Contra Costa County

Print Form

**Please return completed applications to:**
Clerk of the Board of Supervisors
1025 Escobar Street, 1st Floor
Martinez, CA 94553
or email to: ClerkofTheBoard@cob.cccounty.us

# BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

**First Name** Nicole | **Middle Initial** A | **Last Name** Balbas

**Home Address - Street** | **City** Martinez | **State** CA | **Postal Code** 94553

**Primary Phone (best number to reach you)** | **Email Address**

**Resident of Supervisorial District** (if out of County, please enter N/A): 5 District Locator Tool

**Do you work in Contra Costa County?** ☐ Yes ☑ No **If Yes, in which District do you work?**

**Current Employer** Retired | **Job Title** Fish and Wildlife officer | **Length of Employment** 30 years

**How long have you lived or worked in Contra Costa County?** 35 years

**Board, Committee, or Commission** Fish and Wildlife Committee | **Seat Name** At-Large

**Have you ever attended a meeting of the advisory board for which you are applying?**

Please check one: ☑ Yes ☐ No If Yes, how many? more than 80

## EDUCATION

***Check appropriate box if you possess one of the following:***

☑ High School Diploma ☐ CA High School Proficiency Certificate ☐ G.E.D. Certificate

| Colleges or Universities Attended | Degree Type/ Course of Study/Major | Degree Awarded |
|---|---|---|
| Cal State East Bay | Criminal Justice | ☑ Yes ☐ No |
| | | ☐ Yes ☐ No |
| | | ☐ Yes ☐ No |

**Occupational Licenses Completed:** N/A

**Other Trainings Completed:** CA POST ACADEMY (Peace Officer)

**Certificate Awarded for Training?**

☑ Yes ☐ No

☐ Yes ☐ No

**Do you have any obligations that might affect your attendance at scheduled meetings?** ☐ Yes ☑ No

If Yes, please explain:

**Would you like to be considered for appointment to other advisory bodies for which you may be qualified?** ☐ Yes ☑ No

**Are you a veteran of the U.S. Armed Forces?** ☐ Yes ☑ No



THIS FORM IS A PUBLIC DOCUMENT

**Please explain why you would like to serve on this particular board, committee, or commission.**

I am very interested in the natural resources in Contra Costa County and furthering the protection, conservation and enhancement of those resources. Fish and wildlife have been a passion of mine for many years. As a fish and wildlife warden in the county for 30 years I participated in most committee meetings to keep abreast on how the monies we generated through fines were spent and I believe it is important to continue to have an opinion and a vote in the expenditure of these funds.

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume).**

I served as the at-large alternate for two years and the at-large seat for the past four years. I also attened most committee meetings over the last twenty five years and have a good grasp on the issues, concerns and processes for the committee. I am on the board of the Golden Gate Angling and Casting Club Foundation, participating in the distribution of funds to athletes competing in national and international fly casting competitions. I also served for ten years on the board of directors for my previous homeowners association, serving as president for seven years. This has allowed me to be very familiar with the Brown Act and participating in meetings.

**I am including my resume with this application:**

Please check one: ☐ Yes ☑ No

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

Please check one: ☑ Yes ☐ No

If Yes, please list the Contra Costa County advisory board(s) on which you are **currently** serving:

Fish and Wildlife Committee

If Yes, please also list the Contra Costa County advisory board(s) on which you have **previously** served:

**List any volunteer and community experience, including any boards on which you have served.**

Miramonte Gardens HOA Board of Directors (2010 - 2021)
Golden Gate Angling and Casting Club Foundation Board of Directors (2009 - Present)
Fish and Game Wardens Associatoin Board of Directors (1992-2009)

**Do you have a familial relationship with a member of the Board of Supervisors?** (Please refer to the relationships listed under the "Important Information" section on page 3 of this application or Resolution No. 2021/234).

Please check one: ☐ Yes ☑ No

If Yes, please identify the nature of the relationship:

**Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?**

Please check one: ☐ Yes ☑ No

If Yes, please identify the nature of the relationship:



THIS FORM IS A PUBLIC DOCUMENT

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or ommissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

**Signed:** [ ] **Date:** October 17, 2024

**Submit this application to:** ClerkofTheBoard@cob.cccounty.us **OR** Clerk of the Board
1025 Escobar Street, 1st Floor
Martinez, CA 94553

*Questions about this application? Contact the Clerk of the Board at (925) 655-2000 or by email at ClerkofTheBoard@cob.cccounty.us*

## Important Information

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THIS FORM IS A PUBLIC DOCUMENT

# Application Form

## Profile

Phillip
First Name

Middle Initial

Cardenas
Last Name

Home Address

Suite or Apt

Lafayette
City

CA
State

94549
Postal Code

Primary Phone

Email Address

[District Locator Tool]

### Resident of Supervisorial District:

☑ District 2

Self
Employer

Consultant
Job Title

### Length of Employment

8 years

### Do you work in Contra Costa County?

◉ Yes ○ No

### If Yes, in which District do you work?

2

### How long have you lived or worked in Contra Costa County?

3 months

### Are you a veteran of the U.S. Armed Forces?

◉ Yes ○ No

## Board and Interest

### Which Boards would you like to apply for?

Fish & Wildlife Committee: Submitted

**Seat Name**

**Have you ever attended a meeting of the advisory board for which you are applying?**

○ Yes ◉ No

**If Yes, how many meetings have you attended?**

## Education

**Select the option that applies to your high school education ***

☑ High School Diploma

**College/ University A**

**Name of College Attended**

Fresno State Univeristy

**Degree Type / Course of Study / Major**

Bachelors

**Degree Awarded?**

○ Yes ◉ No

**College/ University B**

**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**

○ Yes ○ No

**College/ University C**

**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**

○ Yes ○ No

**Other Trainings & Occupational Licenses**

**Other Training A**

Military Training - Intelligence Services

**Certificate Awarded for Training?**

◉ Yes ○ No

**Other Training B**

**Certificate Awarded for Training?**

○ Yes ○ No

**Occupational Licenses Completed:**

## Qualifications and Volunteer Experience

**Please explain why you would like to serve on this particular board, commitee, or commission.**

I have various skills and experience that fit the needs of most of these boards. I am a seasoned risk manager who takes a data-first approach to problems while being able to reassess solutions when new information arrises. I am looking forward to giving back to my new community and I am hopeful that overlaps with my expertise

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

See my resume attached.

Upload a Resume

**Would you like to be considered for appointment to other advisory bodies for which you may be qualified?**

◉ Yes ○ No

**Do you have any obligations that might affect your attendance at scheduled meetings?**

○ Yes ◉ No

**If Yes, please explain:**

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

○ Yes ◉ No

**If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:**

**If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:**

**List any volunteer or community experience, including any advisory boards on which you have served.**

I have volunteered for various veterans organizations and also organizations that dealt with re-entry of incarcerated community members.

## Conflict of Interest and Certification

**Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)**

○ Yes ◉ No

**If Yes, please identify the nature of the relationship:**

**Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?**

○ Yes ◉ No

**If Yes, please identify the nature of the relationship:**

**Please Agree with the Following Statement**

**I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.**

☑ I Agree

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   (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
   (4) Registered domestic partner, pursuant to California Family Code section 297;
   (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
   (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

Phillip Cardenas

# Phillip Cardenas

Oakland CA 94611 |

**Summary**

Experienced technology, operations and risk management executive/leader. Most recently leading various teams at the fastest growing companies in the world.

**Experience**

*Risk Management Advisor/Consultant/Investor*
*8/2016 - Current, Various Organizations*

- Scaled over 20 cross functional risk organizations
- Worked with C-Suite and Board of Directors to revamp crisis management, customer safety, public safety, user identity, regulation compliance and legal strategy
- Hired cross functional leaders to oversee global operations, project management, research, product, engineering and data science organizations.

*Global Head Safety/Security*
*9/2014 – 8/2016, Uber*

- Scaled the cross functional organization from 5 to over 90 employees
- Global ownership for all crisis management, customer safety, road safety, user identity and regulation compliance
- Rebuilt physical security, intelligence and investigations organizations while hiring new renowned functional leaders
- Lead global operations, project management, research, product, engineering and data science organizations.
- Launched global safety/security initiatives (Global Incident Response Teams, Code of Conduct, Telematics, Behavioral Screening and Facial Recognition Identity) in over 60 countries impacting over 30 million customers

*Global Head of Trust and Safety*
*9/2011 - 9/2014, Airbnb*

- First risk management hire and scaled the cross functional organization to over 150 employees
- Global responsibility for all fraud, account security, property and personal safety risk
- Holistic leadership of all operations, project management, training, product, engineering and data science risk teams
- Launched global safety initiatives (Host Guarantee, Verified ID, Home Safety) in over 191 countries impacting over 10 million customers

Team Chief
1/2009 - 1/2010, United States Forces – Iraq (USF-I)

- Managed over 17 military and civilian intelligence analysts
- Provided strategic coordination on over 250 reports with multiple national

level intelligence agencies and major commands
- Managed, prepared and presented several multifaceted analytical briefs to the top leaders of USF-I, including the Commanding General of Iraq and his staff
- Within 11 months, recognized as a subject matter expert on the southern nine provinces of Iraq

Investigator
6/2006– 8/2011, Zurich Insurance Group
- Specialized in theft and fraud insurance claims
- Gained acute knowledge of different business models and helped customers implement risk and fraud controls
- Deciphered and analyze various financial records in order to present a concise investigative plan
- Developed advanced fraud and theft training for over 150 employees

**Education**

US Army Intelligence Course
2006 & 2009, Ft Huachuca AZ
- All Source Intelligence Officer, Military Intelligence Officer Basic Course (35D) - Counter Intelligence Officer, Counter Intelligence Special Agent Course (35E)

Fresno State University
2005, Fresno CA
- Criminology and Army ROTC

**Designations & Awards**

**Professional Designations:** Certified Fraud Examiner (CFE), Associates in General Insurance (AINS), Construction Risk and Insurance Specialist (CRIS)

**Military Awards:** Defense Meritorious Service Medal, Joint Service Achievement Medal, Iraqi Campaign Medal, National Defense Service Medal, Global War on Terrorism Medal, German Armed Force Badge, Army Service Ribbon, Overseas Training Ribbon

# Application Form

## Profile

Courtney
First Name

AC
Middle Initial

Coon
Last Name

Home Address

Suite or Apt

Pleasant Hill
City

CA
State

94523
Postal Code

Primary Phone

Email Address

**District Locator Tool**

### Resident of Supervisorial District:

☑ District 4

Alameda County Resource Conservation District
Employer

Resource Conservationist 3
Job Title

### Length of Employment

3 years

### Do you work in Contra Costa County?

○ Yes ◉ No

### If Yes, in which District do you work?

### How long have you lived or worked in Contra Costa County?

>5 years (moved to CCC in June 2019)

### Are you a veteran of the U.S. Armed Forces?

○ Yes ◉ No

## Board and Interest

### Which Boards would you like to apply for?

Fish & Wildlife Committee: Submitted

**Seat Name**

At large

**Have you ever attended a meeting of the advisory board for which you are applying?**

○ Yes ◉ No

**If Yes, how many meetings have you attended?**

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## Education

**Select the option that applies to your high school education** *

☑ High School Diploma

**College/ University A**

**Name of College Attended**

University of California Davis

**Degree Type / Course of Study / Major**

BS Animal Biology

**Degree Awarded?**

◉ Yes ○ No

**College/ University B**

**Name of College Attended**

University of South Florida

**Degree Type / Course of Study / Major**

PhD Integrative Biology

**Degree Awarded?**

◉ Yes ○ No

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**College/ University C**

**Name of College Attended**

University of California Berkeley

**Degree Type / Course of Study / Major**

MPH

**Degree Awarded?**

◉ Yes ○ No

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**Other Trainings & Occupational Licenses**

**Other Training A**

**Certificate Awarded for Training?**

○ Yes ○ No

**Other Training B**

**Certificate Awarded for Training?**

○ Yes ○ No

**Occupational Licenses Completed:**

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## Qualifications and Volunteer Experience

**Please explain why you would like to serve on this particular board, commitee, or commission.**

I have been interested in getting involved in local governance so when a colleague sent me an invitation to apply for this committee, I thought this might be a good fit. I believe my educational background and work would be of value to the Fish and Wildlife Committee.

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

I have an educational background in biology and terrestrial ecology, including the completion of a PhD and >20 peer reviewed scientific articles. I worked for 5 years as a the primary researcher for Felidae Conservation Fund where I studied pumas and bobcats in the greater SF Bay Area before starting working at the Alameda County Resource Conservation District (ACRCD). At the ACRCD I am involved with a diversity of projects related to natural resource conservation including agricultural policy, urban agriculture, and wildlife monitoring. I am currently leading a $7 million project for ACRCD where we are planning a network of wildlife crossing structures along I580, I680 and SR84. I also recently completed my MPH so I have a particular interest in the intersectionality between public health and the environment (e.g., climate change, social and environmental determinants of health).

Upload a Resume

**Would you like to be considered for appointment to other advisory bodies for which you may be qualified?**

◉ Yes ○ No

**Do you have any obligations that might affect your attendance at scheduled meetings?**

◉ Yes ○ No

**If Yes, please explain:**

I have two young children but I also have a co-parent who is supporting me in applying for this position.

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

○ Yes ◉ No

**If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:**

**If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:**

**List any volunteer or community experience, including any advisory boards on which you have served.**

I have volunteered with a few local social justice and climate change related organizations.

## Conflict of Interest and Certification

**Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)**

○ Yes ◉ No

**If Yes, please identify the nature of the relationship:**

**Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?**

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**If Yes, please identify the nature of the relationship:**

**Please Agree with the Following Statement**

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☑ I Agree

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Courtney AC Coon

# Courtney Coon, PhD, MPH Candidate

SF Bay Area | | www.LinkedIn.com/in/courtney-coon-phd-mph

## About me

I am interested in climate justice work and complex problem solving. My background is in disease ecology, biostatistics, natural resource planning and project management.

## Education

### BACHELOR OF SCIENCE | 2008 | UC DAVIS

- Major: Animal Biology
- Minor: Art History
- Senior thesis on microbiological methods of detecting Bovine Leukemia Virus in colostrum
- Concurrently worked part-time as a Veterinary Technician

### DOCTOR OF PHILOSOPHY | 2014 | UNIVERSITY OF SOUTH FLORIDA

- Dissertation: Host-parasite interactions in an invasive songbird
- Fieldwork in Kenya, Panama and USA
- Advanced statistical analysis in Statistica and R
- Manuscript preparation and project presentation
- Organizing annual conferences for 30-50 academics

### MASTER OF PUBLIC HEALTH | EXPECTED 2023 | UC BERKELEY

- Concentration in biostatistics/epidemiology and policy
- Concurrently working full time

## Experience

### RESOURCE CONSERVATIONIST II | ALAMEDA COUNTY RESOURCE CONSERVATION DISTRICT | JULY 2021 - PRESENT

- Managing diverse stakeholder involvement and collaboration
- Creation of complex planning documents and research reports
- Project management, monitoring, budgeting and reporting
- Policy analysis (e.g., city general and special plans)

### PRIMARY INVESTIGATOR | FELIDAE CONSERVATION FUND | JULY 2016 – JULY 2021

- Cleaning and analysis of large, messy datasets in MS Excel and R
- Project design, grant writing and permitting
- Field work

- Education and outreach to diverse audiences (e.g., student, conservationists, ranchers)
- Management and training of staff and volunteers
- Fully remote position

**POST-DOCTORAL RESEARCH FELLOW | UNIVERSITY OF PRETORIA (SOUTH AFRICA) | JULY 2014 – JULY 2016**

- Development and implementation of epidemiologic research projects
- Field research and biological sample collection from wild and domestic bovids
- Advanced statistical analysis in R
- Development and teaching of mixed graduate – undergraduate course in Disease Ecology

## Skills & Abilities

### SCIENTIFIC / ACADEMIC PUBLICATION AND BIOSTATISTICS

- I have 12 years of experience with R for generalized mixed modeling, occupancy modeling, data visualization and mapping
- I have 7 first authored publications, 5 last authored and 7 co-authored publications. A full list is available on my LinkedIn page or by request.

### TEACHING

- I have mentored 17 post-baccalaureate, undergraduate and master's students.
- I have taught courses in Disease Ecology, Animal Physiology, and General Biology and given numerous public presentation and webinars.

### MULTI-TASKING

- In my last several positions, I have concurrently worked on multiple projects in many different roles – as a member of a team, leading a team, or working independently.
- During undergraduate and now as a master's student, I am concurrently working and studying.

### COMMUNICATION

- I have given public presentations in a variety of formats – PowerPoints, talks, poster presentations, field visits – to many types of audiences including board members, young people, academics, citizen scientists, farmers/ranchers, and disabled adults.

### GRANT WRITING AND PERMITTING

- I have written many successful grants which have brought in thousands of dollars for research and special projects.
- I have obtained permits from State (California and Florida) and local agencies (Bay Area and South Africa) for land access and biological sample collection.

**COMMUNITY-ORIENTED**

- I am an active member of the cohousing community where I live with my family. I am the lead of our Emergency Preparedness Team.
- I participate in local politics by taking actions related to local and national social and climate justice movements.

# Application Form

## Profile

Thomas (First Name) | A (Middle Initial) | Ehrich (Last Name)

Home Address | Suite or Apt

Concord (City) | CA (State) | 94521 (Postal Code)

Primary Phone

Email Address

**District Locator Tool**

### Resident of Supervisorial District:

☑ District 4

Self (Employer) | CEO (Job Title)

### Length of Employment

40 years

### Do you work in Contra Costa County?

◉ Yes ○ No

### If Yes, in which District do you work?

4

### How long have you lived or worked in Contra Costa County?

38 years

### Are you a veteran of the U.S. Armed Forces?

○ Yes ◉ No

## Board and Interest

### Which Boards would you like to apply for?

Fish & Wildlife Committee: Submitted

**Seat Name**

**Have you ever attended a meeting of the advisory board for which you are applying?**

○ Yes ◉ No

**If Yes, how many meetings have you attended?**

## Education

**Select the option that applies to your high school education ***

☑ High School Diploma

**College/ University A**

**Name of College Attended**

Golden Gate University

**Degree Type / Course of Study / Major**

MBA Telecommunications Management

**Degree Awarded?**

◉ Yes ○ No

**College/ University B**

**Name of College Attended**

Minnesota State University at Mankato

**Degree Type / Course of Study / Major**

BS Computer Science and Electrical Engineering

**Degree Awarded?**

◉ Yes ○ No

**College/ University C**

**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**

○ Yes ○ No

## Other Trainings & Occupational Licenses

### Other Training A

Range Safety Officer, National Rifle Association

### Certificate Awarded for Training?

(•) Yes ( ) No

### Other Training B

### Certificate Awarded for Training?

( ) Yes ( ) No

### Occupational Licenses Completed:

## Qualifications and Volunteer Experience

### Please explain why you would like to serve on this particular board, commitee, or commission.

I am passionate about Wildlife Conservation and would like to translate that passionate into volunteering at the local level to help improve and expand opportunities for Contra Costa residents to experience, observe and enjoy the vast array of wildlife which reside in our county.

### Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

I am a seasoned outdoorsman who enjoys many aspects of wildlife conservation. I: - am an avid waterfowl and upland bird hunter - am an avid fisherman with many hours on our local delta waters, as well as SF Bay, Pacific Ocean, foothill and mountain lakes and streams. - support several wildlife conservation organizations, including Ducks Unlimited, California Waterfowl Association, and Diablo Rod & Gun Club. - enjoy hiking the local trails including Mt Diablo, Black Diamond Mines. - own a mountain cabin near Dorrington. CA and have hiked extensively in that area. - Own and care for dogs and horse and goat at my hole in Concord.

Upload a Resume

### Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

(•) Yes ( ) No

### Do you have any obligations that might affect your attendance at scheduled meetings?

( ) Yes (•) No

**If Yes, please explain:**

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

○ Yes ◉ No

**If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:**

**If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:**

**List any volunteer or community experience, including any advisory boards on which you have served.**

I am a volunteer Range Safety Officer at Diablo Rod and Gun club in Comcord. In the past I've volunteered for Clayton Canyon Pony Club and Juvenile Diabetes Research Foundation.

## Conflict of Interest and Certification

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○ Yes ◉ No

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☑ I Agree

Thomas A Ehrich

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7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
   (1) Mother, father, son, and daughter;
   (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
   (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
   (4) Registered domestic partner, pursuant to California Family Code section 297;
   (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
   (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

# Application Form

## Profile

Robert
First Name

Middle Initial

Kearsley
Last Name

Home Address

Suite or Apt

Walnut Creek
City

CA
State

94596
Postal Code

Primary Phone

Email Address

**District Locator Tool**

### Resident of Supervisorial District:

☑ District 2

Sandia National Laboratories
Employer

Senior Empowered Official
Job Title

### Length of Employment

8 yrs

### Do you work in Contra Costa County?

○ Yes ◉ No

### If Yes, in which District do you work?

### How long have you lived or worked in Contra Costa County?

24 yrs

### Are you a veteran of the U.S. Armed Forces?

○ Yes ◉ No

## Board and Interest

### Which Boards would you like to apply for?

Fish & Wildlife Committee: Submitted

### Seat Name

**Have you ever attended a meeting of the advisory board for which you are applying?**

○ Yes ◉ No

**If Yes, how many meetings have you attended?**

---

## Education

**Select the option that applies to your high school education ***

☑ High School Diploma

**College/ University A**

**Name of College Attended**

Whittier Law School

**Degree Type / Course of Study / Major**

Juris Doctor

**Degree Awarded?**

◉ Yes ○ No

**College/ University B**

**Name of College Attended**

University of Southern California

**Degree Type / Course of Study / Major**

Master of Public Administration

**Degree Awarded?**

◉ Yes ○ No

---

**College/ University C**

**Name of College Attended**

U.C. Santa Barbara

**Degree Type / Course of Study / Major**

B.A. Political Science

**Degree Awarded?**

◉ Yes ○ No

### Other Trainings & Occupational Licenses

**Other Training A**

New Jersey Bar

**Certificate Awarded for Training?**

◉ Yes ○ No

**Other Training B**

US Court of International Trade

**Certificate Awarded for Training?**

◉ Yes ○ No

**Occupational Licenses Completed:**

## Qualifications and Volunteer Experience

**Please explain why you would like to serve on this particular board, commitee, or commission.**

My interest is to serve the greater community for which I live in with regards to fish and wildlife resource management management. This includes advising the Board of Supervisors on various fish and wildlife issues, such as enforcement, education, habitat restoration, and invasive species. I am also very interested in reviewing grant proposals to help identify a broad range of activities that meet the needs of the residents and visitors of Contra Costa County, including a particular interest in addressing the needs of the underserved. Finally, being a member of the Fish & Wildlife Committee will allow me to contribute to advising the County Board of Supervisors in matters where a delicate balance exists between conservation and recreational activities.

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

My experience serving as a two-term Commissioner on the City of Walnut Creek's Parks, Recreation and Open Space Commission has prepared me well for being on the Fish & Wildlife Committee. This includes advising elected officials on various matters, such as short and long-term budgets, public proposals, and staff actions. I also add that I am an active outdoorsman in Contra Costa County, enjoying such activities as regularly hiking County trails and occasionally fishing in County lakes and waterways.

Upload a Resume

**Would you like to be considered for appointment to other advisory bodies for which you may be qualified?**

◉ Yes ○ No

**Do you have any obligations that might affect your attendance at scheduled meetings?**

○ Yes ◉ No

**If Yes, please explain:**

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

○ Yes ◉ No

**If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:**

**If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:**

**List any volunteer or community experience, including any advisory boards on which you have served.**

Commissioner (2 terms as Chair) (March 2016 - March 2024) Parks, Recreation and Open Space Commission, City of Walnut Creek; Commission Representative (2023) Pickle Ball Task Force, City of Walnut Creek; Commission Representative (2022) Your Parks Your Future Committee, City of Walnut Creek; Commission Representative (2016) Walnut Creek Open Space Foundation, City of Walnut Creek.

## Conflict of Interest and Certification

**Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)**

○ Yes ◉ No

**If Yes, please identify the nature of the relationship:**

**Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?**

○ Yes ◉ No

**If Yes, please identify the nature of the relationship:**

**Please Agree with the Following Statement**

**I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.**

☑ I Agree

---

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   (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
   (4) Registered domestic partner, pursuant to California Family Code section 297;
   (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
   (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

Robert Kearsley

**ROBERT D. KEARSLEY**

Walnut Creek, CA 94596

## EXPERIENCE

**Senior Empowered Official**
**Sandia National Laboratories (February 2016 – Present)**
**Livermore, CA**

Advise members of the work force on international trade compliance matters, such as export control and compliance for activities with U.S, Government customers, national laboratories, university and industry collaborators, NATO and other foreign governments/ entities.

**Director**
**Global Sanctions Compliance**
**Visa Inc. (December 2014 – August 2015)**
**Foster City, CA**

Responsible for managing Visa's Global Sanctions Compliance Program, including the development of policies and procedures for compliance with OFAC and other relevant sanctions laws and regulations, training, monitoring regulatory changes, conducting mergers & acquisitions due diligence, reviewing OFAC screening results, partnering with businesses, communicating Visa's policy to clients, and managing two (2) staff.

**Senior Manager, National Lead - Global Export Controls and Sanctions Compliance Services**
**Trade and Customs Practice, KPMG LLP (April 2007 – December 2014)**
**Santa Clara, CA**

Advised clients on international trade and compliance matters in a variety of industry sectors such as aerospace, agriculture, banking, chemical, defense, health care, retail, electronics, news media, oil and gas, insurance, semiconductor, software, telecommunications, and universities.

**Senior Associate**
**Worldtrade Management Services, PricewaterhouseCoopers, LLC (September 2003 – April 2007)**
**San Francisco, CA**

Extensive knowledge and experience in regulatory compliance, particularly in the area of U.S. export laws and regulations. Co-lead WMS' export compliance process review team; conducted numerous export compliance assessments; developed corporate export policies and procedures (e.g., EMS); working knowledge of the EAR, ITAR, OFAC and FTR; prepared and submitted export licenses including equipment, technology transfers, deemed exports, Special Comprehensive License, and encryption; prepared Voluntary Disclosures; maintained working relationship with U.S. Government officials; lead staff member in corporate outsourcing arrangement for trade services for large Silicon Valley company; experienced in AES reporting requirements; working knowledge of EU and Canadian export control rules; working knowledge of HTS classifications; supervised junior staff on client projects; provided export compliance training (in-house and client); working knowledge of order processing system (SAP); prepared export classifications (CCATS) for Government review; developed license tracking milestones; developed "red flag" and proliferation screening questionnaires for customers and vendors; developed export audit templates; developed export classification questionnaires and matrices; and, prepared export-related agreements (e.g., NDAs, letters of assurance, contract clauses).

**Associate-Hire**
**Export Advisory Practice Group, Fragomen, Del Rey, Bernsen & Loewy, P.C. (September 2000-November 2001)**
**Oakland, CA**

Counseled tech-industry clients on exports subject to the EAR, ITAR and OFAC regulations, including product classification, license determination and application, with an emphasis on special rules related to the release of U.S. technology to foreign nationals, and export compliance audits; conducted in-depth security reviews for foreign national hires subject to the EAR; prepared export control language for client contracts and non-disclosure agreements.

**Export Administration Specialist**
**Bureau of Industry and Security (formerly Bureau of Export Administration), U.S. Department of Commerce (May 1997 - August 2000)**
**Newport Beach, CA**

Counseled U.S. firms on interpretation and application of the EAR including encryption, export documentation, embargoes, SEDs, international business matters and internal audit procedures for export compliance; conducted seminars (i.e., export control basics export management systems and technology transfers) lectures and other outreach programs on export control to the general public including individuals, college students, business personnel and trade groups; advised Commerce and Customs agents on export compliance matters; trained Federal officers and other U.S. government personnel on the EAR; participated in the export compliance audit of National laboratories granted DOC export licenses under the International Cooperative License Program.

**Assistant Program Manager**
**Executive Office for U.S. Attorneys**
**U.S. Department of Justice (October 1988 – May 1996)**
**Washington, D.C.**

Assisted in program management and the review of U.S. Attorney offices, including periodic evaluation of legal, financial litigation, and administrative programs.

## EDUCATION

Juris Doctor
Whittier Law School

Master of Public Administration
University of Southern California

Bachelor of Arts, Political Science
University of California, Santa Barbara

## LICENSES & CERTIFICATIONS

U.S. Court of International Trade
U.S. District Court (NJ)
State Bar (NJ)
Certified Customs Specialist, National Customs Brokers & Forwarders Association of America

## PROFESSIONAL HONORS

Presidential Management Fellow (Class of â€™88)
PwC National Chairmanâ€™s Award
KPMG Encore Awards
Visa Go Beyond Awards

## PROFESSIONAL MEMBERSHIP

Member, Customs and International Trade Bar Association
Member, Society for International Affairs

## VOLUNTEER ACTIVITY

Member (May 2022 - Present)
Regulations and Procedures Technical Advisory Committee
Bureau of Industry and Security, U.S. Department of Commerce

Commissioner (2 terms as Chair) (March 2016 - March 2024)
Parks, Recreation and Open Space Commission
City of Walnut Creek

Commission Representative (2023)
Pickle Ball Task Force
City of Walnut Creek

Commission Representative (2022)
Your Parks Your Future Committee
City of Walnut Creek

Commission Representative (2016)
Walnut Creek Open Space Foundation
City of Walnut Creek

## PUBLICATIONS

"Easing Sanctions on Certain Services, Software and Hardware Exports." *Worldtrade Executive: Practical Trade & Customs Strategies.* Thomsen Reuters: October 2013

"The Iran Threat Reduction and Syria Human Rights Act of 2012: Liability and disclosure requirements for US companies and foreign affiliates." *BNA Tax Planning International*. Bloomberg: May 2013

"Export Compliance – Not in My Job Description or is It?" *BNA Tax Planning International*. Bloomberg: October 2011

"China and U.S. Export Controls: The VEU Program and Military End-Use Controls." *KPMG A&D Newsletter*. KPMG: October 2008

## REFERENCES

Furnished upon request.

RECEIVED
OCT 04 2024
CLERK BOARD OF SUPERVISORS
CONTRA COSTA CO.

Contra Costa County

Print Form

Please return completed applications to
Clerk of the Board of Supervisors
1025 Escobar Street, 1st Floor
Martinez, CA 94553
or email to: ClerkofTheBoard@cob.cccounty.us

## BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

**First Name** TOM | **Middle Initial** R | **Last Name** MOREHOUSE

**Home Address - Street** | **City** ORINDA | **State** CA | **Postal Code** 94563

**Primary Phone (best number to reach you)** | **Email Address**

**Resident of Supervisorial District** (if out of County, please enter N/A): Yes | **District Locator Tool**

**Do you work in Contra Costa County?** ☐ Yes ☒ No **If Yes, in which District do you work?**

**Current Employer** RETIRED | **Job Title** VARIOUS | **Length of Employment**

**How long have you lived or worked in Contra Costa County?** 30yrs

**Board, Committee, or Commission** CCC Fish and Wildlife Comm. | **Seat Name** AT LARGE

**Have you ever attended a meeting of the advisory board for which you are applying?**

Please check one: ☐ Yes ☒ No If Yes, how many?

### EDUCATION

***Check appropriate box if you possess one of the following:***

☒ High School Diploma ☐ CA High School Proficiency Certificate ☐ G.E.D. Certificate

| Colleges or Universities Attended | Degree Type/ Course of Study/Major | Degree Awarded |
|---|---|---|
| San Jose State University | Bachelor; MBA | ☒ Yes ☐ No |
| | | ☐ Yes ☐ No |
| | | ☐ Yes ☐ No |

**Occupational Licenses Completed:** Certified Records Manager

**Certificate Awarded for Training?** ☐ Yes ☐ No

**Other Trainings Completed:** ☐ Yes ☐ No

**Do you have any obligations that might affect your attendance at scheduled meetings?** ☐ Yes ☒ No

If Yes, please explain:

**Would you like to be considered for appointment to other advisory bodies for which you may be qualified?** ☐ Yes ☒ No

**Are you a veteran of the U.S. Armed Forces?** ☐ Yes ☒ No

**Please explain why you would like to serve on this particular board, committee, or commission.**

Interested in fish and wildlife conservation and control

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume).**

Lifelong hunter and fisherman.

**I am including my resume with this application:**

Please check one: [X] Yes [ ] No

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

Please check one: [ ] Yes [X] No

If Yes, please list the Contra Costa County advisory board(s) on which you are **currently** serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have **previously** served:

**List any volunteer and community experience, including any boards on which you have served.**

See resume

**Do you have a familial relationship with a member of the Board of Supervisors?** (Please refer to the relationships listed under the "Important Information" section on page 3 of this application or Resolution No. 2021/234).

Please check one: [ ] Yes [X] No

If Yes, please identify the nature of the relationship:

**Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?**

Please check one: [ ] Yes [X] No

If Yes, please identify the nature of the relationship:



THIS FORM IS A PUBLIC DOCUMENT

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or ommissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

**Signed:** [redacted] **Date:** 8-29-2024

**Submit this application to:** ClerkofTheBoard@cob.cccounty.us **OR** Clerk of the Board
1025 Escobar Street, 1st Floor
Martinez, CA 94553

*Questions about this application? Contact the Clerk of the Board at (925) 655-2000 or by email at ClerkofTheBoard@cob.cccounty.us*

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THIS FORM IS A PUBLIC DOCUMENT

Thomas Morehouse

I am considered a good planner, hands on executive with a record of getting things done profitably and with a sense of urgency. I have a record of increasing business and profits.

Background

Educated at Menlo College and San Jose State University Received an B. S. degree in Industrial Management with a minor in Psychology. Also received an M.B.A. from San Jose State

Entrepreneurial Career

I taught Business at Hayward State College for three years at night while working for Bigge Drayage. In 1969 I went to work for a containerized shipping company. During my career I lived and worked in Holland, England, Hong Kong, California and Brazil. I left in 1987. In 1987 I started, ran and was part owner in a business records storage company, source code escrow company and file tracking of bar coded records business. I sold these companies for over $50 million for my partners.

Awards

Eagle Scout, Athletic Scholarship to Menlo College, Wall Street Journal Award for outstanding senior student in MBA program, Outstanding Executive Award for Pacific Union Properties.

Board Activity

For Profit
California Bank of Commerce, founding partner and on Board of Directors July 2007. Current assets $4.5 million. Reading Revolutions, Pacific Hotel Ventures, Alpine Disposal, Denver CO.

Non Profit
YMCA Corporate Board Chairman Environmental Traveling Companions, Lamorinda Winegrowers Asso., Reading Revolutions, Friends of the Orinda Creeks, Diablo Valley Fly Fishermen, Conservation chairman.

# Application Form

## Profile

Martin
First Name

Middle Initial

OConnor
Last Name

Home Address

Suite or Apt

Concord
City

CA
State

94521
Postal Code

Primary Phone

Email Address

**District Locator Tool**

### Resident of Supervisorial District:

☑ District 4

LKQ Corp
Employer

Account Manager
Job Title

### Length of Employment

2.5 years

### Do you work in Contra Costa County?

○ Yes ◉ No

### If Yes, in which District do you work?

### How long have you lived or worked in Contra Costa County?

30 years

### Are you a veteran of the U.S. Armed Forces?

◉ Yes ○ No

## Board and Interest

### Which Boards would you like to apply for?

Fish & Wildlife Committee: Submitted

**Seat Name**

At large position

**Have you ever attended a meeting of the advisory board for which you are applying?**

○ Yes ◉ No

**If Yes, how many meetings have you attended?**

## Education

**Select the option that applies to your high school education** *

☑ High School Diploma

**College/ University A**

**Name of College Attended**

Diablo Valley College

**Degree Type / Course of Study / Major**

IT certification

**Degree Awarded?**

○ Yes ◉ No

**College/ University B**

**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**

○ Yes ○ No

**College/ University C**

**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**

○ Yes ○ No

**Other Trainings & Occupational Licenses**

**Other Training A**

Ca State Hunter Safety Instructor

**Certificate Awarded for Training?**

◉ Yes ○ No

**Other Training B**

NRA Instructor

**Certificate Awarded for Training?**

◉ Yes ○ No

**Occupational Licenses Completed:**

NRA Chief Range Safety Officer, Rifle, Pistol, Shotgun Instructor.

## Qualifications and Volunteer Experience

**Please explain why you would like to serve on this particular board, commitee, or commission.**

I am involved daily in outdoor sports and education. I am the full-time range safety officer at United Sportsman's. I am also a state certified California Hunter safety instructor, and adopt 10 to 20 students a year, teaching the enjoyment of our great outdoors.

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

I'm long time resident andconcerned with all aspects of our resources. My wife owns a business in Concord, and I understand the demands pulling all sides of the environmental question- business, conservation, preservation, diversity and access.

Upload a Resume

**Would you like to be considered for appointment to other advisory bodies for which you may be qualified?**

◉ Yes ○ No

**Do you have any obligations that might affect your attendance at scheduled meetings?**

○ Yes ◉ No

**If Yes, please explain:**

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

○ Yes ◉ No

**If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:**

**If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:**

**List any volunteer or community experience, including any advisory boards on which you have served.**

## Conflict of Interest and Certification

**Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)**

○ Yes ◉ No

**If Yes, please identify the nature of the relationship:**

**Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?**

○ Yes ◉ No

**If Yes, please identify the nature of the relationship:**

**Please Agree with the Following Statement**

**I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.**

☑ I Agree

Important Information

Martin OConnor

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   (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
   (4) Registered domestic partner, pursuant to California Family Code section 297;
   (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
   (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

Martin OConnor

# Application Form

## Profile

Olivia
First Name

Middle Initial

Ortega
Last Name

Home Address

SUITE E
Suite or Apt

PITTSBURG
City

CA
State

94565
Postal Code

Primary Phone

Email Address

**District Locator Tool**

### Resident of Supervisorial District:

☑ District 5

City of Pittsburg
Employer

Harbor Master
Job Title

### Length of Employment

2

### Do you work in Contra Costa County?

◉ Yes ○ No

### If Yes, in which District do you work?

Federal D. Glover

### How long have you lived or worked in Contra Costa County?

25 yrs

### Are you a veteran of the U.S. Armed Forces?

○ Yes ◉ No

## Board and Interest

### Which Boards would you like to apply for?

Fish & Wildlife Committee: Submitted

**Seat Name**

At Large Alternate

**Have you ever attended a meeting of the advisory board for which you are applying?**

◉ Yes ○ No

**If Yes, how many meetings have you attended?**

4

## Education

**Select the option that applies to your high school education ***

☑ High School Diploma

**College/ University A**

**Name of College Attended**

City College of San Francisco

**Degree Type / Course of Study / Major**

Transportation

**Degree Awarded?**

○ Yes ◉ No

**College/ University B**

**Name of College Attended**

Skyline College

**Degree Type / Course of Study / Major**

Real Estate

**Degree Awarded?**

◉ Yes ○ No

**College/ University C**

**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**

○ Yes ◉ No

---

**Other Trainings & Occupational Licenses**

**Other Training A**

Breining Institue

**Certificate Awarded for Training?**

◉ Yes ○ No

**Other Training B**

**Certificate Awarded for Training?**

○ Yes ○ No

**Occupational Licenses Completed:**

---

## Qualifications and Volunteer Experience

**Please explain why you would like to serve on this particular board, commitee, or commission.**

Licensed Fish and Wildlife Sales Agent for the operation of Martinez Bait and Tackle Store. 16 years of planning and production of the Diamond Classic Catch and Release Sturgeon Derby

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

Resume attached. I have been employed as a Harbor Master for the last 16 years. Within this period, I have been involved with planning of Diamond Classic Catch and Release Derby. I have a strong desire for the conservation of sturgeon. I feel that it is our responsibility to teach the next generation the joy of fishing but also educate them of the conservation of the habitat of the Delta waters.

Upload a Resume

**Would you like to be considered for appointment to other advisory bodies for which you may be qualified?**

◉ Yes ○ No

**Do you have any obligations that might affect your attendance at scheduled meetings?**

○ Yes ◉ No

**If Yes, please explain:**

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

○ Yes ◉ No

**If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:**

**If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:**

**List any volunteer or community experience, including any advisory boards on which you have served.**

## Conflict of Interest and Certification

**Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)**

○ Yes ◉ No

**If Yes, please identify the nature of the relationship:**

**Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?**

○ Yes ◉ No

**If Yes, please identify the nature of the relationship:**

**Please Agree with the Following Statement**

**I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.**

☑ I Agree

Olivia Ortega

Important Information

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Olivia Ortega

# OLIVIA ORTEGA

Pittsburg, CA

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**Objective**

Management position utilizing my proven management abilities and extensive experience.

**Highlights of Qualifications**

- Experienced in marina operations and management.
- Strong interpersonal skills with focus on quality customer experience.
- Knowledgeable in pleasure craft and maritime laws and related boating codes rules and regulations.
- Skilled in the use of multiple software applications.
- Strong oral and written communication skills.
- Public Relations

**Work History**

**Harbor Master - Pittsburg Marina** October, 2022 to Present
**City of Pittsburg – 65 Civic Drive, Pittsburg, CA 94565**

- Maintain compliance with all rules and regulations including tenant agreements and permits.
- Maintains knowledge of environmental regulation pertaining to Marina Operation such fueling operations, sanitary conditions, dredging and other types of environmental issues.
- Establishes positive working relationships with representatives of community organizations, state/local agencies, City management, staff and departments and the public; acts as a liaison with yacht clubs and other groups that use the Marina facilities.

**Marina Manager – Harbor Master** December 2015 to Present
**Office Manager – Martinez Marina** September 26, 2006 to December 2015
**Martinez Marina, 7 North Court Street, Martinez, CA 94553 (925) 313-0942**

- Office Managerial Duties includes:
    - Accounts Payables
    - Accounts Receivables
    - Billing Collections
    - DMV Lien Processing
    - Budget
- Maintain compliance with all rules and regulations including tenant agreements and permits.
- Compliance and enforcement of Insurance requirements and collections.
- Adherence to City Municipal Codes and Labor Laws.
- Utilize independent judgment while ensuring high quality customer service.
- Proven leadership with optimum work efficiency;
- Managed a staff of 5 employees or more.
- Managed Marina Retail Store-Inventory, vendor relations and product knowledge.

- Responsible for all operating cost, budget, purchases and sales revenues.

**Group Facilitator** March 2007 – January 2015
**Recovery Management Services, 2080 East Street, Concord CA 94520**
**(925) 682-5704**

- Patient Client Safety and Supervision
- Group Facilitator – Fridays 1pm – 2:30pm / Communications Skills
- Group Facilitator – Wednesdays 7pm – 8:30 pm / Women's Issues
- Property Management - Inventory / Supplies / Repairs
- Weekly Client updates and meeting schedules
- Supervised Medication to clients
- CAARF Certified
- Breining Institute Inpatient program certified

**Professional Limousine Driver** September 2005 – September 2006
**H & O Classic Limousine (Leslie Hargrove (License #TCP012711) (866) 676-6000**

- Airport Service, Wedding Parties
- Private and Company Parties

**Big O Tow – Business Owner**
**Private Towing Company – San Francisco**

**LEP Profit International**
**Import / Export**

**Worldwide Mortgage**
**Gilberta Ramos – Ron Norman**
**Underwriter Assistant**

**Century 21 – Golden City Realy**
**Broker – Ron Norman**
**21 Joost Street San Francisco CA**
**Office Manager**

**Contempo Casuals – Serramonte – Daly City**
**Store Manager**

**<u>Education</u>**

California Department of Boating And Waterway – Student number 10579771
Studied Substance abuse counseling - Breining Institute
San Francisco City College, San Francisco, CA

- Automotive Technology
- Business Administration

College of San Mateo -Skyline College, San Bruno, CA

- Real Estate Fundamentals
- Human Resources

Jefferson High School, Daly City, CA - Graduate

**References**

*Attached.*

# OLIVIA ORTEGA

Pittsburg, CA

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## REFERENCES

### Professional

**Greg Rodriguez – Police Lieutenant**
**City of Concord**
(925) 917-0416

**Garrett Evans – City Manager**
(925) 252-4850 / gevans@pittsburgca.gov

**Craig Paulsen**
**CHP – Harbor Master 2005 -2015**
(510) 504-0771

**Sara Bellafronte – Assistant to the City Manager**
(925) 252-4850 – sbellafronte@pittsburgca.gov

**Steve Talmadge**
**Flash Fishing Sportfishing**
(925) 286-3509

**Malissa Poppovich-Coffey**
**Recovery Management Services**
**Program Director**
(925) 451-1085

**Carol Allio**
**Recovery Management Services**
Program Director
(925) 682-5704

# OLIVIA ORTEGA

Pittsburg, CA

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To the Hiring Panel;
My name is Olivia Ortega and I am incredibly motivated to have this job and serve you well! As you can see from my resume, I have been in the marina operations for 16 years.

I enjoy sailing, motor yachts, fishing and being a grandparent. I also thoroughly enjoy working in this field.

The following list are a few more details of the duties that I have successfully performed.

Enforces municipality's harbor ordinances, dock laws, and parking
(moorings, speeding, pollution, R.V., parking and storage)

Marina capacity of 332 slips. Despite of the Marina condition and lack of depth. I have managed to maintain a 45 % occupancy rate. Managing a marina built in 1960 has posed its various challenges that I have had encountered. I have performed a great deal of Public relations and service.
Aids vessels in distress or difficulty in the harbor or vicinity.
Oversees and performs the maintenance and repair of floating docks and gangways.
Purchased supplies and inventory through appropriate vendors with consideration of a very limited budget.
Administers launching ramp and fees.
Oversees and performs preventative maintenance throughout the marina facilities.

Throughout the 16 years I have worked at Martinez Marina I have gained a substantial knowledge and experience of methods and procedures in the operation of a marina.

- Navigation laws, local laws, maritime laws and ordinances pertaining to docks, harbors, and its shoreline.
- Methods, tools and materials used in marine work;
- Knowledge of tidal characteristics and how to handle shore front activities, vessel in distress and waterfront emergencies.
- Methods of hauling and launching various types of boats and safety precautions used in the operation
- CPR first aid; ability to deal effectively with the general public; integrity; thoroughness; good judgment; physical condition commensurate with the duties of the position.
- Customer Service is one of the important duties of this job. It is our job to provide safety and security to our members. Making a conscious effort to know each member by name is critical to providing them the sense that the marina has their best interest with their investment.

Thank you for your consideration,
Olivia Ortega
Marina Manager – Martinez Marina

# Application Form

## Profile

Jeffry (First Name) | N (Middle Initial) | Tibbetts (Last Name)

Home Address | Suite or Apt

Richmond (City) | CA (State) | 94805 (Postal Code)

Primary Phone

Email Address

[District Locator Tool]

### Resident of Supervisorial District:

☑ District 1

retired (Employer) | Job Title

### Length of Employment

### Do you work in Contra Costa County?

○ Yes ◉ No

### If Yes, in which District do you work?

### How long have you lived or worked in Contra Costa County?

20 years

### Are you a veteran of the U.S. Armed Forces?

○ Yes ◉ No

## Board and Interest

### Which Boards would you like to apply for?

Fish & Wildlife Committee: Submitted

**Seat Name**

District I

**Have you ever attended a meeting of the advisory board for which you are applying?**

○ Yes ◉ No

**If Yes, how many meetings have you attended?**

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## Education

**Select the option that applies to your high school education ***

☑ High School Diploma

**College/ University A**

**Name of College Attended**

University of California Santa Barbara

**Degree Type / Course of Study / Major**

History

**Degree Awarded?**

◉ Yes ○ No

**College/ University B**

**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**

○ Yes ○ No

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**College/ University C**

**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**

○ Yes ○ No

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**Other Trainings & Occupational Licenses**

**Other Training A**

**Certificate Awarded for Training?**

○ Yes ○ No

**Other Training B**

**Certificate Awarded for Training?**

○ Yes ○ No

**Occupational Licenses Completed:**

## Qualifications and Volunteer Experience

**Please explain why you would like to serve on this particular board, commitee, or commission.**

I am a life-long Californian with extensive experience in environmental issues. I wish to take active participation in my community and this board would provide me with an intellectually-engaging situation to work for the betterment of this area.

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

I am resident of Contra Costa County with an interest in the interaction between the human and animal inhabitants of the community. I have the time, the focus, and the desire to enter this process, learn its workings, and apply my efforts to collaborative successful outcomes.

Upload a Resume

**Would you like to be considered for appointment to other advisory bodies for which you may be qualified?**

◉ Yes ○ No

**Do you have any obligations that might affect your attendance at scheduled meetings?**

○ Yes ◉ No

**If Yes, please explain:**

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

○ Yes ◉ No

**If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:**

**If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:**

**List any volunteer or community experience, including any advisory boards on which you have served.**

Oakland Enhanced Enterprise Community Advisory Board 1996-1998, served as Head of Loan Review Committee 1984-1987 Cub Scouts Adult volunteer 1988 - 1992 Boy Scouts Adult volunteer

## Conflict of Interest and Certification

**Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)**

○ Yes ◉ No

**If Yes, please identify the nature of the relationship:**

**Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?**

○ Yes ◉ No

**If Yes, please identify the nature of the relationship:**

**Please Agree with the Following Statement**

**I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.**

☑ I Agree

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Jeffry N Tibbetts

JEFFRY TIBBETTS
Richmond, CA 94805

Resume

**SKILLS**

- Publication management
- Purchasing and planning
- Vendor relationships
- Financial management
- Project management
- Staff development
- Team oversight
- Marketing
- Editing
- Graphics, illustration, and layout

***PROFESSIONAL* EXPERIENCE**

**Publisher**, Pacific Rim Publishing Company.

- Founded and ran board game and gaming magazine publishing enterprise.
- Assembled and led a team to seek out, develop, produce, and market board games and game-focused periodicals.
- Negotiated for publishing rights to a consumer magazine focused on a major science fiction game line.
- Evaluated and developed graphics, development, and production resources.
- Set-up and maintained website and databases.
- Conducted consumer, retail, and distribution marketing outreach in US and foreign markets via print and electronic media.
- Transitioned from domestic to off-shore publication.

**Publisher**, The Grenadier Magazine

- Acquired failing periodical in military history and military simulation theory.
- Brought about 100% growth annually for 3 years.
- Performed article solicitation, editing, illustration, and layout.
- Coordinated outside production and distribution.
- Managed advertising and subscription solicitation and billing.

**General Manager**, American Game Distributors

- Ramped operation from local to regional prominence.
- Achieved sustained 200+% annual growth for 4 years.
- Supervised 10 employees in job functions including
  - purchasing
  - customer service

clerical
warehousing

- Assisted ownership in executing profitable exit strategy.

**INDUSTRY AND COMMUNITY SERVICE**

**Founding Member**, Game Manufacturer's Association, 1979 - 1987. A national trade association formed in 1979 to promote and develop business professionalism. Founding Chair, GAMA Committee on Credit Information, 1983. Chair, Membership Committee, 1981, 1982.

Oakland Enhanced Enterprise Community Advisory Board 1996-1998, served as Head of Loan Review Committee for federal economic development program

**Adult Leader**. Cub Scouts / Boy Scouts of America, 1984 - 1992.

**EDUCATION**

B.A., University of California, Santa Barbara

- Regents Scholar.