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**DATE:** November 4, 2025  
**TO:** Full Board/Executive Committee  
**FROM:** Vee Clapp, WOA Adult/Dislocated Worker Program Manager  
**RE:** **Approve Selection of Workforce Innovation & Opportunity Act (WIOA) Adult Pre-Apprenticeship Services Provider (RFP #1225)**

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### RECOMMENDATION

That the Full Board/Executive Committee approve:

- 1) The selection of the WIOA Adult Pre-Apprentice Service Provider
- 2) The Workforce Development Board of Contra Costa County (WDBCCC) to enter contract negotiations and execute a contract with the awarded organization Pittsburg Power in an amount not to exceed \$300,000.

### BACKGROUND AND DISCUSSION

The Full Board approved release of RFP #1225 on May 7, 2024 for program year (PY) 2025-2026. RFP This WIOA-funded RFP provides Pre-Apprenticeship training services to low-income individuals and other WIOA priority populations in East Contra Costa County. The proposed investment aligns with the Board's strategic priorities:

1. Services to priority populations
2. Alignment of training investments with priority industry sectors and employer demand

### CURRENT SITUATION

WDBCCC received two proposals and distributed them to a team of Reader/Raters for evaluation. The following is an overview of proposals received:

| Proposals received   | Reader/Rater Avg Score | Geographic Region | Proposed number to be served |
|----------------------|------------------------|-------------------|------------------------------|
| Pittsburg Power      | 84%                    | East County       | 40                           |
| Opportunity Junction | 83%                    | East County       | 45                           |

### FISCAL IMPACT

\$300,000 of WIOA Adult funding included in the adopted budget for FY 2025/2026 for the provision of contracted WIOA Adult Pre-Apprenticeship Services.

## **SCHEDULE**

The contract will move to the Board of Supervisors for approval.

For any questions, please contact Verneda (Vee) Clapp, Adult Program Manager at 925-655-3807 or email at [vclapp@ehsd.cccounty.us](mailto:vclapp@ehsd.cccounty.us)