



# Meeting Minutes

## CONTRA COSTA COUNTY Finance Committee

Supervisor Federal D. Glover, Chair  
Supervisor John Gioia, Vice Chair

[https://cccounty-us.zoom.us/j/89949627722?](https://cccounty-us.zoom.us/j/89949627722?pwd=a33Knb5Ru4jOk8MHjyNMzuK7srwW1f.1)  
[pwd=a33Knb5Ru4jOk8MHjyNMzuK7srwW1f.1](https://cccounty-us.zoom.us/j/89949627722?pwd=a33Knb5Ru4jOk8MHjyNMzuK7srwW1f.1)  
(888) 278-0254 Conference code: 894519

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**Monday, June 3, 2024**

**9:30 AM**

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4. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two (2) minutes).

*There were no requests for public comment.*

5. RECEIVE and APPROVE the Record of Action for the March 4, 2024 Finance Committee meeting. (Adam Nguyen, Finance Committee Staff) [24-1550](#)

**Attachments:** [Draft Record of Action](#)

*The Record of Action was accepted as received.*

6. RECEIVE report on Countywide Single Audit for the Fiscal Year ending June 30, 2023. (Sandi Bewley, Auditor-Controller's Office and David Bullock, MGO) [24-1551](#)

**Attachments:** [FY22-23 Single Audit Report](#)

*The County's contracted external auditor, Macias, Gini, and O'Connell, LLP (MGO) presented an overview of the report on the Countywide Single Audit for the Fiscal Year ending June 30, 2023. The auditor found no material weakness for internal controls materials related to financial statements. However, the external auditor did find a significant deficiency (Finding 2023-001) related to EHSD's Head Start Program's duplicated claimed costs totaling ~\$250k for Pandemic Service Relief Payments. EHSD submitted a Corrective Action Plan, included in the auditor's report, and took steps to resolve the deficiencies. The department also had a finding from the prior year (2022-001), related to Federal Funding and Transparency Act (FFATA) reporting for the Head Start Cluster, which was verified by the auditor to be corrected. There were no requests for public comment.*

7. CONSIDER accepting Department of Conservation and Development's attached recommendations regarding Fiscal Year 2024-2025 Community Development Block Grant funding for Economic Development Category and Infrastructure/Public Facilities Category (Gabriel Lemus, Department of Conservation and Development) [24-1552](#)

**Attachments:**

[June 3, 2024 CDBG Finance Committee Packet](#)  
[FY24-25 CDBG Recommendations Presentation](#)

Gabriel Lemus and Daniel Davis, Department of Conservation & Development staff, presented the department's Community Development Block Grant FY24-25 funding recommendations for the Economic Development and Infrastructure/Public Facilities categories. The recommendations were accepted as presented, and referred to the June 25, 2024 meeting of the Board of Supervisors as a consent item. There were no requests for public comment.

8. Adjourn

The meeting adjourned at 10:04AM.