



ADVISORY BODY ANNUAL REPORT

Advisory Body Name: Historical Landmarks Advisory Committee (HLAC)

Advisory Body Meeting Time/Location: 2nd Thursday of Feb, May, August, and Nov; 40 Muir Rd, Martinez

Chair (during the reporting period): Carol Jensen

Staff Person (during the reporting period): Dominique Vogelpohl

Reporting Period: January 1, 2024 - December 31, 2024

I. Activities

(estimated response length: 1/2 page)

Describe the activities for the past year including areas of study, work, special events, collaborations, etc.

The HLAC remained involved with the County General Plan update up to its adoption on November 5th.

The HLAC continues to advocate that the County adopt a historic preservation ordinance.

The HLAC completed drafting bylaws and voted to move forward to have them adopted.

HLAC Chair, Carol Jensen, continues to represent the HLAC in being an active member of the National Heritage Area Management Plan Advisory Committee for the Delta Protection Commission.

II. Accomplishments

(estimated response length: 1/2 page)

Describe the accomplishments for the past year, particularly in reference to your work plan and objectives.

On February 8, the HLAC provided a Letter of Support to the County Delta Protection Commission (DPC) to show their support for the Sacramento-San Joaquin Delta Heritage Area management plan.

In February of 2025, the HLAC plan to attend the Transportation, Water and Infrastructure Committee (TWIC) meeting to continue to support the development of a historic preservation ordinance for the County.

III. Attendance/Representation

(estimated response length: 1/4 page)

Describe your membership in terms of seat vacancies, diversity, level of participation, and frequency of achieving a quorum at meetings.

The five-member HLAC is comprised of four Contra Costa County Historical Society (CCCHS) members and the Deputy Director (DD) of the Department of Conservation and Development, Community Development Division.

Meetings held in 2024 (February 8, May 9**cancelled*, August 8, November 14**cancelled*):

Melissa Jacobson (Vice Chair), Seat 1: Absent, - , Present, -

David Yuers, Seat 2: Present, - , Present,

Anthony Geisler, Seat 3: Present, - , Present, -

Carol Jensen (Chair), Seat 4: Present, - , Present, -

Ruben Hernandez (DD): Absent, - , Absent, -

IV. Training/Certification

(estimated response length: 1/4 page)

Describe any training that was provided or conducted, and any certifications received, either as a requirement or done on an elective basis by members. NOTE: Please forward copies of any training certifications to the Clerk of the Board.

All HLAC members are up to date with their Training Certification requirements:

- Member of County Advisory Body
- Public Service Ethics Education
- Implicit Bias

V. Proposed Work Plan/Objectives for Next Year

(estimated response length: 1/2 page)

Describe the advisory body's workplan, including specific objectives to be achieved in the upcoming year.

The HLAC will continue its engagement with Envision 2040 by assisting staff in completing the action items within the new General Plan that pertain to historical resources (action items COS-A10.1-10.4), and its advocacy in including a historic preservation ordinance in the Zoning Code update.

The HLAC will continue its efforts in updating the Historic Resources Inventory (HRI).

The HLAC will continue its efforts to have bylaws adopted.

HLAC Chair, Carol Jensen, will continue participating in the National Heritage Area Management Plan Advisory Committee.