



# CONTRA COSTA COUNTY

## Committee Meeting Minutes - Draft

### Head Start Policy Council

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Wednesday, June 17, 2026

6:00 PM 500 Ellinwood Way, Pleasant Hill | 1203 West  
10th St. Building D, Antioch | 300 S. 27th St,  
Richmond | Zoom:  
<https://cccouny-us.zoom.us/j/82379230789> |  
Meeting ID: 823 7923 0789

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Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions

**Gabriela Garibay, Policy Council Chair**, called the meeting to order at 6:17 PM

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

There were no public comments

3. Correspondence

[26-2590](#)

**Attachments:**

[09CH012839-03-00 - Office of Head Start Notice of Award FY26-27](#)  
[Head Start Notice of Award FY26-27 - Executive Summary Bilingual](#)

Tu'Liisa Miller, Policy Council Secretary, read out the correspondence from the Office of Start.

Notice of Award Fiscal Year 2026-2027

4. Parent Recognition of Staff

The following staff were recognized for going above and beyond in their work with the children and the families: Ms. Hamida Hoseny, Teacher at KinderCare LoneTree. Ms. Hoseny could not attend the meeting so her certificate has been sent to them to acknowledge their dedication to children and families.

5. ACTION: Review and Approval of May 20, 2026, Policy Council Minutes [26-2591](#)

**Attachments:** [Policy Council Meeting Minutes 5-20-2026 Draft](#)  
[Policy Council Meeting Minutes 5-20-2026 Draft Spanish](#)

The Policy Council meeting minutes from May 20, 2026, were reviewed, and no corrections were noted.

**A motion to approve was completed by Amy Mockoski and seconded by Kimberly Nieve.**

· The motion passed with 17 votes in favor. Nays: 0 Abstentions: No Vote: 1

Ayes: Montano, Coleman, Hernandez, Mockoski, Santana, Garcia, James, Hansen, Villalpando, Munoz, Ginochio, Garibay, Miller, Chayrez, Nieve, Nwankwo, Perez

No Vote: Williams

6. Administrative Reports (Program updates, Program Reports, and Fiscal Reports) [26-2592](#)

**Attachments:** [Administrative Reports - Bilingual](#)  
[Fiscal Reports - Bilingual](#)  
[Meals Nutrition Report - Bilingual](#)

**Sarah Reich, Director**, presented the Director's Report

**Amy Wells, Division Manager**, presented the Administrative Reports

**Darryl Davis, Administrative Services Assistant III**, presented the Fiscal Reports

7. Presentation: Review Procedural changes for compliance with AB495 [26-2593](#)

**Attachments:** [Assembly Bill 495 – The Family Preparedness Plan Presentation](#)

**Christina Castle-Barber, Division Manager**, presented The Family Preparedness Plan and reviewed the procedural changes for compliance with Assembly Bill 495.

8. Presentation: Small Steps, Big Impact [26-2594](#)

**Attachments:** [Presentation: Small Steps, Big Impact](#)

Monica De Vera, Administrative Services Assistant III & Emily Groth, Planner, presented Small Steps, Big Impact: Strengthening Family Health & and Children's Futures. Sustainability kits were provided to Policy Council Representatives following the presentation.

9. Subcommittee Reports

**Norma Chayrez, Vice-Chair** - reported on the Fiscal Subcommittee meeting, that all fiscal budgets for the program are on track.

**Norma Chayrez, Vice-Chair** - reported on the Program Services Subcommittee meeting, that they reviewed the AB495 and the changes that would be implemented at CSB.

## 10. Site Reports

**Claudia Nwankwo, YMCA Fairgrounds** - reported that the site is preparing for their graduation ceremony. One of their staff members is leaving after receiving a promotion to Site Director. The Center is increasing their number of rooms from 9 to 10.

**Shanie Hansen, KinderCare LoneTree** - reported they received summer T-Shirts and the site is incorporating a summer calendar with different activities every day.

**Sinthia Montano, Balboa** - reported painting of the center has begun and it's looking great. Windows are being replaced. Red curbs will be added to Jefferson and 57th St, near the crosswalk to improve visibility for the children. Teachers and staff are preparing for the end of the year celebration.

## 11. Announcements &amp; Sparkle Space

[26-2595](#)**Attachments:**[Sparkle Space](#)[Policy Council Agenda 6-17-2026 - Spanish](#)

**Ana Araujo, Comprehensive Services Manager**, provided the following announcements:

- There is a new QR Code for the Policy Council meeting materials, Araujo went over the process of accessing the materials through the County website.
- Friday Flyers will no longer be hosted on CSB Connect. Notification texts will no longer be sent out. Families will now receive the Flyer Packet via email.
- There will be no July Policy Council Meeting.
- The August Policy Council Meeting will only be held at our Pleasant Hill location in which we will hold our end of year celebration.

- Next Meetings:

- Program Services Subcommittee - 08/05/2026 @ 5PM
- Policy Council Executive Meeting - 08/05/2026 @ 6PM
- Fiscal Subcommittee - 08/19/2026 @ 5PM
- Policy Council Meeting - 08/19/2026 @ 6PM

**Sparkle Space**

- Video from sustainability presentation will be emailed to representatives

**Wellness Activity**

**The Policy Council Executive Team** lead the representatives in a wellness activity. Each representative wrote encouraging messages to their children on graduation caps.

## 12. Meeting Evaluation

**Pluses:**

- Held the meeting and made quorum

**Deltas:**

- N/A

The next meeting is currently scheduled for August 19, 2026.

Adjourn

The meeting adjourned at 7:30 PM

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 3068 Grant St, Concord, during normal business hours. Staff reports related to items on the agenda are also accessible online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Ana Araujo [aaaraujo@ehsd.cccounty.us](mailto:aaaraujo@ehsd.cccounty.us)

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