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Environmental Health Division Proposed Fees

Kristian Lucas
Director of Environmental Health

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Our mission is to care for and improve the health of all people in Contra Costa County with special attention to those who are most vulnerable to health problems.





Health & Safety Code Section 101325



...the governing body may adopt an ordinance or resolution prescribing fees to pay the reasonable expenses of the health officer or other officers or employees incurred in the enforcement,...

Addressing the Funding Gap

Why Fee Adjustments Are Necessary

EHD funded almost entirely through fees

Costs have increased since 2019 but fees haven't kept up

Current fees only cover 73% of program costs

Estimated \$3.1 million shortfall annually

Adjusting fees ensures continued protection of public health and compliance with state mandates

What's Changing?

Overview of Proposed Fees

Updated Categories

Including new compact mobile carts, temporary events, farmer's markets, pools, and schools

Simplified Structure

3rd party consultant performed the fee study and recommended updates to the fee structure based on industry standards

Transparent Calculations

Fees based on a standardized \$376/hour rate, reflecting actual service costs (*inspections, administration, and overhead*)

Fee Development Process

Fee Study Performed by Contracted Consultant

Independent 3rd-party analysis

Industry standards

Transparent and data-driven methodology

Report available to the public on our website



Stakeholder Outreach



Individualized
Fee Letters



Public
Comment
Period



Stakeholder
Meeting



Response to
Comments



Main Concerns from Stakeholder Input

1

Public Comment Period Extension

- Initial 30-days not long enough
 - Public comment period extended to 60 days

2

Retail Food Program – Restaurants / Retail Markets

- Overall increase must be phased in over time

3

Retail Food Program – Certified Farmers' Markets

- Markets support local communities with healthy food options and any fee increases put markets at risk of going out of business

4

Small Water Systems Program

- Overall increase too large placing undue burdens on consumers of systems many of whom are in socioeconomically disadvantaged communities

Retail Food Program Fee Changes

Restaurants / Retail Markets

- Phased increase over two years:
 - Initial 50% increase prior to 12/31/2026
 - Add'l 50% increase after 1/1/2027

Certified Farmers' Markets (CFMs)

- CCHP stipend w/ marketing agreement:
 - Reduce fees to June 23rd amount
 - Requires CFMs to allow CCHP space to advertise at local markets
- Full permit fee

Temporary Food Events

- Add'l booth type tiers added
- Phased increase over two years:
 - Initial 50% increase prior to 12/31/2026
 - Add'l 50% increase after 1/1/2027

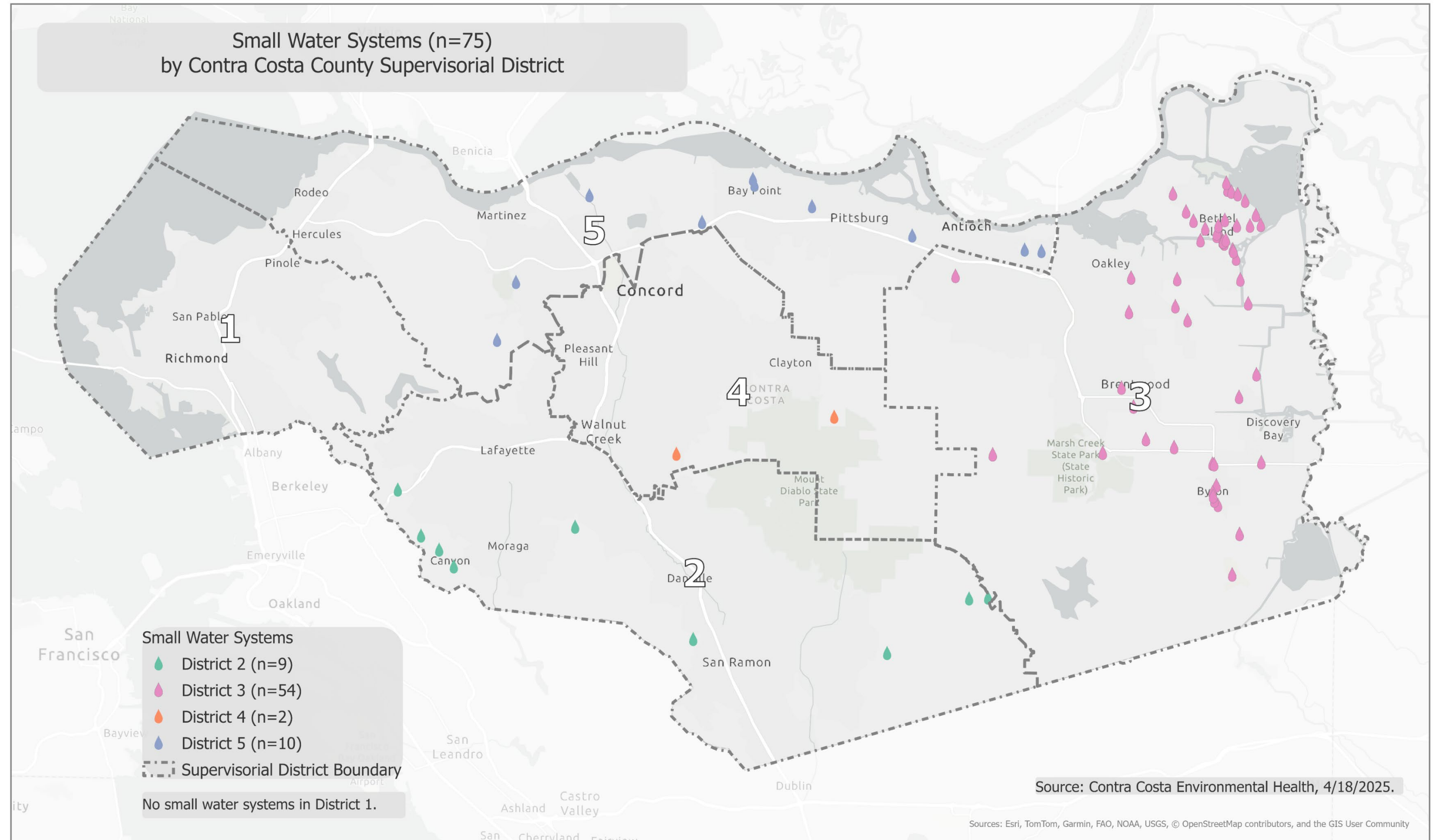
Retail Food Program – Restaurants / Retail Markets

Permit Type		Unit	Capacity	Current Fees	Recommended Fees	Phased Increase (up to 12/31/2026)	Phased Increase (starting 1/1/2027)
Consumer Protection							
Retail Food							
Restaurants	RC1	Seats	0 – 25	\$798	\$1,244	\$1,021	\$1,244
Restaurants	RC2	Seats	0 – 25	\$1,188	\$1,673	\$1,431	\$1,673
Restaurants	RC3	Seats	0 – 25	\$1,686	\$2,132	\$1,909	\$2,132
Restaurants	RC1	Seats	26 - 49	\$896	\$1,341	\$1,119	\$1,341
Restaurants	RC2	Seats	26 - 49	\$1,258	\$1,838	\$1,548	\$1,838
Restaurants	RC3	Seats	26 - 49	\$1,767	\$2,290	\$2,029	\$2,290
Restaurants	RC1	Seats	50 - 149	\$1,194	\$1,372	\$1,283	\$1,372
Restaurants	RC2	Seats	50 - 149	\$1,315	\$1,823	\$1,569	\$1,823
Restaurants	RC3	Seats	50 - 149	\$1,885	\$2,486	\$2,186	\$2,486
Restaurants	RC1	Seats	150+	\$1,242	\$1,010	N/A	N/A
Restaurants	RC2	Seats	150+	\$1,512	\$1,767	\$1,640	\$1,767
Restaurants	RC3	Seats	150+	\$2,073	\$2,828	\$2,451	\$2,828

Retail Food Program - Certified Farmers' Markets

Permit Type	Unit	Capacity	Current Fees	Attachment A Proposed Fees	Reduced Fees w/Agreement
Temporary Food - Certified Farmers Markets					
Cert-Ag. Vendor-Farmers Market (w/agreement)	per booth	1 – 25	\$597	\$772	\$597
Cert-Ag. Vendor-Farmers Market (w/agreement)	per booth	26 – 45	\$796	\$1,054	\$796
Cert-Ag. Vendor-Farmers Market (w/agreement)	per booth	46+	\$995	\$1,223	\$995
Non-Ag. Food Vendor – Farmers Market (w/agreement)	per booth	1 – 5	\$478	\$547	\$478
Non-Ag. Food Vendor – Farmers Market (w/agreement)	per booth	6 – 10	\$600	\$773	\$600
Non-Ag. Food Vendor – Farmers Market (w/agreement)	per booth	11+	\$839	\$961	\$839

Small Water Systems Program



Small Water Systems Program Overview

Currently regulate 75 small water systems with Env Health acting as the designated Local Primacy Agency (LPA) by the State Water Board, Division of Drinking Water (DDW)

Small Water Systems regulated by our LPA consist of both groundwater and surface water systems ranging from 2-199 connections.



Env Health previously received funding from the State of California to help offset program costs, but no longer does

Env Health intends to return in a few months requesting Board approval to relinquish our LPA designation back to DDW

Small Water System Fees

Permit Type	Unit	Capacity	Current Fees	Attachment A Proposed Fees	Percent Difference	CA Division of Drinking Water	Number of Active Water Systems
Small Water System Annual Permit Fee Comparisons							
Community ground water system	connections	15-24	\$1,392	\$3,867	94%	\$677	10
Community ground water system	connections	25-99	\$1,392	\$3,631	89%	\$677 - 1121	12
Community ground water system with treatment	connections	25-99	\$1,392	\$4,368	103%	\$677 - 1121	1
Community ground water system	connections	100-199	\$1,740	\$4,697	92%	\$1132 - 2253	5
Non-community, non-transient groundwater system			\$1,215	\$4,058	108%	\$862 - 2256	3
Non-community, non-transient groundwater system w/ treatment			\$1,392	\$4,180	100%	\$862 - 2256	3
Non-community surface water system			\$1,392	\$5,728	122%	\$1,509	2
Non-community, transient groundwater system			\$510	\$2,329	128%	\$1,509	35
Non-community ground water system with treatment			\$870	\$2,509	97%	\$1,509	5



Next Steps



OPEN the public hearing regarding the adoption of the proposed fees charged by Env Health; RECEIVE testimony, public comments, and any objections to the resolution; and CLOSE the public hearing.



CONSIDER staff's presentation, all testimony, public comments, objections, Staff Report on the Determination and Apportionment of Certain Environmental Health Division Fees, NBS Fee Study, and all other testimony and materials presented to the Board prior to the close of the public hearing.



ADOPT the proposed fees charged by Env Health, effective June 24, 2025.



DIRECT staff to return to return at a later date to discuss relinquishing the small system program to the State of California.



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Thank you