

CONTRA COSTA COUNTY

EMPLOYMENT & HUMAN SERVICES

*Building Brighter Futures Together*

# Childcare Program Update

January 16, 2024

Marla Stuart, MSW, PhD, EHSD Director and Head Start Executive Director

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# Outline

1. 2024-2028 Grant Application
2. 2022-2023 Program Information Report
3. Childcare Center Services
4. Budget
5. Monitoring
6. Region IX Communication
7. Current Events
8. Recommendation



HANDOUT ATTACHED

# 2024-2028 Grant Application

Solicitation Details  
Application Budget Readiness Update  
Other Application Readiness Update



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# Solicitation Details

- Grant Opportunity Forecast Updated: December 8, 2023
- OHS Community Meeting: January 10, 2024
- Estimated Post Date: January 24, 2024
- Estimated Application Due Date: March 26, 2024

# Application Budget Readiness Update

- 2024-2025 budget
  - Various models developed
- Constants
  - Increase capacity to provide comprehensive services
  - Uniform partnership rates
  - In-house cleaning program
  - 5% salary increases
- Initially Prioritize Expenditures
  - Maximize number of slots
  - Expand mental health services
  - Expanded hours

# Other Application Readiness Update

- Letters of Support
- Grant Writers
- Resumes
- RFP for Partners
- Narrative – Program Design
  - Goals and Objectives
  - Community Assessment
  - Organization Chart

# 2022-2023 Program Information Report

Federal Requirement  
Federal Enrollment  
Health Services  
Disabilities  
Teaching Staff



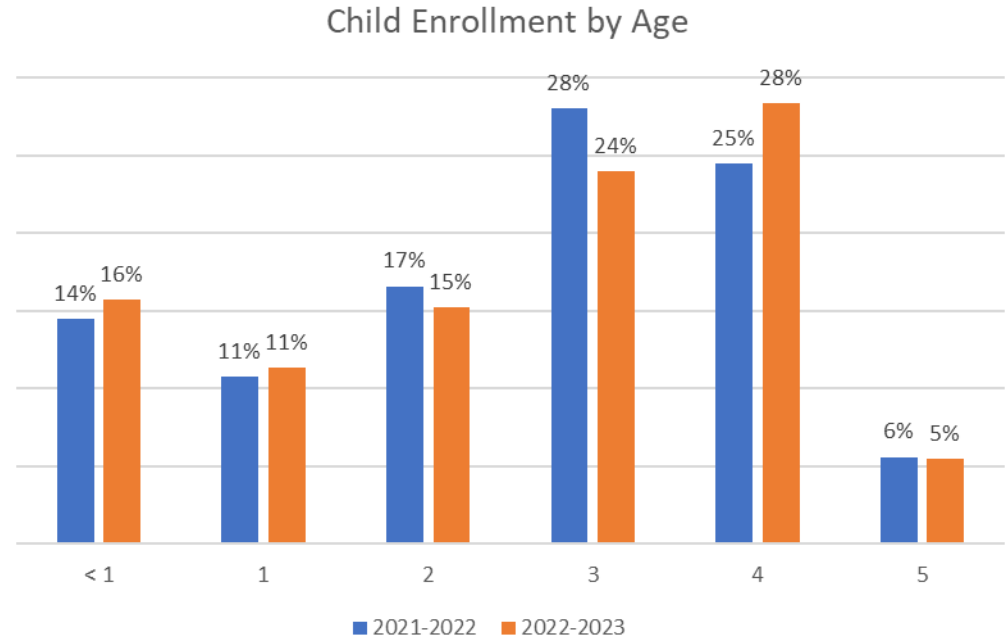
# Federal Requirement

Head Start Act Sec. 642(d)(2)(I): Each Head Start agency shall ensure the sharing of accurate and regular information for use by the governing body... including the program information reports.

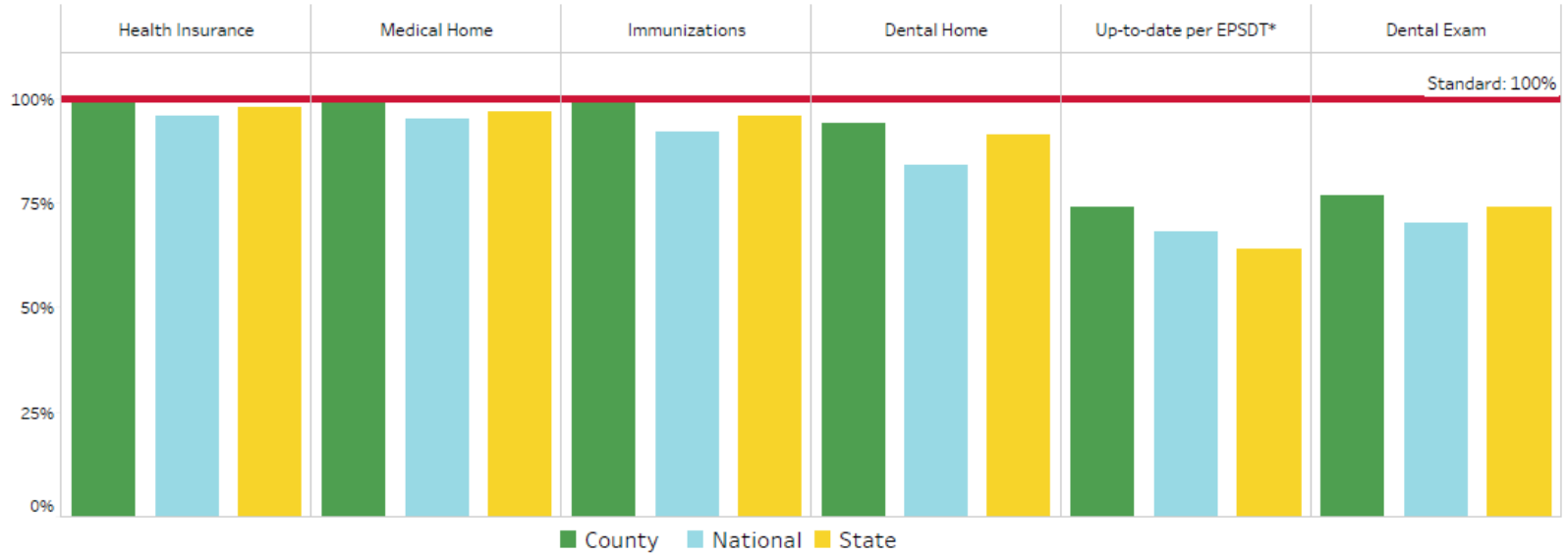


# Federal Enrollment

- Data snapshot:  
June 30, 2023
- 2022-2023 enrollment
  - Children: 1,514
  - Pregnant Women: 44
- Children served multiple years: 64%



# Health Services

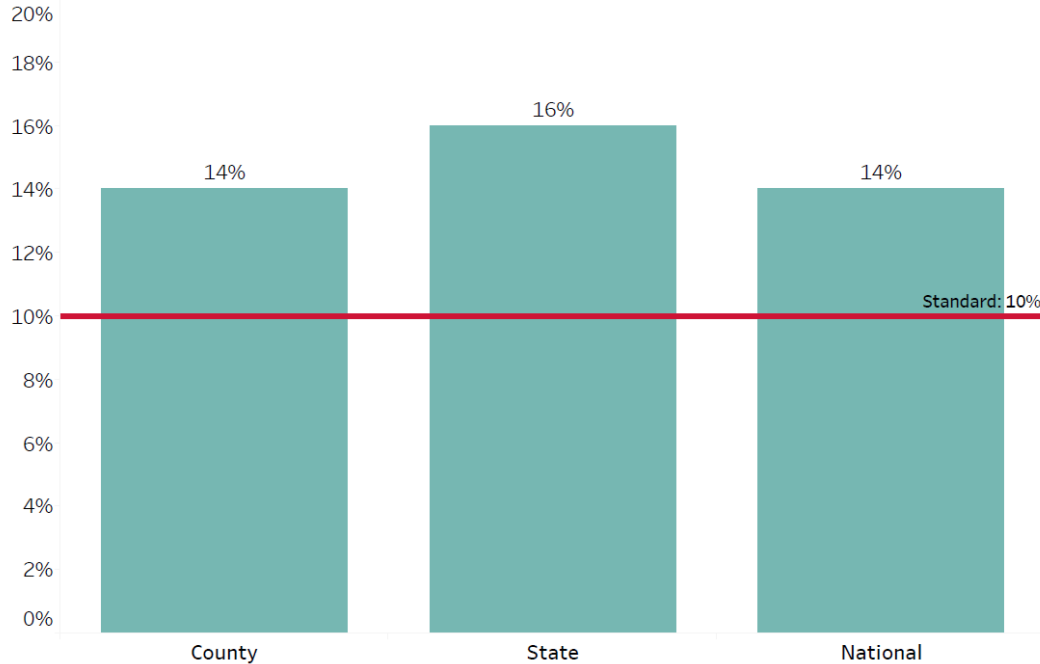


	Health Insurance	Medical Home	Immunizations	Dental Home	Up-to-date per EPSDT*	Dental Exam
County	100%	100%	99%	94%	74%	77%
State	98%	97%	96%	91%	64%	74%
National	96%	95%	92%	84%	68%	70%

\* Note: Early and Periodic Screening, Diagnostic, and Treatment

# Disabilities

% of Enrolled Children with IEP / IFSP \*



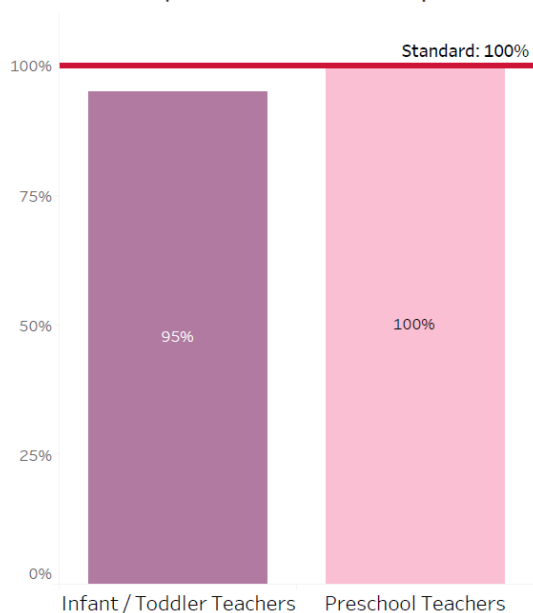
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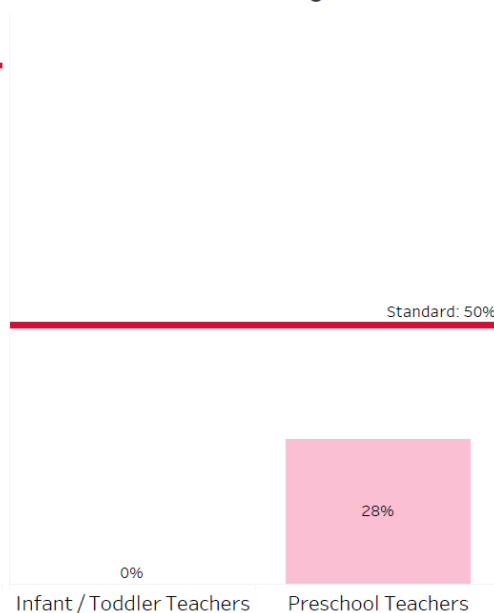
\* Note: IEP - Individualized Education Plan ; IFSP - Individualized Family Service Plan

# Teaching Staff

Child Development Associate or equivalent



Bachelor's Degree



# Childcare Center Services

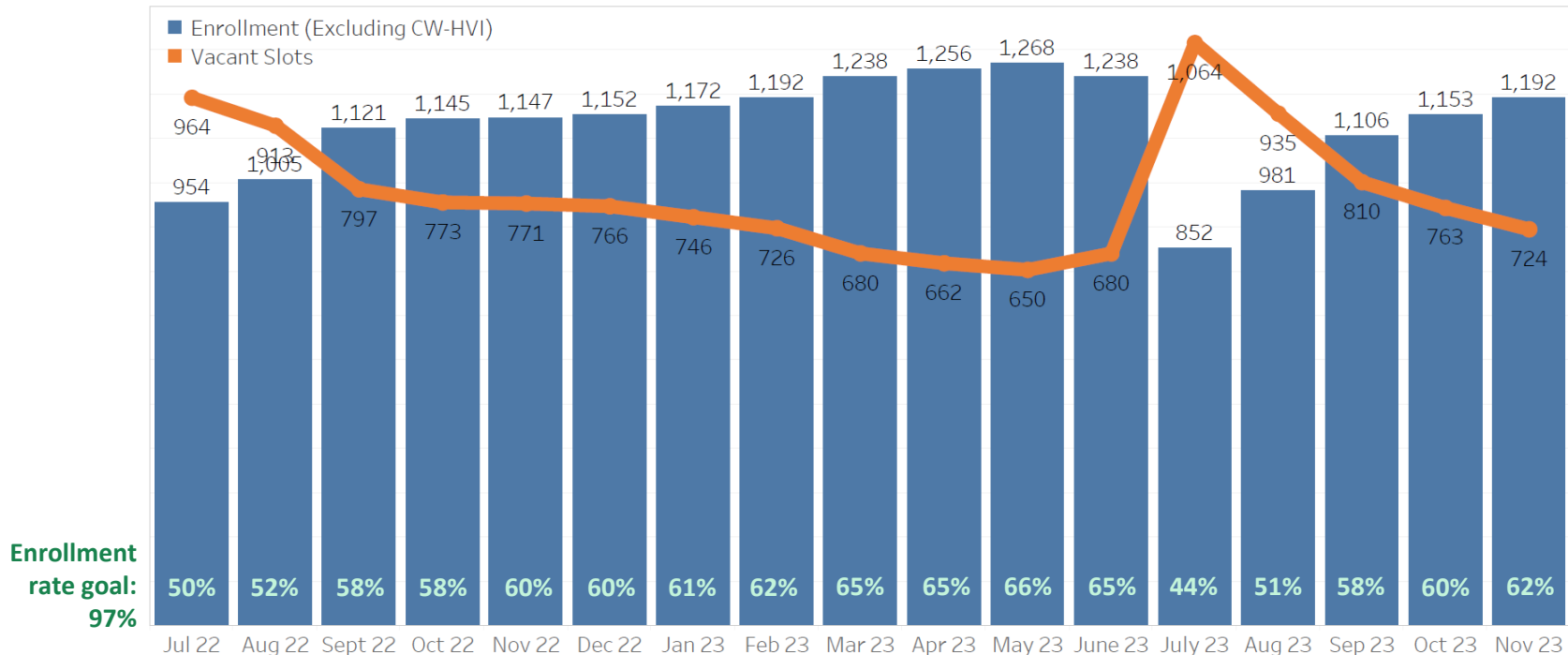
Enrollment and Vacant Slots  
Attendance Rate  
Meals and Snacks Served  
Childcare Staff Vacancies Trend



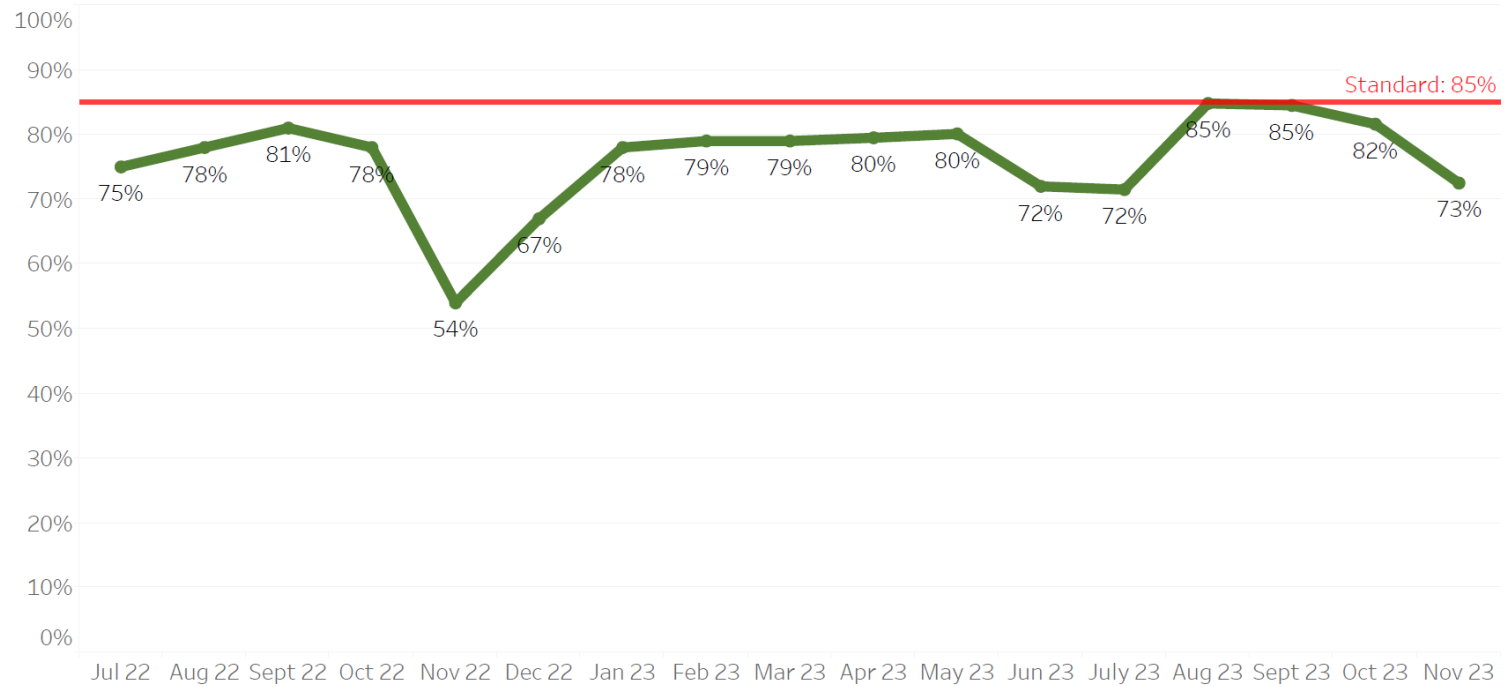
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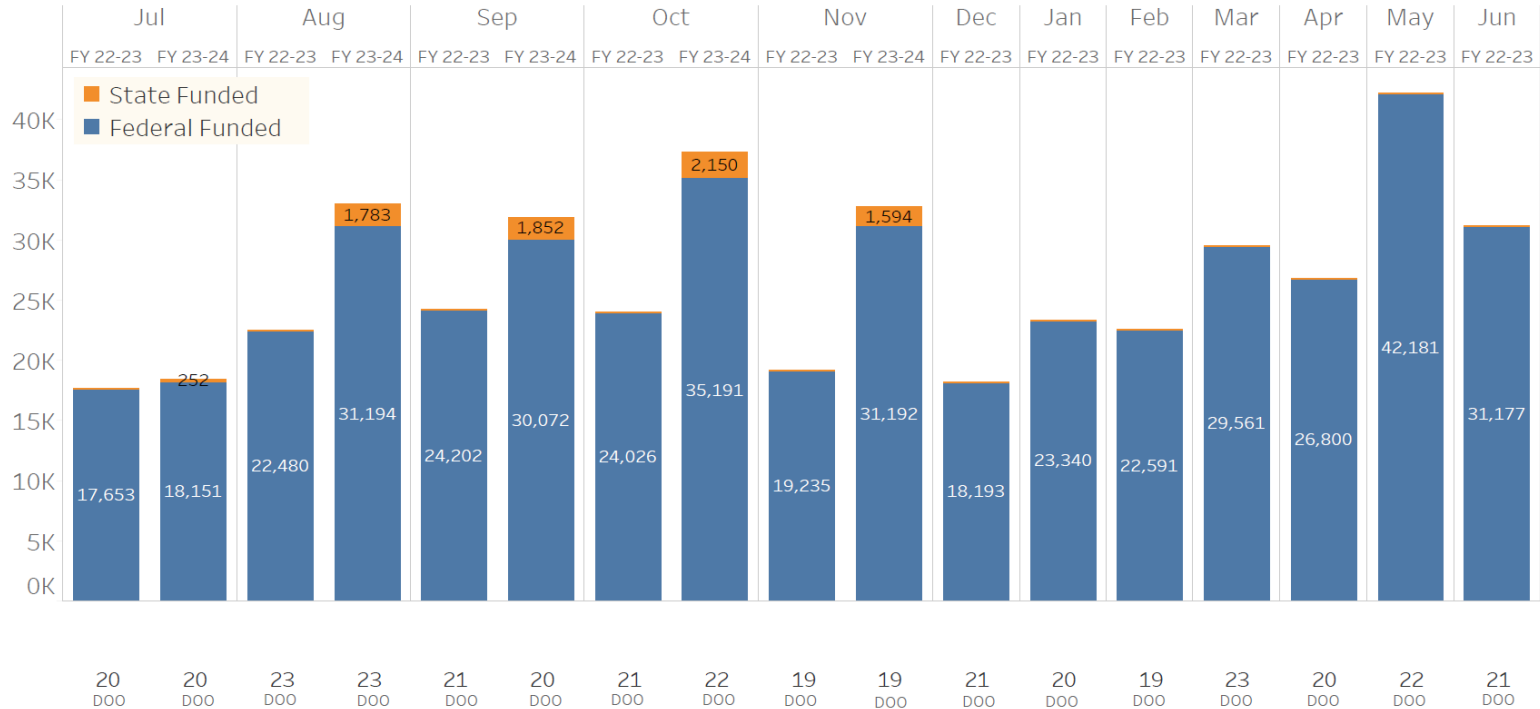
# Enrollment and Vacant Slots



# Attendance Rate



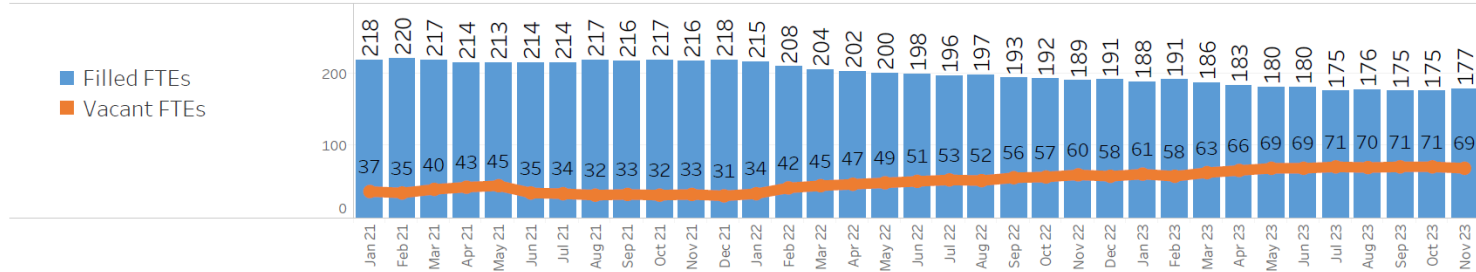
# Meals and Snacks Served





# Childcare Staff Vacancies Trend

Filled vs Vacant FTEs 2021 - 2023



Vacant FTEs by Classification 2021 - 2023

	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jun 21	Jul 21	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	
Associate Teacher-Project	7	7	6	7	7	4	3	3	4	4	3	3	4	7	8	10	12	13	18	19	18	18	18	18	17	17	17	17	17	17	14	14	14	14	14	
Child Nutrition Assistant-Proj	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Child Nutr Fd Svc Trns-Prj	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Child Nutr Food Oper Supv-Prj	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Clerk-Experienced Level	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Comprehensive Svcs Asst Mgr-Pr	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Comprehensive Svcs Man -Prj	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Infant Toddler Assoc Tcher-Prj	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Infant Toddler Teacher-Project	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Inf/Tod Master Teacher-Prj	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Intermediate Clerk-Prj	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Master Teacher-Project	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Senior Clerk-Project	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Site Supervisor I-Project	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Site Supervisor II - Project	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Clerk-Specialist Level	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Teacher-Project	4	4	5	6	6	6	7	6	6	7	7	7	9	10	11	11	11	12	13	11	11	11	11	11	11	11	12	13	13	12	12	14	14	13	13	13
Grand Total	37	35	40	43	45	35	34	32	33	32	33	31	34	42	45	47	49	51	53	52	56	57	60	58	61	58	63	66	69	69	71	70	71	71	69	

# Budget

State Childcare Budget  
Early Head Start / Head Start Budget  
Credit Card Expenditures

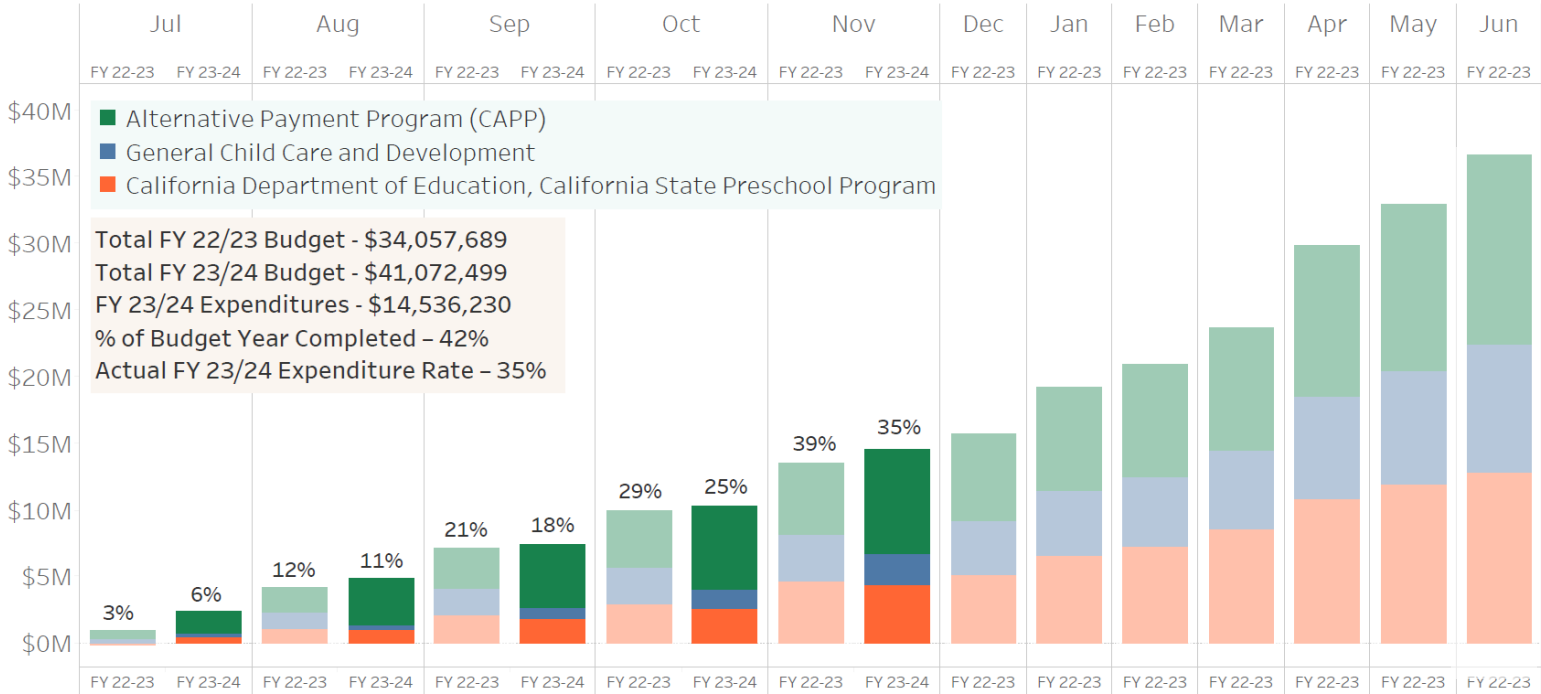


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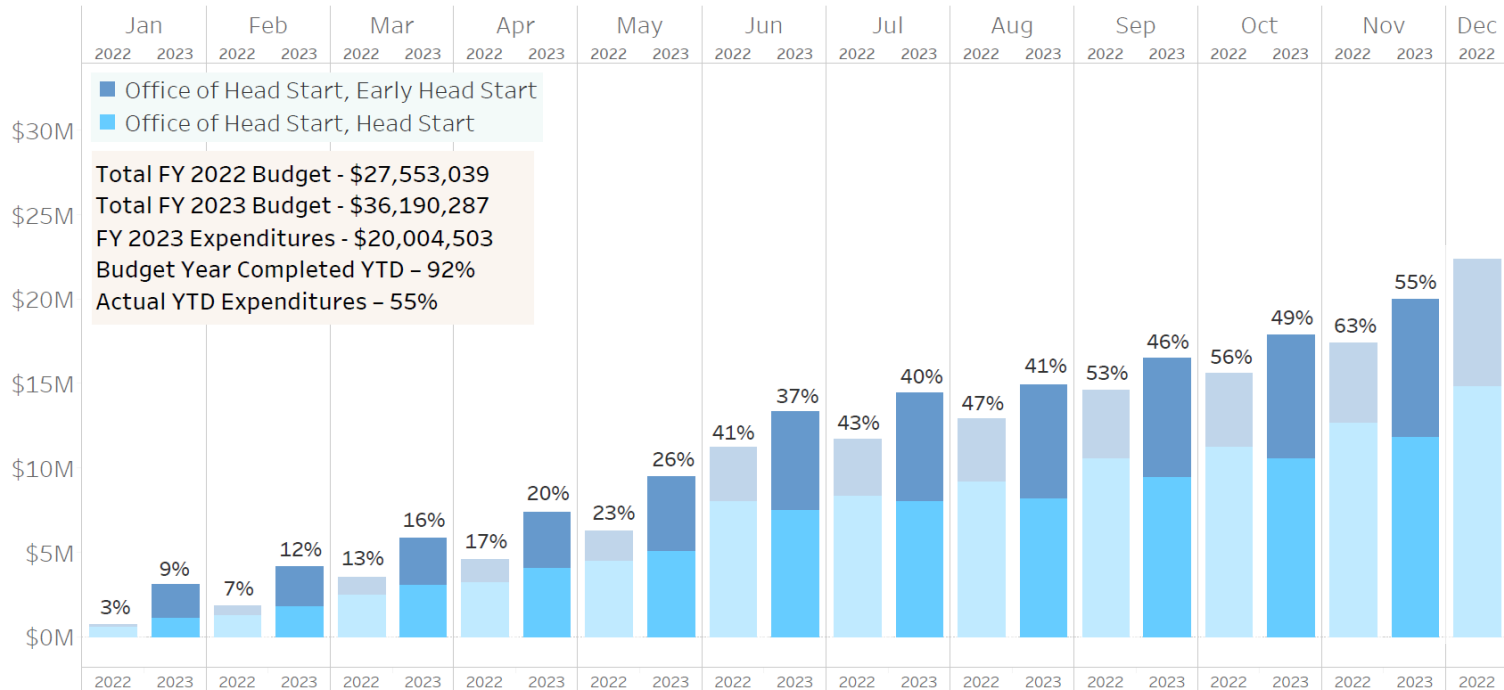
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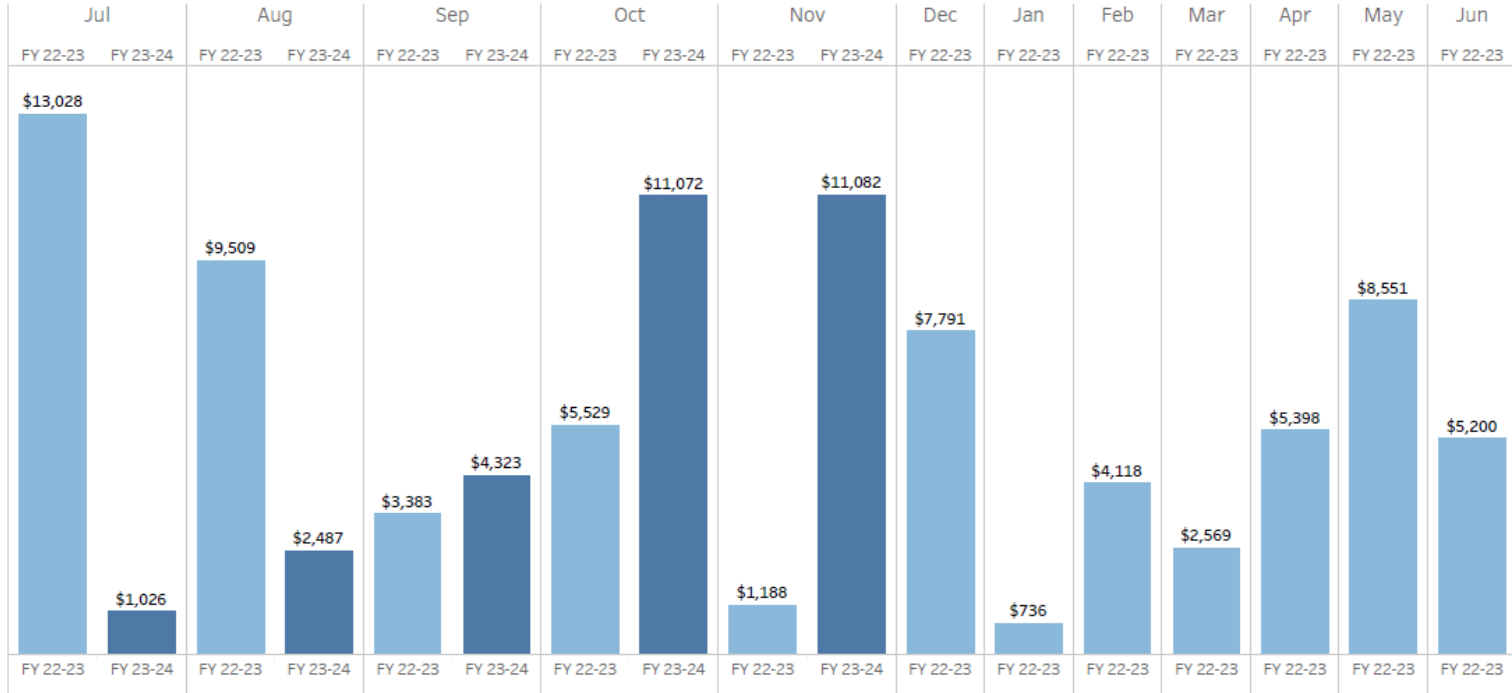
# State Childcare Budget



# Early Head Start / Head Start Budget



# Credit Card Expenditures



# Monitoring

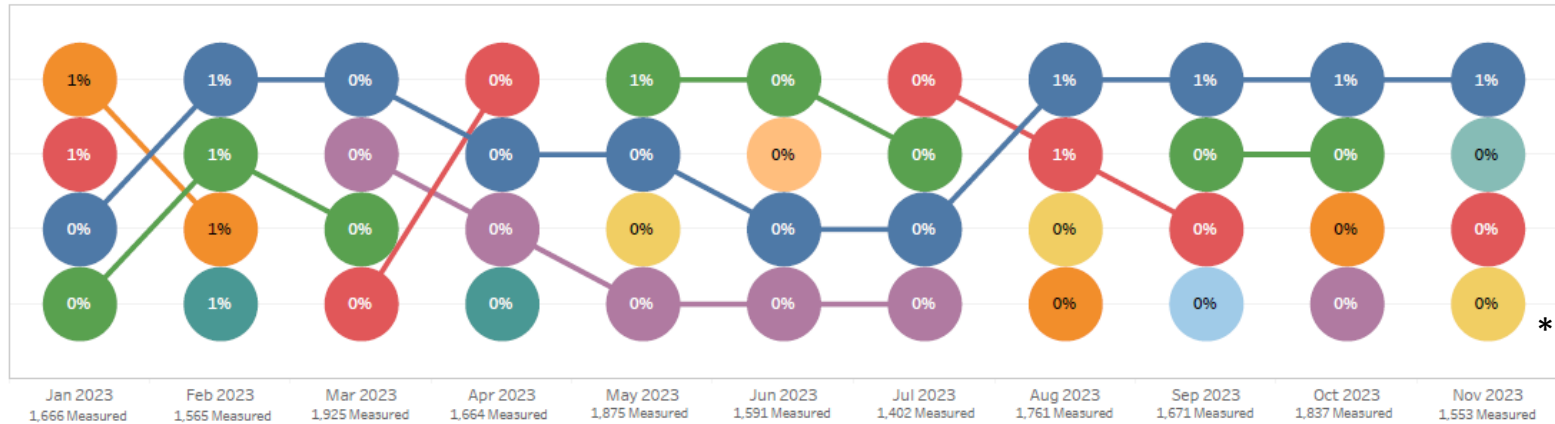
Classroom & Site Monitoring  
Unusual Incidents



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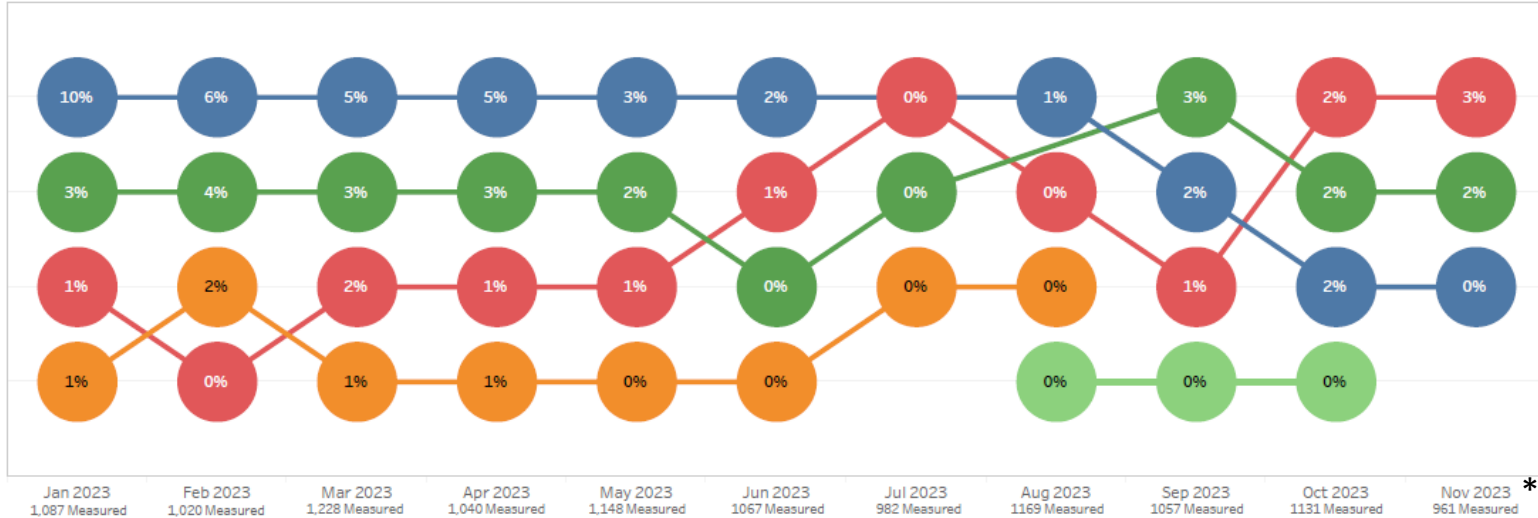
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# Daily Classroom Health & Safety Checklist



- 09, All door alarms are on and in good working order, if applicable.
- 03, Wallpad/Tablet are in working order and used as intended.
- 11, The spaces in classrooms, hallways, and other areas are clear, clean & free of objects including trip hazards, fall hazards, piles/clutter, etc.
- 12, All cabinets are secured and locked.
- 07, Zoning maps for indoors and outdoors are posted.
- 01, All Electrical Outlets are covered.
- 05, Children's food allergy list posted and kept confidential.
- 02, Wallpad/Tablet correctly reflects enrolled children in correct classroom.
- 03, The lesson plan includes individualized activities to promote positive social emotional learning, and a health & safety activity.
- 04, Health & Safety component is included in the lesson plan.

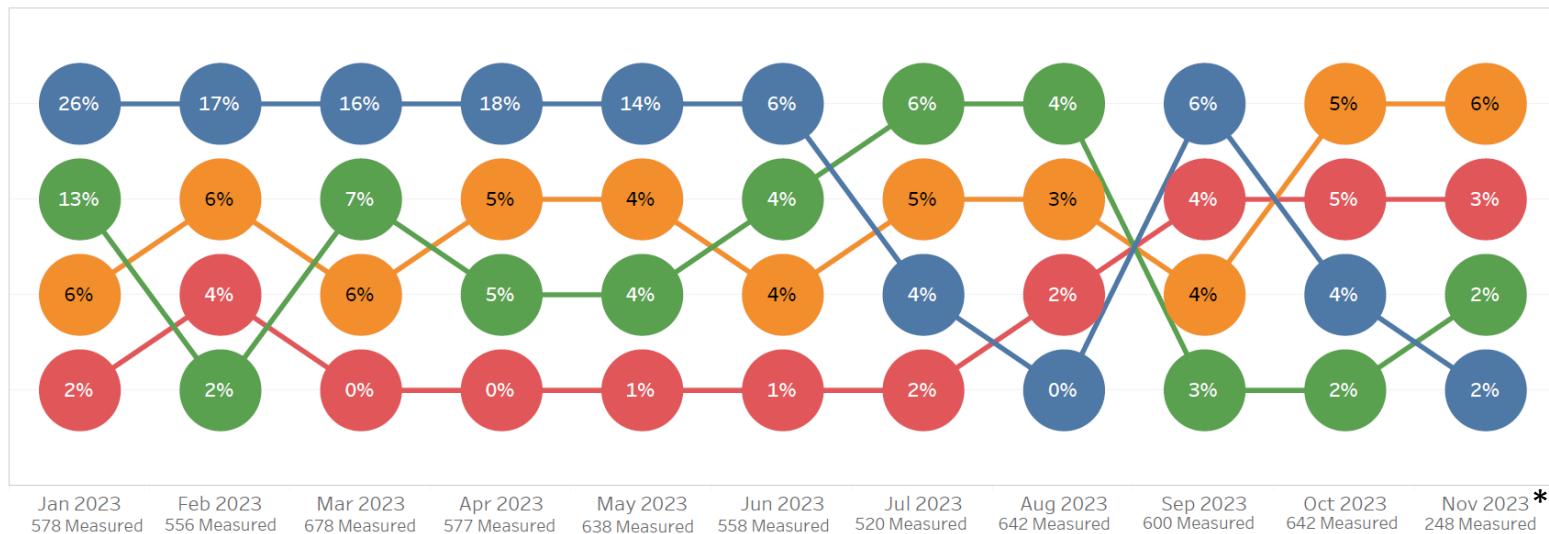
# Daily Playground Safety Checklist



- 1. Equipment and Parts: All play equipment is in good repair with no cracks or jagged edges, or blocked from children's access.
- 5. Boundaries: Fencing or other barrier zone play areas are locked, secure and in good repair, including gate latches and alarms.
- 3. Play Materials: All additional play materials such as small blocks, books, dramatic play items, and other toys are in good repair and age appropriate for the children using them.
- 4. Litter: The area is free of glass, sharp objects, animal feces, branches, wasp nests, vagrants, and abandoned clothing.
- 6. Zoning Maps: Zoning maps are posted outside in a visible location.

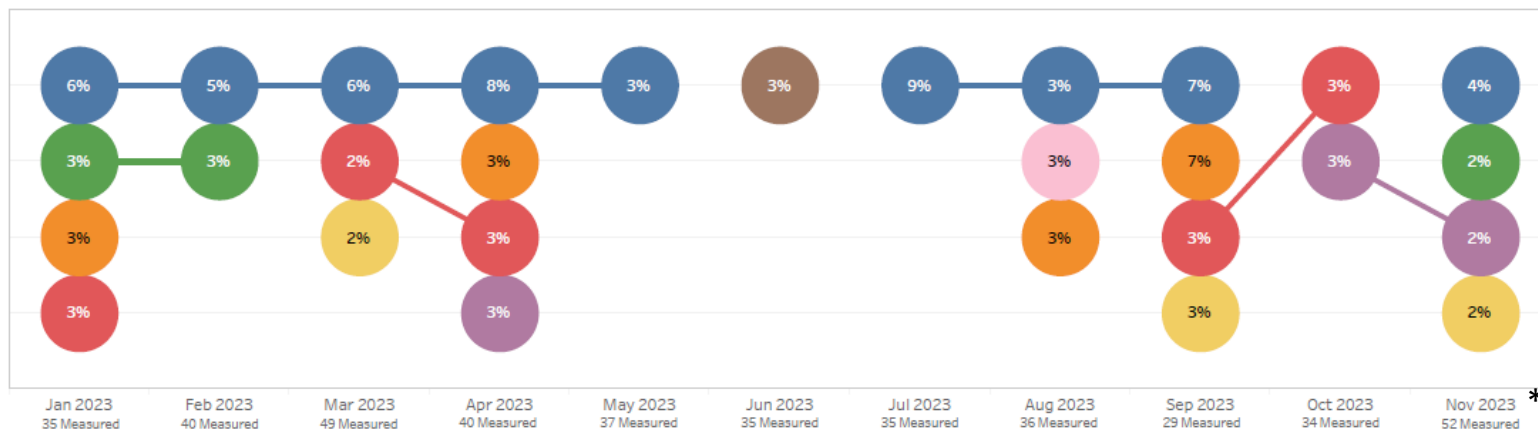


# Facility Safety Checklist



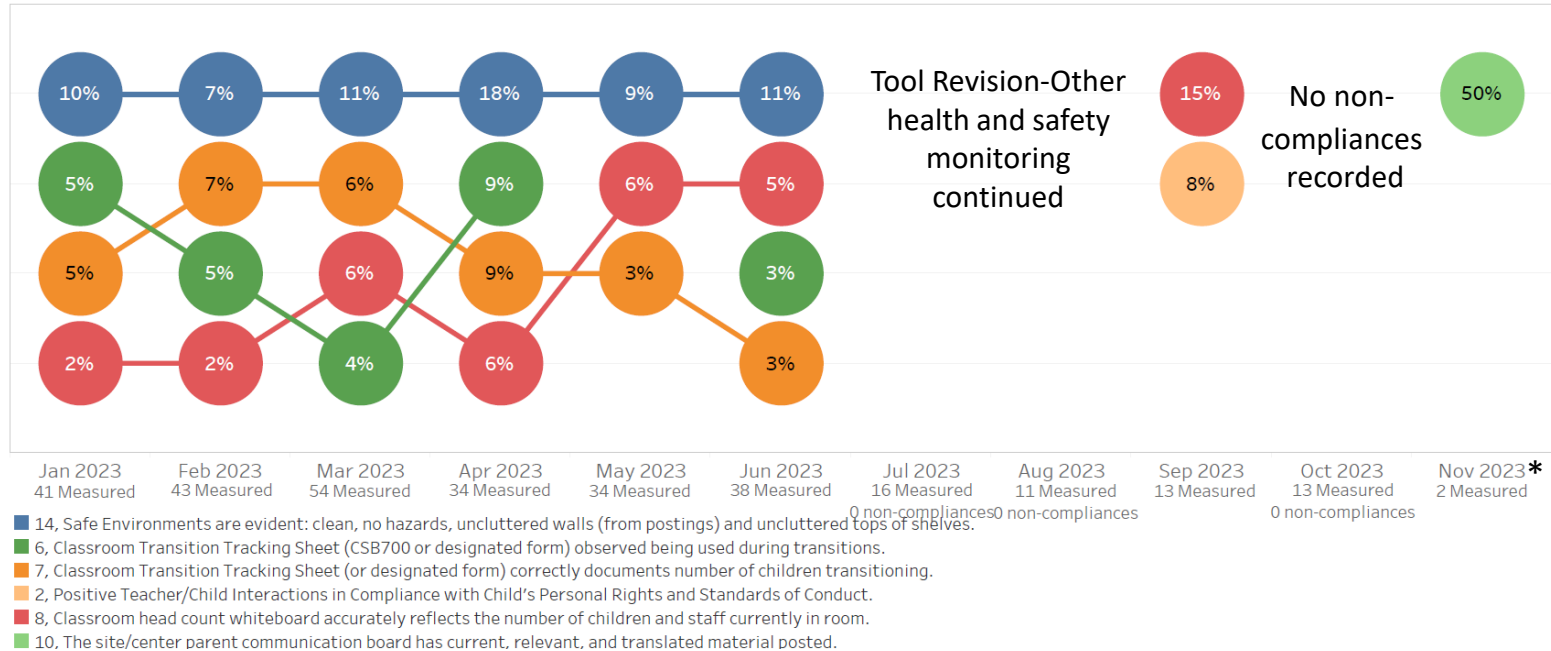
- 03, Environment(s) are free of rust.
- 03, Outdoor environment(s) are free of weeds and leaves.
- 01, Outdoor environment is free of litter and unsafe debris.
- 04, Alarms, if applicable, and locks in hallways, front doors, and gates are in working order.

# Monthly Playground Safety Checklist



- 04, RUST: No rust is visible.
- 12, LOCATION: Structures are six (6) feet away from walls, fences, and pathways.
- 14, BOUNDARIES: Fencing or other barrier zone play areas, fence gate is closed, upper edges of fencing is bent under.
- 15, GATES: Latched and locked appropriately.
- 06, METAL: Slide beds and other metal parts are shaded from the sun.
- 05, WOOD: There are no splinters, cracks, rotting, or sharp ends.
- 02, FOUNDATION: Footings are not exposed. Concrete is solid and slopes downward to keep water from pooling around the metal.
- 03, BOLTS, NUTS, SCREWS, NAILS, AND OTHER HARDWARE: No pieces are missing, loose, or exposed. Pinch or crush points are covered; no open S-hooks or other hooks / exposed nails.
- 13, LITTER: The area is free of glass, sharp objects, animal feces, branches, wasp nests, vagrants, and abandoned clothing.

# Child Transition Safety & Monitoring



# Unusual Incidents November 2023

## Reportable incidents as defined by the Office of Head Start (OHS)

OHS considers a “significant incident” to be any incident that results in serious injury or harm to a child, violates Head Start standards of conduct at [45 CFR §1302.90\(c\)](#), or results in a child being left alone, unsupervised, or released to an unauthorized adult. A program must report all significant incidents affecting the health and safety of children within 7 days.

## California Department of Social Services Community Care Licensing Citations

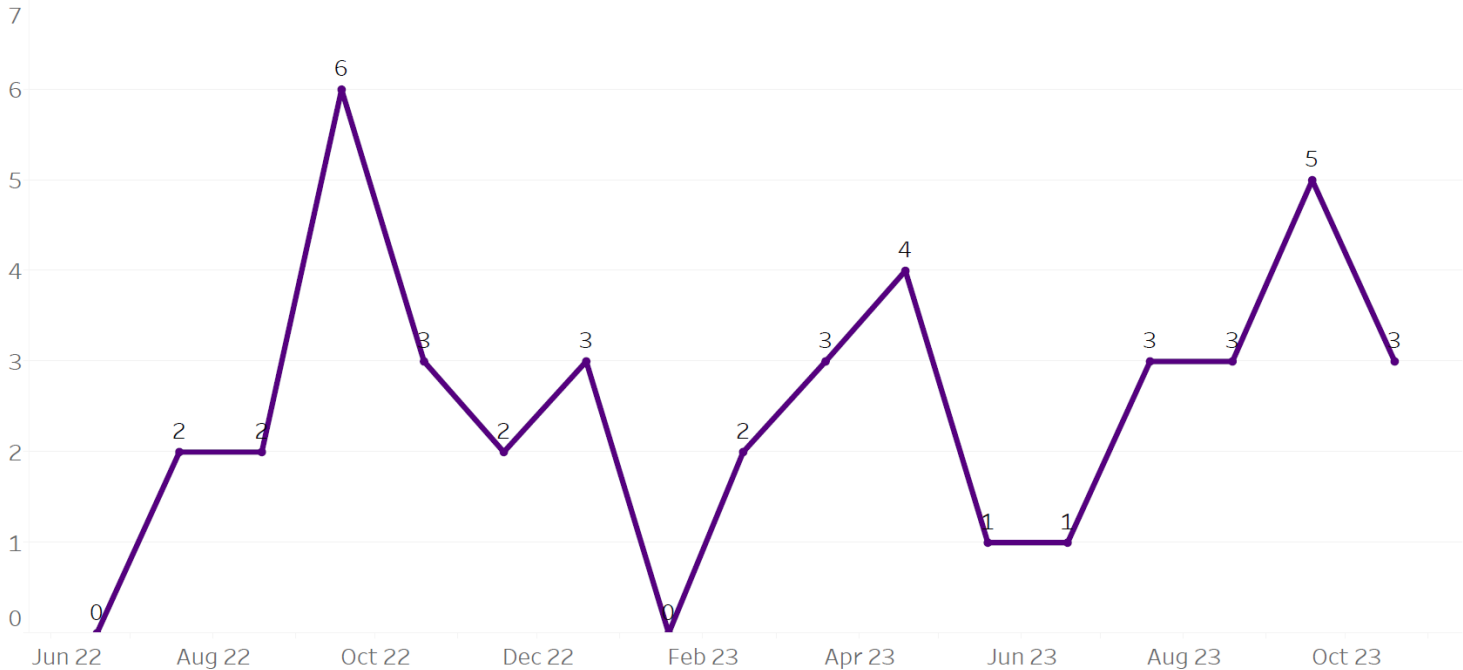
Type A: An immediate risk to the health, safety or personal rights of children in care.

Type B: If not corrected right away, may be a risk to the health, safety, and personal rights of the children in care.

## Reportable Health & Safety Unusual Incidents-November 2023

1. Minor Child Injury-CCL Visit; No citation issued
2. Child Illness (multiple cases)-No action from CCL
3. Child Illness/Parent Concern-No action from CCL

# Unusual Incidents Trended



# Region IX Communication

Notice of Award – Yr. 5 Extension  
ACF-PI-OHS-23-04  
OHS Monitoring Review Report



2. Notice of Award – Yr. 5 Extension
3. ACF Program Instruction 23-04
4. OHS Monitoring Review Report



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# Notice of Award – Yr. 5 Extension

Issuance Date: November 6, 2023

New Term: January 1, 2023 through June 30, 2024

Approved budget: \$36,190,286

Funds obligated by this action: \$0

# ACF-PI-OHS-23-04

Notice of Proposed Rulemaking (NRPM) on Supporting the Head Start Workforce and Consistent Quality Programming – Public Comment Period

Issuance Date: November 20, 2023

Public Comment Deadline: January 19, 2024

Add new and enhance existing Head Start Program Performance Standards

- Workforce: wage and benefit, staff health and wellness
- Consistent Quality Services: integrated mental health services, worker family assignments
- Standard Clarifications: promote transparency and clarify for grant recipients



# OHS Monitoring Review Report

Program Performance Summary Report issued November 24, 2023 for Follow-Up Review conducted July 25-28, 2023

Service Area	Applicable Standards	Initial Finding Status	Follow-up Compliance Level
<b>Program Management and Quality Improvement</b>	1302.102(b)(1)(i-iv)	Deficiency	<b>Corrected 11/24/23</b>
<b>Monitoring and Implementing Quality Health Services</b>	1302.102(d)(1)(ii)	Deficiency	<b>Corrected 11/24/23</b>
<b>Program Management and Quality Improvement</b>	642(c)(1)(E)(ii)	Area of Non-compliance	<b>Corrected 11/24/23</b>
<b>Monitoring and Implementing Fiscal Infrastructure</b>	75.303(a)	Deficiency	<b>Corrected 11/24/23</b>
<b>Safety Practices</b>	1302.47(b)(5)(iii)	Deficiency	<b>Corrected 2/9/23</b>
<b>Safety Practices</b>	1302.90(c)	Deficiency	<b>Corrected 2/9/23</b>

# Current Events

December 2023



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# December Events

Let It Snow, Let It Snow, Let It Snow



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# Recommendation

RECEIVE monthly update on the activities and oversight of the County's Head Start Program, as recommended by the Employment and Human Services Director, and provide guidance.



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