

# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553



## Meeting Minutes

**Tuesday, November 19, 2024**

**7:00 PM**

**Knightsen Farm Bureau, 3020 Second Street, Knightsen, CA 94548**

**Knightsen Town Advisory Council**

1. Roll Call and Introductions

<b>Present</b>	Kim Carone, Sankara Dumpa, Maria Jehs, and Linda Matteri
<b>Absent</b>	Dale Giessman

2. Approval of Agenda

**A motion was made by Matteri, seconded by Dumpa, that the agenda was approved.**

**The motion carried by the following vote:**

<b>Motion:</b>	<b>Matteri</b>
<b>Second:</b>	<b>Dumpa</b>
<b>Aye:</b>	<b>Dumpa, Jehs, and Matteri</b>
<b>Absent:</b>	<b>Giessman</b>
<b>Late:</b>	<b>Carone</b>
<b>Result:</b>	<b>Passed</b>

3. Pledge of Allegiance

4. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers are limited to three minutes).

No public comment was received.

5. Agency Reports

- a. **Contra Costa Office of the Sheriff**  
**Contra Costa Fire Protection District**  
**Office of Supervisor Burgis**

**Contra Costa Office of the Sheriff** - Lt. Jacquez provided an activity report with calls for service. She shared the planned event date for an identity theft workshop on February 19, 2025.

**Contra Costa Fire Protection District** - No report given.

**Office of Supervisor Burgis** - Stephen Griswold introduced Peter Myers, incoming staff for the KTAC.

6. Consent Items - Items are subject to removal from the consent calendar by request of any MAC member. Items removed from the consent calendar will be considered with the discussion items.

[24-3967](#)

**Attachments:**                    [MeetingMinutes 18-Jun-24](#)  
   [MeetingMinutes 20-Aug-24](#)

**A motion was made by Carone, seconded by Matteri, that this Discussion Item was approved. The motion carried by the following vote:**

<b>Motion:</b>	<b>Carone</b>
<b>Second:</b>	<b>Matteri</b>
<b>Aye:</b>	<b>Carone, Dumpa, Jehs, and Matteri</b>
<b>Absent:</b>	<b>Giessman</b>
<b>Result:</b>	<b>Passed</b>

7. Discussion Items

[24-3964](#)

**Attachments:** [PW Agency Comment Pkt CDLP21-02004](#)

A motion was made by Dumpa, seconded by Matteri, that this Discussion Item was recommended for approval. The motion carried by the following vote:

- Motion:** Dumpa
- Second:** Matteri
- Aye:** Carone, Dumpa, Jehs, and Matteri
- Absent:** Giessman
- Result:** Passed

b.

[24-3965](#)

**Attachments:** [2024 Annual Report - KTAC](#)

A motion was made by Jehs, seconded by Carone, that this Discussion Item was approved as amended. Changes were made to reflect increased communication with the Supervisor's Office, Sheriff's Office, and other agencies. The motion carried by the following vote:

- Motion:** Jehs
- Second:** Carone
- Aye:** Carone, Dumpa, Jehs, and Matteri
- Absent:** Giessman
- Result:** Passed

c. SELECT Knightsen TAC 2025 Chair and Vice-Chair

This matter was tabled.

8. Correspondence/Announcements

a.

[24-3966](#)

**Attachments:** [KTAC November Correspondence](#)

Correspondence was received.

9. Future Agenda Items

Members requested discussion of the detours from Sellers Ave. onto Knightsen Ave.

10. Adjourn

Meeting adjourned at 7:54 pm.

The next meeting is currently scheduled for January 21, 2025.

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 3361 Walnut Blvd, Suite 140, Brentwood, CA 94513, during normal business hours. Staff reports related to items on the agenda are also accessible online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Stephen Griswold, Deputy Chief of Staff, 925-655-2330