



COUNCIL ON HOMELESSNESS

February 6, 2024 from 1:00-3:00

WELCOME

Wayne Earl, *Chair & Faith Community Representative*

Purpose of the Meeting: *These are monthly meetings for the Council on Homelessness (COH) to conduct the business of the Council. The Council is the planning body that coordinates the community's policies, strategies, and activities toward preventing and ending homelessness in Contra Costa County.*

PUBLIC COMMENT

Wayne Earl, *Chair & Faith Community
Representative*

IN-PERSON / HYBRID MEETING

- As of March 1, 2023, all Council on Homelessness Meetings and CoH Committee meetings are required to convene in person or in a hybrid format
- All CoH members must attend in person unless using a “just cause” exemption

Just Cause

- A need to care for a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner
- A contagious illness that prevents a member from attending in person;
- A need related to a physical or mental disability that is not otherwise accommodated for; or
- Travel while on official business of the body or another state or local agency.

Emergency Circumstances

- A physical or family medical emergency that prevents a member from attending in person.

VIRTUAL ATTENDANCE EXEMPTION

HYBRID MEETING NORMS

Wayne Earl, *Chair & Faith Community
Representative*

HYBRID MEETING NORMS

1. Raise your hand (actual or virtual) before speaking
2. Say your name before speaking and try to speak as clearly as you can
3. 2-minute timer for public comments
4. Make and take space – consider your privilege and the other voices who are in and not in the room
5. Minimize distractions like side conversations and cell phone use
6. Maintain a safe and respectful environment, even when disagreeing
7. If in-person meeting is interrupted for an emergency, the meeting will be suspended or cancelled, case-by-case basis.

HYBRID MEETING NORMS

An individual may be asked to leave should they behave in a manner that threatens the safety of the group or does not honor these meeting norms.

ROLL CALL OF COUNCIL MEMBERS

Wayne Earl, *Chair & Faith Community
Representative*

INTRODUCTIONS

Council Members: Please unmute and share your name, pronouns, seat, and agency (if applicable)

Community Members: Please introduce yourself in the chat.

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POLL – WHO'S IN THE ROOM?

Wayne Earl, *Chair & Faith Community
Representative*

POLL – WHO'S IN THE ROOM?

- 1) How many Council on Homelessness meetings have you attended?
- 2) Do you have lived experience of homelessness?
- 3) What best describes your racial identity?

CONSENT CALENDAR

Wayne Earl, *Chair & Faith Community
Representative*

CONSENT CALENDAR

- Items on the consent calendar are **generally non-controversial and do not require much, if any, discussion**
- Enables grouping such items together and **deciding on them at one time**
- Council members and the public can **remove an item** from the consent calendar if they **desire to discuss the item by informing the Chair**

Source: <https://www.ca-ilg.org/resource/concept-consent-calendar>

ACTION ITEM

Approve the **consent calendar** items as listed:

- Approve minutes from the January 9, 2025 Council Meeting
- Approve staff report for the February 6, 2025 Council Meeting



COMMITTEE REPORT OUTS

Youth Advisory Board – Caroline Miller, H3 & Juno Hedrick, *Vice Chair and Lived Experience Advisor*

**YOUTH
ADVISORY
BOARD**

Caroline Miller, *H3* & Juno Hedrick, *Lived Experience
Advisor and Vice Chair*

OLD BUSINESS

Update: Coordinated Entry Housing Needs Assessment Project – Mary Juarez-Fitzgerald, *H3*

Update: 2025 Point-In-Time Count – Yessenia Aguilar, *H3*

Update: Recommendations for the 2024 Quarter 4 report to Family and Human Services Committee of the Board of Supervisors – Jaime Jenett, *H3*

Funding Updates - Jamie Schecter and Christy Saxton, *H3*

**UPDATE:
COORDINATED
ENTRY
HOUSING
NEEDS
ASSESSMENT
PROJECT**

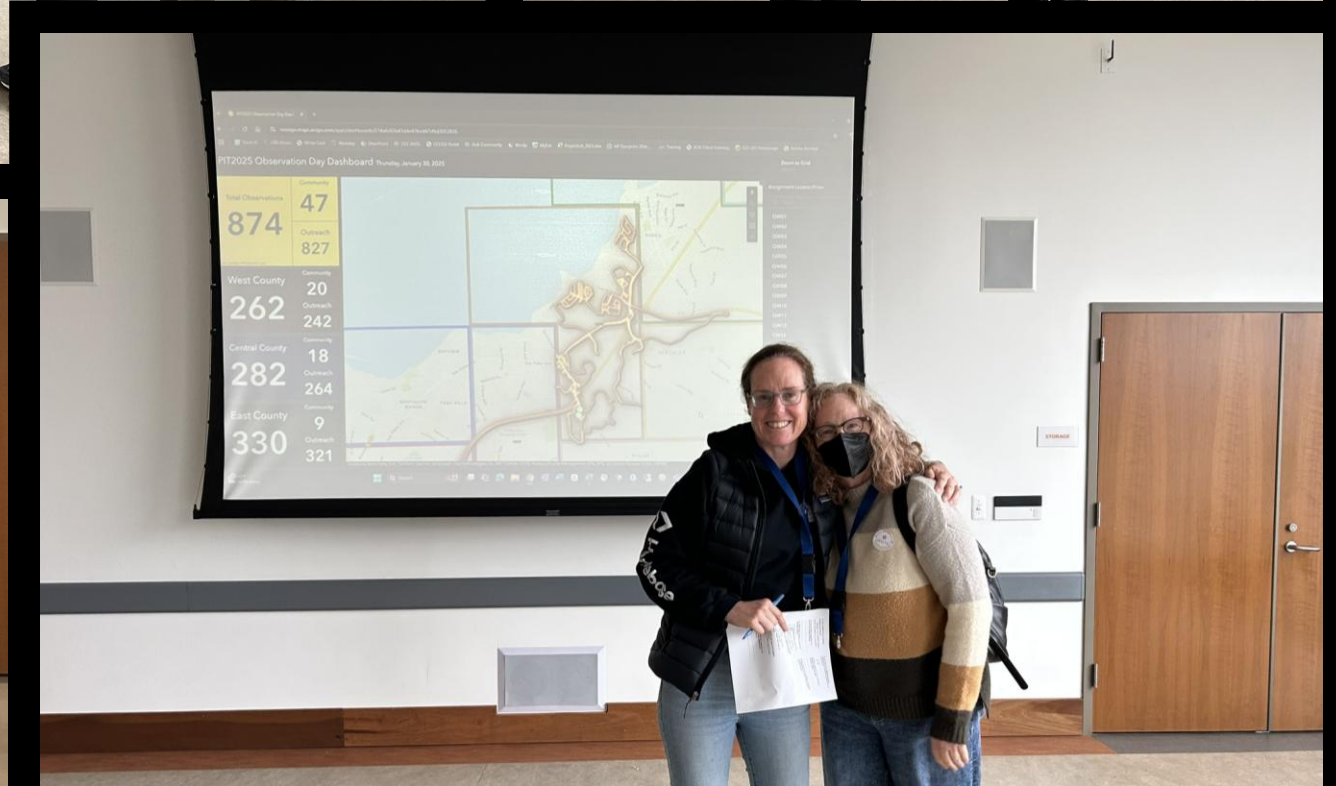
Mary Juarez-Fitzgerald, *H3*

PLACEHOLDER

- Placeholder

**UPDATE: 2025
POINT-IN-TIME
COUNT**

Yessenia Aguilar, *H3*





**UPDATE:
RECOMMENDATIONS
FOR THE 2024
QUARTER 4 REPORT
TO FAMILY AND
HUMAN SERVICES
COMMITTEE OF THE
BOARD OF
SUPERVISORS**

Jaime Jenett, *H3*

RECOMMENDATION

- *In alignment with the California State Association of Counties, support ongoing funding for the Homeless Housing, Assistance and Prevention (HHAP) Program and other critical safety net services that support people experiencing homelessness in Contra Costa County.*

FUNDING UPDATES

Jamie Schechter, *H3*
Christy Saxton, *H3*

FUNDING UPDATES – HOUSING AND HOMELESSNESS SERVICES RFP



~20
applications
received

Capacity
Building
Interviews

RFP Panel
training

Panelist
scoring and
debrief

FUNDING UPDATES - HOUSING AND HOMELESSNESS SERVICES RFP



Next Steps –

- Finalize funding recommendations
- Communicate with applicants
- Present recommendations to the Family and Human Services, March 10th
- Sign up for Funding Opportunity updates through the [CoC Newsletter](#)

FUNDING UPDATES – FEDERAL FUNDING



- The Federal Office of Management and Budget (OMB) issued OMB Memorandum M-25-13 on January 27, 2025, ordering a temporary pause all activities related to obligation or disbursement of all Federal financial assistance
 - The list of programs impacted included all Continuum of Care programs, Emergency Solutions Grants, and many other programs supporting housing and homeless services
- On January 28, 2025, OMB issued OMB Memorandum M-25-14 rescinding this pause
- The CoC recommends any service provider with federal grants completes timely, regular billing to minimize impact of possible future orders.

FUNDING UPDATES – COC FUNDING



- On January 17th, HUD published the first round of FY 2024 Continuum of Care (CoC) Notice of Funding Opportunity (NOFO) awards
- Contra Costa was awarded funding for all renewal projects, 1 new project through Domestic Violence Bonus funding, and its CoC Planning Grant.
- Contra Costa was awarded a total of \$22,336,034, which increases CoC funding by over \$3 million from FY2023 \$19,300,140 award.
- HUD anticipates a second announcement of CoC awards, but uncertain what those awards will contain.

FUNDING UPDATES – YOUTH HOMELESSNESS DEMONSTRATION PROJECT FUNDING



- On January 14th, HUD published Youth Homeless Demonstration Project (YHDP) Notice of Funding Opportunity (NOFO)
- As of January 27th, this NOFO is no longer available on grants.gov and it is unclear when it will be republished

FUNDING UPDATES – NEXT STEP INTERIM HOUSING



- H3 working with Housing Consortium of the East Bay to provide additional interim housing capacity for participants with identified housing opportunities
- Goal is to increase flow from shelters and stability for participants exiting unsheltered homelessness to permanent housing
- 21 people enrolled as of 1/29/2025
- Anticipated maximum capacity increasing to 38 units by end of February 2025

NEW BUSINESS

Select 2025 Council on Homelessness Chair and Vice Chair (ACTION ITEM) – Jaime Jenett, *H3*

Select 2025 Council on Homelessness Committee and Work Group Members (ACTION ITEM) – Jaime Jenett, *H3*

Update: CoC Monitoring – Michelle Byrnes, *Homebase*

**SELECT 2025
COUNCIL ON
HOMELESSNESS
CHAIR AND VICE
CHAIR
(ACTION ITEM)**

Jaime Jenett, *H3*

CHAIR RESPONSIBILITIES

- Provides **general oversight** for the CoH
- **Presides over CoH meetings**
- Participates in a **monthly CoH planning call** with H3 and Homebase
- **Represents the CoH** in community-facing efforts as needed:
 - Presents the quarterly CoH report to the Family and Human Services Committee; writes an introductory message for this report
 - Presents the Homelessness Awareness Month toolkit at the Board of Supervisors meeting in November; writes an introductory message for the toolkit
 - Reviews and approves CoC applications for funding

VICE-CHAIR RESPONSIBILITIES

- Provides oversight for Committees – **regularly participates in all Committees**
- Participates in a **monthly CoH planning call** with H3 and Homebase
- Assumes responsibility of Chair if the Chair is absent or vacant

ACTION ITEM

- Approve 2025 Chair and Vice Chair for Council on Homelessness.



**SELECT 2025
COUNCIL ON
HOMELESSNESS
COMMITTEE AND
WORK GROUP
MEMBERS
(ACTION ITEM)**

Jaime Jenett, *H3*

PLAN FOR ACCELERATING TRANSFORMATIVE HOUSING (PATH) INNOVATIONS COMMITTEE

Purpose:

- Work towards the goal of reducing unsheltered homeless in Contra Costa County by 75%

Timing:

Monthly; 3rd Thursday from 9:30-11am, 11 meetings

Membership:

- 2024 Number of CoH Members: 6
- 2024 CoH Members:
 - Deanne Pearn, Homeless Service Provider Seat
 - Jo Bruno, Lived Experience Advisor Seat
 - Juno Hedrick, Lived Experience Advisor Seat
 - Shawn Ray, Public Safety Seat
 - Tony Ucciferri, Public Housing Authority Seat
 - Wayne Earl, Faith Community Seat

OVERSIGHT COMMITTEE

Purpose:

- Reviewing and assessing the development, implementation, and improvement of:
 - CoC
 - Coordinated Entry System
 - HMIS database
 - System Outcomes
- Oversee the following Working Groups: TBD

Timing:

Every other month, 3rd Thursday, 11:30 -1:30pm,
6 meetings

Membership:

- 2024 Number of CoH Members: 8
- 2024 CoH Members:
 - Alejandra Chamberlain, Education and Vocational Services Seat
 - Carolyn Foudy, Employment and Human Services Seat
 - Deanne Pearn, Homeless Service Provider Seat
 - Gabriel Lemus, Emergency Solutions Grant Seat
 - Juno Hedrick, Lived Experience Advisor Seat
 - Leslie Gleason, CoC/ESG Seat
 - Mia Fairbanks, Health Care Seat
 - Wayne Earl, Faith Community Seat

HMIS POLICY COMMITTEE

Purpose:

- Develops and shares updates on HMIS policies and practices, compliance, and troubleshooting
- Plans technical assistance and training
- Informs standards of practice and monitoring

Timing:

3rd month each quarter, 2nd Tuesdays from, 12-1:30pm, 4 meetings

Membership:

- 2024 Number of CoH Members: 5
- 2024 CoH Members:
 - Jo Bruno, Lived Experience Advisor Seat
 - Juno Hedrick, Lived Experience Advisor Seat
 - Gabriel Lemus, Emergency Solutions Grant Seat
 - Juno Hedrick, Lived Experience Advisor Seat
 - Tony Ucciferri, Public Housing Authority Seat

FUNDING COMMITTEE

Purpose:

- Expanded in scope after previously existing as the CoC/ESG Committee (which supported the application process for funds administered by HUD, including the CoC Program)
- Direct community input process for several federal and state funding streams
- CoC NOFO work is now under the Funding Cmte

Timing: mid-2025, may not convene

Membership:

- 2024 Number of CoH Members: 5
- 2024 CoH Members:
 - Deanne Pearn, Homeless Service Provider Seat
 - Dani Jimenez, Behavioral Health Seat
 - Juno Hedrick, Lived Experience Advisor Seat
 - Nicole Green, Reentry Services Seat
 - Wayne Earl, Faith Community Seat

EQUITY COMMITTEE

Purpose

- Increase awareness, community dialogue, and lead concrete actions to achieve equity throughout the homeless system of care.

Timing: 2nd Tuesday of 2nd and 3rd months every quarter, 2-4pm, 8 meetings

Membership:

- 2024 Number of CoH Members: 4
- 2024 of CoH Members:
 - Hope Dixon, Community Member Seat
 - Janae Thomas, Workforce Development Seat
 - Juno Hedrick, Lived Experience Advisor Seat
 - Leslie Gleason, CoC/ESG Seat

GOVERNANCE COMMITTEE

Purpose:

- Review and revise the Governance Charter & Bylaws to increase CoH efficiency and impact

Timing:

2 meetings: February and March,
4th Tuesday 1-3pm

Membership:

- 2024 Number of CoH Members: 5
- 2024 CoH Members:
 - Dani Jimenez, Behavioral Health Seat
 - Jazmin Ridley, City Government Seat
 - Juno Hedrick, Lived Experience Advisor Seat
 - Nicole Green, Reentry Services Seat
 - Tony Ucciferri, Public Housing Authority Seat

AD HOC COMMITTEES/WORK GROUPS: RECRUITING LATER

- **CoH Nominating Committee**: Reviews applications for potential new Council members and provides recommendations to the full Council
 - Estimated Timing: ad hoc, 1-2 meetings from July to October 2025, dates TBD
- **Point-in-Time Count Workgroup**: Plan and implement the annual Point-in-Time Count, an annual HUD-required count of sheltered and unsheltered people experiencing homelessness and provide recommendations to the full Council
 - Estimated Timing: ad hoc, November 2025 to January 2026, dates TBD
- **Homelessness Awareness Month Workgroup**: Plan for annual Homelessness Awareness Month (November) activities
 - Estimated Timing: March virtual, May IN PERSON, August virtual, September IN PERSON, October virtual, November virtual

SCHEDULE

Equity

- 1 virtual and 1 in person/quarter

Funding

- Monthly VIRTUAL except May IN PERSON

Governance

2 virtual, 2 in person likely starting February

Homelessness Awareness Month Planning

- 4 virtual, 3 in person

HMIS Policy

- 2 in person, 2 virtual

Nominating

- August to October 2024,

Oversight

- Every other month, in person

PATH Innovations

- 6 virtual, 6 in person

ACTION ITEM

- Approve 2025 committee and work group selections for Council on Homelessness members.



UPDATE: COC MONITORING

Michele Byrnes, *Homebase*

PURPOSE OF COMPLIANCE MONITORING

- Improve **system performance** by identifying barriers to effective program performance;
- Increase **knowledge** among CoC-funded agencies regarding CoC compliance and financial management;
- Help agencies **prepare for audits or monitoring** from HUD; and
- Identify opportunities and gaps for **additional technical assistance, trainings, or one-on-one meetings** regarding areas of compliance impacting multiple agencies.

2025 FOCUSED MONITORING APPROACH

- Focus Area 1: Systemic Findings from previous monitoring cycles
- Focus Area 2: Equity
- Focus Area 3: Project Corrective Actions

FOCUS AREA 1: SYSTEMIC FINDINGS

- Grant Spenddown
- Timekeeping
 - Tracking staff time and connecting it to approved, eligible activities
- Fair Housing
 - Fair Housing Remedies and Notification

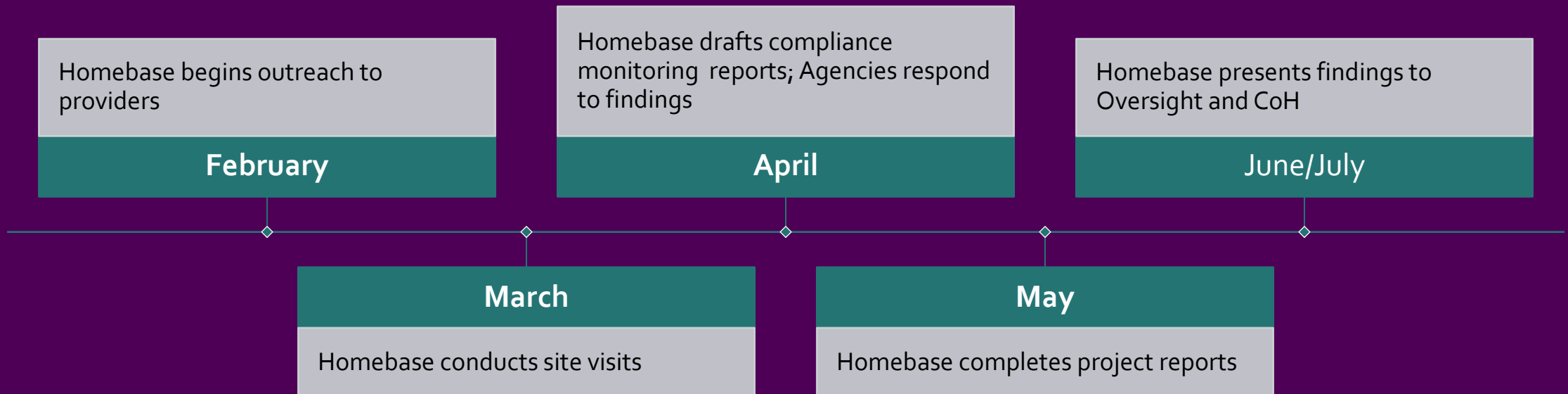
FOCUS AREA 2: EQUITY

- 2024 CoC NOFO Scoring Tool
 - Racial Equity
 - Lived Experience Engagement

FOCUS AREA 3: PROJECT CORRECTIVE ACTIONS

- Reviewing progress made on project-specific findings from previous monitoring cycles
- Example: If an agency did not have a compliant record retention policy in 2023, we would request documentation that the agency has an updated, compliant policy.

COMPLIANCE MONITORING TIMELINE





QUESTIONS?

ANNOUNCEMENTS

Open for all to share announcements about upcoming events and to give brief reports about recent events/trainings relevant to the Council on Homelessness

PIN IT

Wayne Earl, *Chair & Faith Community
Representative*

UPCOMING MEETINGS

- **Next COH Meeting:** Thursday, March 6, 1 – 4 PM (IN PERSON)
- **CoC Training (Housing First):** Monday, February 10, 10 AM – 12 PM (Zoom)
- **Equity Committee Meeting:** Tuesday, February 11, 2– 4 PM (In-Person)
- **Homeless Service Provider Meeting:** Thursday, February 13, 8:30 – 9:30 AM (Zoom)
- **PATH Committee Meeting:** Thursday, February 20, 9:30 – 11 AM (IN PERSON)
- **Oversight Committee Meeting:** Thursday, February 20, 11:30 AM – 1:30 PM (IN PERSON)
- **Governance Committee:** Tuesday, February 25, 1:00 – 3:00 PM (Zoom)
- **Homeless-Workforce Integration Network Field Trip:** Wednesday, February 26, 1:00 – 2:30 PM (IN PERSON)