



## Meeting Minutes - Draft

# CONTRA COSTA COUNTY Health Care for the Homeless

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Wednesday, January 21, 2026

11:00 AM

YellowStone Room, 2500 Bates Ave.  
St B., Concord, CA 94520  
Zoom Webinar – Call In: (646) 518-9805,  
ID: 924 0459 4598 Join Online:  
<https://cchealth.zoom.us/j/92404594598>

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### Co-Applicant Governing Board

**Chair: Rachna Pandya**

**Vice Chair: Daisy Gallegos**

*The meeting was called to order at 11:20 AM.*

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions

*Board Members Present: Michael Callanan, Curtis Gee, JR Wilson, Mashal Kleven, Daisy Gallegos, O'Neill Fernandez*

*Board Members Online: Rachna Pandya, Praneeti Parjan*

*Board Members Absent: Stephen Krank*

*HCH Staff Present: Breanna Lingenfelter (HCH QI Team), Karina Malone (CHW Manager)*

*Public Present: Jill Jay, Alex Riggs*

2. CONSIDER approval of the December 22, 2025 Health Care for the Homeless Co-Applicant Governing Board meeting minutes.

*The board members present unanimously voted to approve the December 22, 2025 Health Care for the Homeless Co-Applicant Governing Board meeting minutes.*

*Motion: Mashal Kleven*

*Second: Curtis Gee*

3. RECEIVE an update on Health Care for the Homeless services from Nurse Program Manager Mia Fairbanks.

1. *No major service updates – still looking for west county mobile clinic spots and clinics*
  - a. *Curtis had previously suggested some church locations, however, hours of operation has been a conflict in the past - will connect with staff*
2. *Public health vending machines arriving at Brookside and Delta Landing clinics - available supplies will include Naloxone kits, hygiene kits, menstrual hygiene kits, safer sex kits, fentanyl test strips, wound care kits, pregnancy tests, and socks.*
4. RECEIVE an update on HCH program productivity and grants status.

1. *Grants Status*

- a. *Non-competing continuation application was due to HRSA in October*
- b. *Update on COPHRI application submitted – we were not awarded this grant*

2. *UDS Status*

- a. *UDS submission deadline February 15th*

5. DISCUSS board member recruitment and training and CONSIDER voting to elect a Chair and Vice Chair for 2026.

*The board members present discussed their current member roster and ultimately decided to make some changes. Stephen Krank notified staff that we would be stepping down as a member of the board. Mashal suggested - consider reaching out to teachers (SBC) or Spirit program, to give better perspectives on the board.*

*The board members present unanimously voted to remove Stephen Krank as a member.*

*Motion: JR Wilson*

*Second: Mashal Kleven*

*The board members present unanimously voted to appoint Alex Riggs as their newest member.*

*Motion: Curtis Gee*

*Second: Michael Callanan*

*The board members present unanimously voted to reappoint Rachna Pandya as their Chair for 2026.*

*Motion: Curtis Gee*

*Second: O'Neill Fernandez*

*The board members present unanimously voted to reappoint Daisy Gallegos as their Vice Chair for 2026.*

*Motion: Rachna Pandya*

*Second: Michael Callanan*

6. RECEIVE an update on the Consumer Advisory Board (CAB) from Breanna Lingenfelter (HCH QI Team).

*1. Membership*

- a. Still currently 5 members, but new faces have been attending meetings consistently*
- b. Reviewed PIT counts 2024 – want our CAB to reflect similar demographics*

*2. Site Visit/Feedback*

- a. Goal is to focus on outreach/recruiting from central and west county area; CAB already delta landing/east county heavy*

*3. HCH Feedback*

- a. Updates from Margaret: Feedback about dental clinics has been used to retrain the dental team on what patients can expect so they do not feel blindsided and are aware in advance what the process entails. Donnie is very pleased that Rodney was heard and changes were made. Donnie talked with DL dental crew, and gained a better understanding of all the steps that must be completed throughout the denture process. Donnie has been talking to the dental mobile units at Delta Landing: feels they are very quick and thorough, they set up your appointments and he feels they do a really good job. Thinks more people should take advantage of these services, thinks maybe some people are intimidated by the mobile unit*

*Feedback from board members: Curtis – someone used HCH van (Antioch) for medical care and there was harm reduction supplies (pipe and needle) in view of his chair...very triggering for him as a newly sober*

*Mashal – ask CAB where they want to see the CAB a year from now, redirect questions to get better feedback: any times you felt uncomfortable or where do you think the services are lacking*

7. DISCUSS future board meetings and all staff meetings.

*1. HCH Clinic Visit*

- a. Visited Antioch Showers 10/14*
- b. Will discuss future visits at next meeting so we can have broader input*

*2. El Portal -early summer**3. Brookside - sometime in spring*

8. DISCUSS any updates to Health Care for the Homeless services and other programs.

*1. Daisy – Adult Protective Services: goals are to increased enrollment for unhoused, she will be doing outreach with CORE next week but urges the board members to refer her to clients that are in need such as seniors, disabilities, etc. These individuals must be willing to agree to assistance; they can assist folks that are considered at risk of homelessness*

*2. February 9th – SOS is launching weekly AA meetings Mondays at 8am*

*3. Bethel Island site has showers, day time living areas and resources*

*4. No updates from HCH staff*

*5. Curtis – New Life Dream Center still waiting on Respite – hopefully by first of the year*

9. DISCUSS the next meeting's agenda and potential items of discussion.

1. Discuss meeting time: Leave meeting schedule as is for now; if we have issues moving forward we can revisit adjusting meeting time to make quorum
  - a. Adjust meeting dates during holidays – move earlier in month for November and December

The next meeting is currently scheduled for February 18, 2026 at 11:00 AM.

Adjourn

*The meeting was adjourned at 12:30 PM.*

For Additional Information Contact: Breanna Lingenfelter, at [blingenf@cchealth.org](mailto:blingenf@cchealth.org)

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