

CONFLICT OF INTEREST CODE
OF THE RISK MANAGEMENT DEPARTMENT
OF CONTRA COSTA COUNTY

The Political Reform Act (Gov. Code §§ 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted regulation section 18730 of title 2 of the California Code of Regulations (“Section 18730”), which contains the terms of a standard conflict of interest code that can be incorporated by reference in an agency’s code. After public notice and hearing, Section 18730 may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. The terms of Section 18730 and any amendments to it that are adopted by the Fair Political Practices Commission are incorporated by reference into this Conflict of Interest Code. Section 18730 and the attached Appendix designating officials and employees and establishing disclosure categories, constitute the conflict of interest code of the Risk Management Department of Contra Costa County.

Persons occupying positions which categorize them as designated employees (pursuant to the attached Appendix) shall file the original Statement of Economic Interest/Form 700 with the Risk Management Department’s Filing Officer in accordance with the disclosure categories listed in the attached Appendix. The Filing Officer will retain the original statements filed by persons in designated positions and will make all retained statements available for public inspection and reproduction during regular business hours. Persons who are public officials within the meaning of Government Code section 87200 will file their statements of economic interests with the Filing Officer designated for their elected/appointed positions pursuant to Government Code section 87500.



EXHIBIT A

CONFLICT OF INTEREST- DESIGNATED POSITIONS

<u>Designated Positions</u>	<u>Disclosure Category</u>
Administrative Services Assistant III	1
Assistant Risk Manager – General Services	1
Assistant Risk Manager – Liability	1
Assistant Risk Manager – Safety & Loss Control	1
Assistant Risk Manager – Workers’ Compensation	1
Chief of Administrative Services I	1
Deputy Director of Risk Management	1
Director of Risk Management	1
Equal Employment Opportunity Officer	1
Senior Liability Claims Adjuster	1
Senior Workers’ Compensation Claims Adjuster	1
Workers’ Compensation Claims Supervisor	1
Consultants*	1

*The Risk Management Department will determine in writing whether a consultant is hired to perform a range of duties that requires the consultant to comply with the disclosure requirements. The written determination is a public record, and the Filing Officer will retain the determination for public inspection.

APPROVED BY:

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Karen Caoile

Karen Caoile, Director of Risk Management

Date: 8/6/2025