]
Email Address

District Locator Tool

Resident of Supervisorial District:

☒ District 1

Marin County Sr. Department Analyst
Employer Job Title

Length of Employment

6 Years

Do you work in Contra Costa County?

☐ Yes ☒ No

If Yes, in which District do you work?

How long have you lived or worked in Contra Costa County?

6 years

Are you a veteran of the U.S. Armed Forces?

☐ Yes ☒ No

Board and Interest

Which Boards would you like to apply for?

Economic Opportunity Council: Submitted

Seat Name

Committee

Have you ever attended a meeting of the advisory board for which you are applying?

☐ Yes ☒ No

If Yes, how many meetings have you attended?

Education

Select the option that applies to your high school education *

☒ High School Diploma

College/ University A

Name of College Attended

UC Santa Cruz

Degree Type / Course of Study / Major

Sociology/Politics

Degree Awarded?

☒ Yes ☐ No

College/ University B

Name of College Attended

CSU Dominguez Hills

Degree Type / Course of Study / Major

Masters Public Administration

Degree Awarded?

☒ Yes ☐ No

College/ University C

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☐ No

Other Trainings & Occupational Licenses**Other Training A**

N/A

Certificate Awarded for Training?

☐ Yes ☒ No

Other Training B

N/A

Certificate Awarded for Training?

☐ Yes ☒ No

Occupational Licenses Completed:

N/A

Qualifications and Volunteer Experience

Please explain why you would like to serve on this particular board, committee, or commission.

I have a personal interest in all four boards for which I am applying. I have wanted to make a meaningful and effective impact within my community outside of the public servitude I currently participate in by proxy of my job. Working in Marin has helped me see the value of becoming an active member in the community, and one way I to effect change within the community is by way of Board participation and advisory. Our community is as strong and prosperous as the supporting public services. In particular the IHSS Public Authority board interests me because I have previously worked as a Program Coordinator for the IHSS program in Marin, and given the recent legislative changes I believe we can restore and uphold the effectiveness of a program that benefits so many vulnerable community members. To that affect, I have also taken interest in the three other committee's mentioned above (Economic Opportunity Council, TCAB, and the Equil Opportunity Council).

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

My public service career has spanned various public facing programs in two completely different types of County's over the past 11 years and I have a passion for servicing my community beyond my day job. I possess extensive experience as a results-driven senior analyst with a track record of guiding high-impact public programs from concept through implementation. I am experienced and specialize in policy development, legislative analysis, and funding strategy. I am devoted to bringing a deep expertise in strategic analysis, stakeholder engagement, and systems improvement to support effective, equitable, and compliant public services.

Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

☒ Yes ☐ No

Do you have any obligations that might affect your attendance at scheduled meetings?

☐ Yes ☒ No

If Yes, please explain:

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

☐ Yes ☒ No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

List any volunteer or community experience, including any advisory boards on which you have served.

I have previously served on the Board of the Mendocino County Pride Alliance, where I collaborated with other team members to coordinate special events to proactively educate the public concerning LGBTQ culture, facilitate project management, and conduct continuous research of various resources that could support development within the community.

Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

☒ I Agree

Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
 - (1) Mother, father, son, and daughter;
 - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
 - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 - (4) Registered domestic partner, pursuant to California Family Code section 297;
 - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
 - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

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OBJECTIVE:

Results-driven senior analyst with a track record of guiding high-impact public programs from concept through implementation. Experienced and specializing in policy development, legislative analysis, and funding strategy. Brings deep expertise in strategic analysis, stakeholder engagement, and systems improvement to support effective, equitable, and compliant public services.

PROFESSIONAL EXPERIENCE:

Senior Department Analyst

Marin County Department of Public Works, San Rafael, CA August 2024-Present

- Lead high-level analytical studies and strategic initiatives impacting departmental and countywide programs, services, and policy direction, supporting executive and management decision-making.
- Advise leadership on strategic planning, program development, and implementation of innovative services addressing evolving community and organizational needs.
- Develop, revise, and implement policies, procedures, and operational frameworks; design and deliver training on new and updated policies and standard practices.
- Serve as project lead for professional, technical, and administrative staff; coordinate cross-functional teams, committees, and workgroups to meet program objectives.
- Conduct policy and legislative analysis to assess operational, fiscal, and organizational impacts; presented findings and recommendations to leadership and stakeholders.
- Collaborate with peers on efforts to utilize funding strategies and grants by researching opportunities and ensuring compliance with county, state, and federal requirements.
- Manage contracts and agreements, including review of bid proposals, negotiation, monitoring performance, and ensuring programmatic, fiscal, and regulatory compliance.

Senior Program Coordinator

Marin County Health and Human Services, San Rafael, CA January 2020-August 2024

- Work collaboratively with Adult Protective Services and In-Home Supportive Services Public Authority to develop efficient and effective operations that promote teamwork, accountability, and high-quality services to an aging population and persons with disabilities.

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- Represent the Adult and Aging Services Department at Administrative Law Hearings, crossover meetings and conferences with representatives of State and Federal agencies, local public and private agencies, and community partners.
- Provide leadership in leading a team of program accountants to maintain regulatory compliance and implement programmatic workflow.
- Develop recommendations and written policies through federal regulation research, analysis, and legislative implementation.
- Demonstrate success in leading the end-to-end development and launch of innovative streamlined programmatic workflows and curated website content for public health programs that adhere to regulatory and compliance standards.
- Plan and implement results-based accountability and performance measures to assist in building performance accountability at the program and population level to better understand if our community is better off as a result of our public administrated services and programs.

Senior Program Analyst

Mendocino County Health and Human Services Agency, Ukiah, CA. January 2016- January 2020

- Led policy development and review for a Medicaid-funded healthcare program, ensuring alignment with state and federal regulations.
- Conducted comprehensive research and analyzed program regulations to maintain compliance, addressing evolving program needs, opportunities, and risks.
- Managed extensive caseload statistics and demographics countywide of over 2,300 patients, supporting data-driven decision-making and policy implementation.
- Prepared and delivered specialized training and recommendations for pivotal projects and staff advancement.

Program Analyst I/II

Mendocino County Health and Human Services Agency, Ukiah, CA. January 2015- January 2016

- Developed written recommendations for program regulatory compliance and protocol taught to developing staff.
- Performed due diligence searches and tracked data for families in a densely populated rural county with over 95,000 residents, ensuring accuracy and completeness of demographic data.
- Track and generate comprehensive program statistics and reports, complying with Federal mandates.

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EDUCATION:

Master of Public Administration/Healthcare

Administration California State University, Dominguez

Hills

- Relevant coursework in program and business management, strategic planning, and data management

Bachelor of Arts, Major: Sociology (Minor in Politics) University

of California, Santa Cruz, CA.

- Member of Black Student Union
- President of Student Government

VOLUNTEER WORK:

Performance Management & Quality Improvement

County of Marin Performance and Quality Improvement Council

- Govern the agency's quality program by overseeing the implementation of the performance management system and quality improvement plan (QI), specifically implementing, evaluating, and revising the QI plan; support individual QI and performance management projects; review performance data and reporting progress; and recommend next steps.

Facilitator

County of Marin Workforce Equity Champions April 2021-Present

- Build champions within Marin County of diverse employees throughout all Departments to support, promote and serve as agents of change to further our collective workforce, culture, goals and needs regarding equity, inclusion and belonging through group mediation and facilitation.

Participating Member

County of Marin African American Employees Association, January 2020-Present

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- Promote resourcing and creating true Diversity, Equity, Inclusion, and Belonging (DEIB) in a workplace with leadership at all levels using empowerment and engagement.
- Working collaboratively with the Chief Administrator Office (CAO) to implement company policies and practices that provide space for racial equity and promote professional advancement for all staff.

Non-Profit Board Member

Mendocino County Pride Alliance (non-profit), Ukiah, CA.

- Coordinate special events to proactively educate the public concerning LGBT culture.
- Facilitate project management.
- Conduct continuous research of various resources that could support development within the community.

SKILLS:

- Performance Analysis and Monitoring
- Strong Research Analysis (Qualitative and Quantitative)
- Stakeholder Engagement
- Cross-functional Team Collaboration
- Program Strategy and Development
- Advanced skills in Microsoft Office Suite
- Conflict Resolution and Coaching
- Results Based Accountability & Quality Improvement