



CONTRA COSTA COUNTY

Committee Meeting Minutes - Draft

Los Medanos Healthcare Operations Committee

Supervisor Shanelle Scales-Preston, Chair
Supervisor Ken Carlson, Vice Chair

Monday, July 7, 2025

10:00 AM

190 E. 4th Street, Pittsburg

2255 Contra Costa Blvd Suite 202, Pleasant Hill

<https://cchealth.zoom.us/j/95584426607>

Meeting ID: 955 8442 6607

One tap mobile

+16465189805,,95584426607# US (New York)

1. **The public may attend this meeting in person at either above location. The public may also attend this meeting remotely via Zoom or call-in.**
2. Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee.
3. *Introductions*

Present:

District IV Supervisor Ken Carlson and District V Supervisor
Shanelle Scales-Preston

Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two (2) minutes).

No Public Comment

4. CONSIDER taking from the table staff report on Los Medanos Grant Program from 6/30/25.

Attachments: [LMHOC Agenda Item 25-2618](#)

After this item was removed from the table:

Staff let the committee know that there was not a response from the County Administrators Office regarding the ability to have closed door meetings.

Dennisha Marsh, LMHAC Chair provided feedback and questions for this item. The Chair said that LMHAC members would be uncomfortable discussing grant proposals in public and requested that in the future they should be able to discuss proposals in private. She requested clear guidelines from the LMHOC when the advisory measure was returned to the LMHOC. She advised against using the reserves if possible. Requested that staff should ensure that all awards be used exclusively within the Los Medanos Health Area with additional focus on agencies providing services in Bay Point. Would like to consider a reallocation of approved funds to add additional agencies. Does not want funds to go primarily to salaries and reconsider funds to agencies that requested more than 50% going to salaries. Would like to review agency partnerships and past activity in the area. Recommended that funds only go to agencies that are actually located within the LMHA.

The Supervisors requested information on the ability to have closed door discussions of 2-3 committee members according to the brown act. Staff said that other public committees were able to have closed door sessions to review grants similar to LMHAC's grants so it should be possible.

Staff shared that current contract process includes either quarterly or semi-annual reporting. Contracts can include LMHA specific language regarding metrics and confirmation that all services would be provided within the LMHA.

Staff provided information regarding the reserve fund. As ordered by creating legislation each year there should be 5% of revenue allocated to a reserve fund. The current reserve amount is \$2,611,849. At 5% the reserve fund should be \$255,000. If approved the \$200,000 from reserve to fund Mt. Diablo School District would result in a current reserve of \$2,356,849.

Staff was directed to coordinate a joint LMHOC/LMHAC workshop to review the committee bylaws, founding legislation, grant review process, grant RFP, grant scoring rubric, and ability to have closed door grant review meetings included in the founding legislation.

Staff was directed to get guidance from CAO about legal and procedural questions regarding closed door sessions and if this is possible according to the Brown Act and LMHAC founding legislation.

Staff was directed to gather additional information about approved agencies to provide to LMHAC during their reconsideration of the grant advisory order.

Motion 1: Remove item from Table to reconsider recommendations

Motion 2: Approve funding for 28 recommended agencies. Allocate additional \$200,000 from LMHA Reserve Fund. Provide up to \$150,000 to Mt. Diablo School

District. Direct LMHAC to allocate all remaining funds to additional agencies on the list.

Motion: Carlson

Second: Scales-Preston

The next meeting is currently scheduled for August 4, 2025, at 10:00am.

Meeting subsequently cancelled. Next meeting scheduled for 10/6/2025 at 10:00am.

Adjourn

General Information

This meeting provides reasonable accommodations for persons with disabilities planning to attend a the meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 190 E. 4th Street, Pittsburg, during normal business hours. Staff reports related to items on the agenda are also accessible on line at www.co.contra-costa.ca.us.

HOW TO PROVIDE PUBLIC COMMENT:

Persons who wish to address the Committee during public comment on matters within the jurisdiction of the Committee that are not on the agenda, or who wish to comment with respect to an item on the agenda, may comment in person, via Zoom, or via call-in. Those participating in person should offer comments when invited by the Committee Chair. Those participating via Zoom should indicate they wish to speak by using the “raise your hand” feature in the Zoom app. Those calling in should indicate they wish to speak by pushing *9 on their phones.

Public comments generally will be limited to two (2) minutes per speaker. In the interest of facilitating the business of the Board Committee, the total amount of time that a member of the public may use in addressing the Board Committee on all agenda items is 10 minutes. Your patience is appreciated.

Public comments may also be submitted to Committee staff before the meeting by email or by voicemail. Comments submitted by email or voicemail will be included in the record of the meeting but will not be read or played aloud during the meeting.

For Additional Information Contact: ernesto.delatorre@cchealth.org