



# Contra Costa County Position Adjustment Resolution (PAR) Form

This form is to be completed for midyear Position Adjustment Requests, for consideration outside the County's annual budget development process, per Administrative Bulletin No. 400 Section IV.C

### I. DEPARTMENT REQUEST

Agency and Dept Name: CCA18 Health Services      Dept No(s). 7406      Org No(s). 6543  
Action Type: Reassign      Net FTE Change:      Proposed Effective Date: 03/12/2025

**Action Requested:**

Reassign Secretary-Advanced Level (J3TG) pos #15263, Assistant Director of Health Services pos #18050, and Pre-Hospital Care Coordinator pos # 16729 & 16550, and their incumbents, from Enterprise Fund 1 (Dept 0540, cost center 6543) to Emergency Medical Services (7406,7406).

Use an additional sheet for further explanation or comments.

**Fiscal Impact:**

Cost is within Department's Budget:  Yes  No

Total Annual Cost: \$ 1,084,658.67

Total this FY:

Net County Cost:

NCC this FY:

Source of Funding: Serv Area Em-1 Zone B

Gregory Fiorina      02/13/2025  
(for) Department Head      Date

Total One-Time Cost:

### II. COUNTY ADMINISTRATOR REVIEW

PAR No. 26419

**Comments:**

Released to HR for further study/review

Sarah Kennard      03/04/2025  
(for) County Administrator      Date

### III. HUMAN RESOURCES (HR) REVIEW/RECOMMENDATION

HR Recommendation(s): See Attachment A - HR Recommendation

Lauren Ludwig      03/17/2025  
(for) Director of Human Resources      Date

### IV. COUNTY ADMINISTRATOR APPROVAL

Approve HR Department Recommendation(s):  Yes       No       N/A

If No or N/A, CAO Recommendation(s):

BOS Approval Required:  Yes       No

Effective:  Day following Board Approval

Date: \_\_\_\_\_

\_\_\_\_\_  
(for) County Administrator      Date

### V. BOARD OF SUPERVISORS ACTION

Adjustment Resolution:  ADOPTED       OTHER ACTION: \_\_\_\_\_

Monica Nino, Clerk of the Board of Supervisors  
and County Administrator

By: Monica Nino  
Date: 4-01-2025