

Early Childhood Education Program Update



December 17, 2024

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CONTRA COSTA COUNTY

EMPLOYMENT & HUMAN SERVICES

Outline

Topic	Federal Head Start	State Childcare
Prior Meeting Updates	✓	✓
Childcare Center Services	✓	✓
Policy Council Activities	✓	
Budget	✓	✓
Monitoring	✓	✓
Funder Communication	✓	✓
Recommendation	✓	✓

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Previous Meeting Follow Ups

Following Board approval in November 2024, CSB staff circulated for signature and submitted the following documents to the Office of Head Start:

- Certification of Health and Safety Screening – submitted on 11/14/2024 (due on 11/15/2024)
- Certification of Governance and Leadership Capacity Screening – submitted on 11/14/2024 (due on 11/15/2024)

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2025 Head Start Governance Updates Calendar

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1. Monthly Program & Financial Updates	Nov/Dec '24	Jan '25	Feb '25	None	Mar/Apr '25	May '25	Jun '25	None	Jul '25	Aug/Sep '25	None	Oct '25
2. Annual Head Start Governance and Eligibility Training												
3. Annual Goals and Objectives												
4. Annual Self-Assessment												
5. Annual Grant Application												
6. Annual Community Needs Assessment												
7. CSB Agency Policies & Procedures												
8. Annual Program Information Report												
9. Annual Financial Audit												

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Planned


Completed

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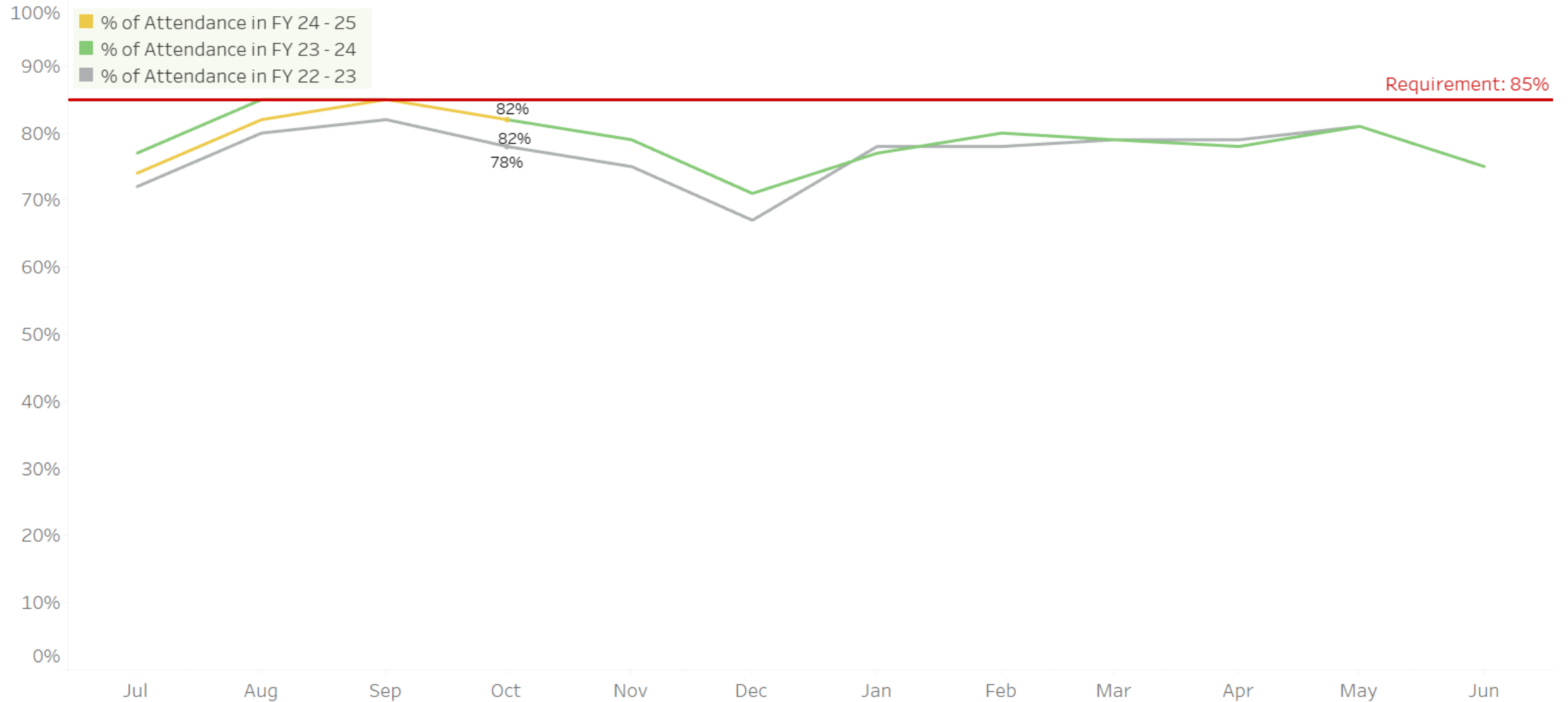


Enrollment Rates



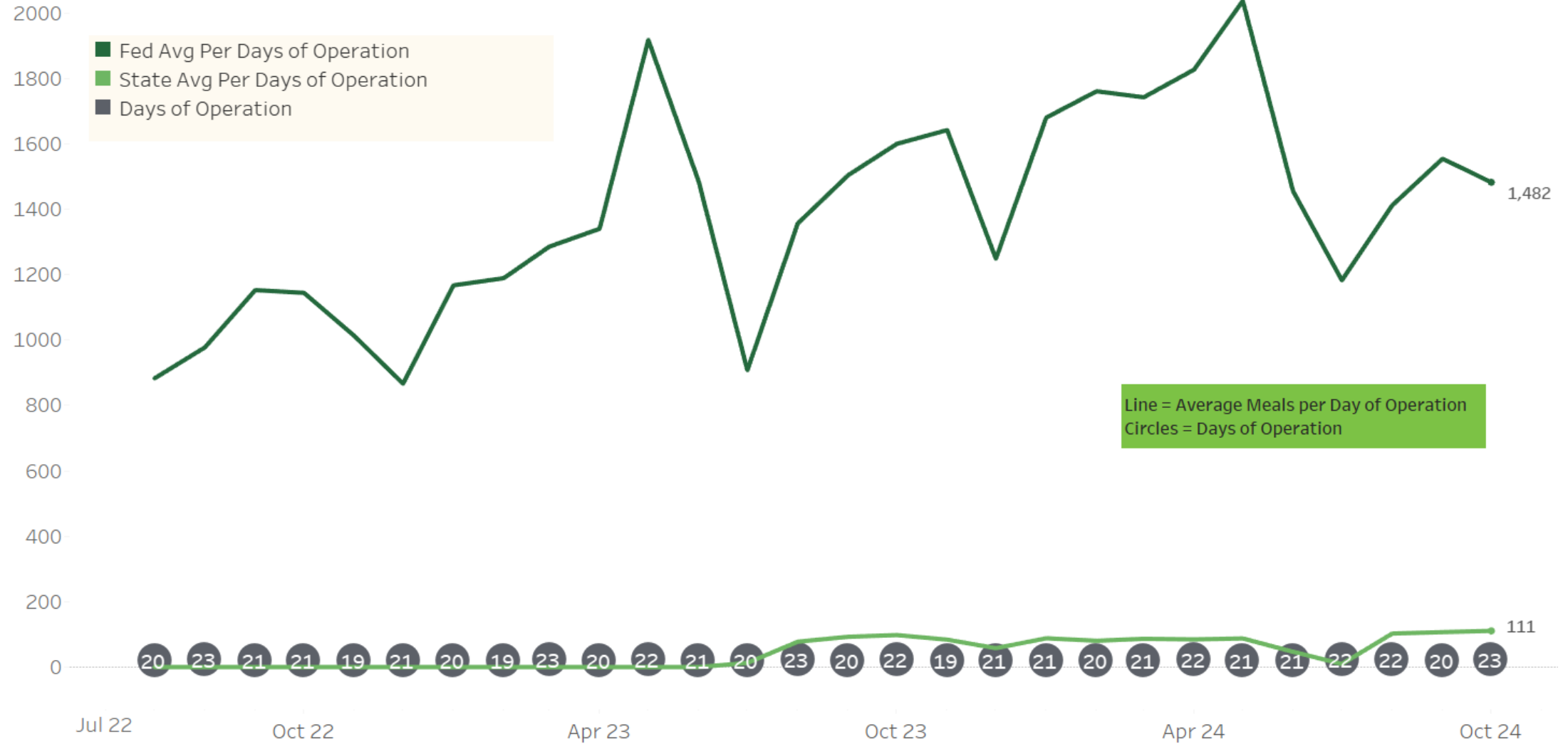
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Attendance Rates



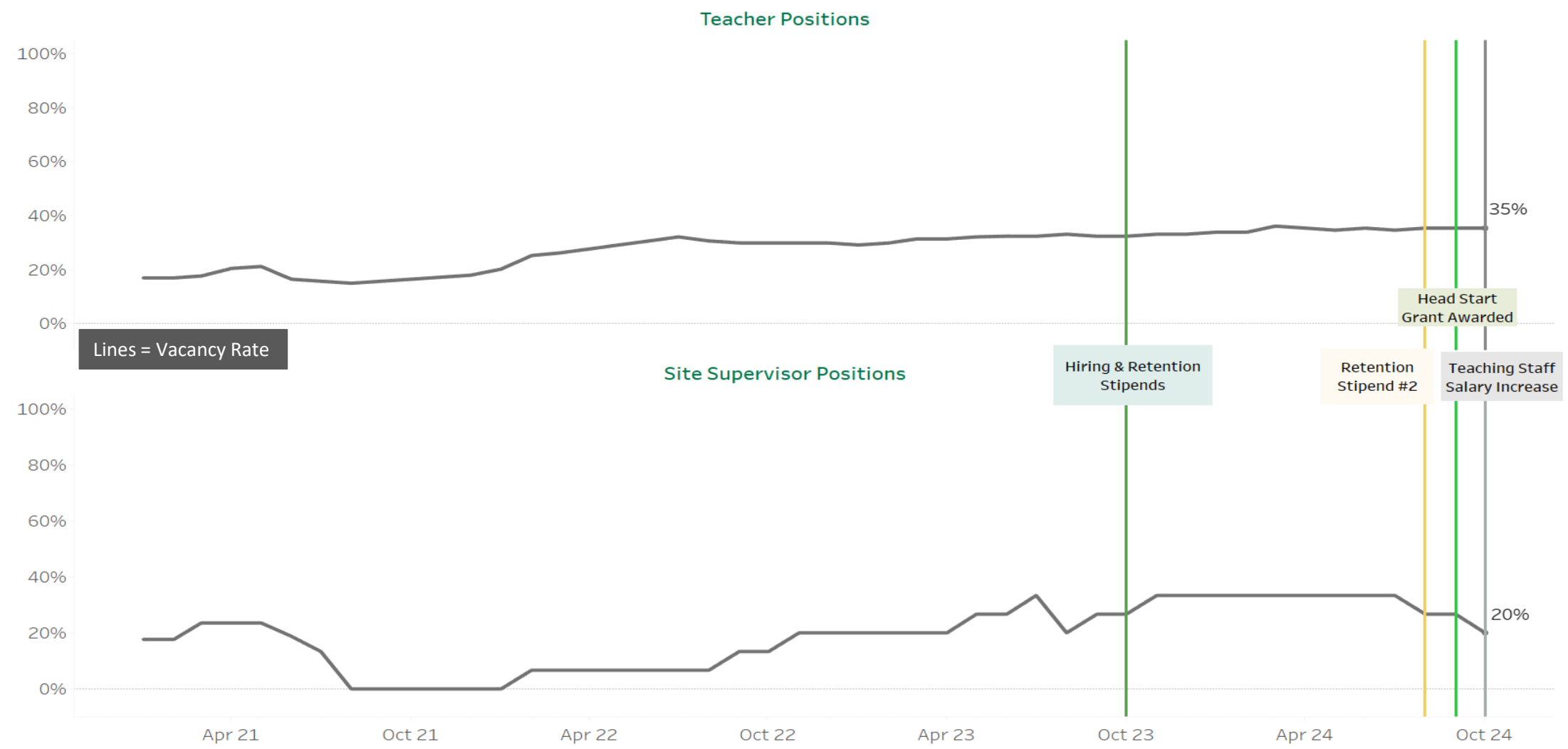
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Meals Per Day



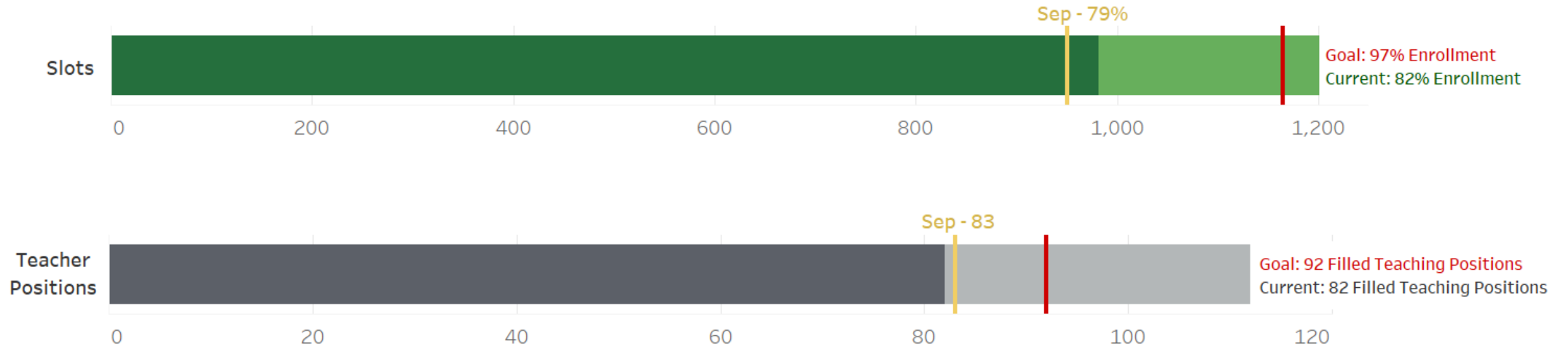
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Teacher and Site Supervisor Vacancies



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Federal HS Enrollment & Staffing



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November 2024 Policy Council Activities

The Head Start Policy Council convened on November 20, 2024. Key activities included:

- Subcommittee sign ups and lead elections
- Approved minutes from September 25, 2024
- Received presentations on Annual Self-Assessment Report and Annual Program Information Report, along with monthly financial and program activity reports and site reports
- Participated in training on Head Start eligibility
- No actions referred to the Board

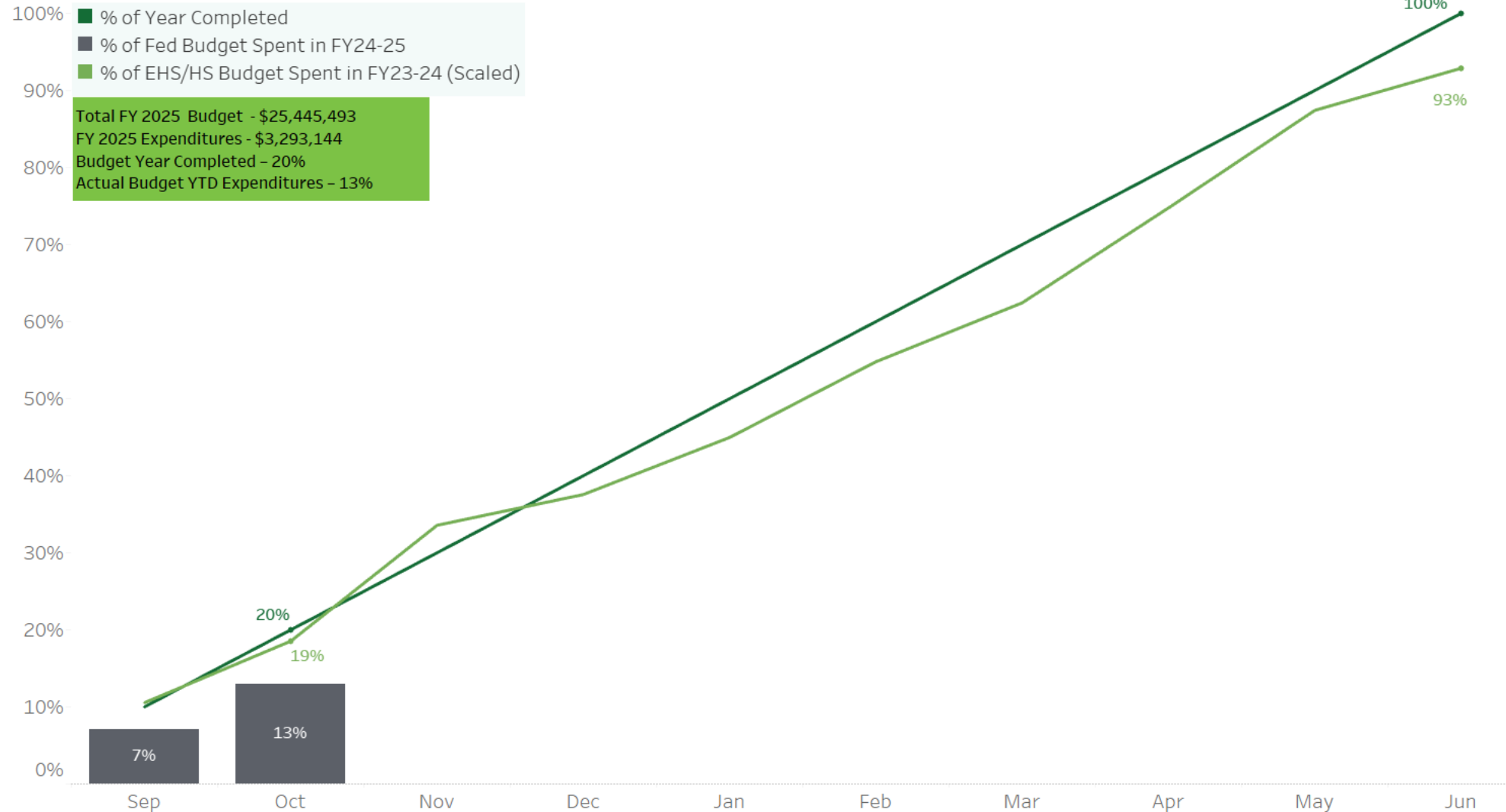
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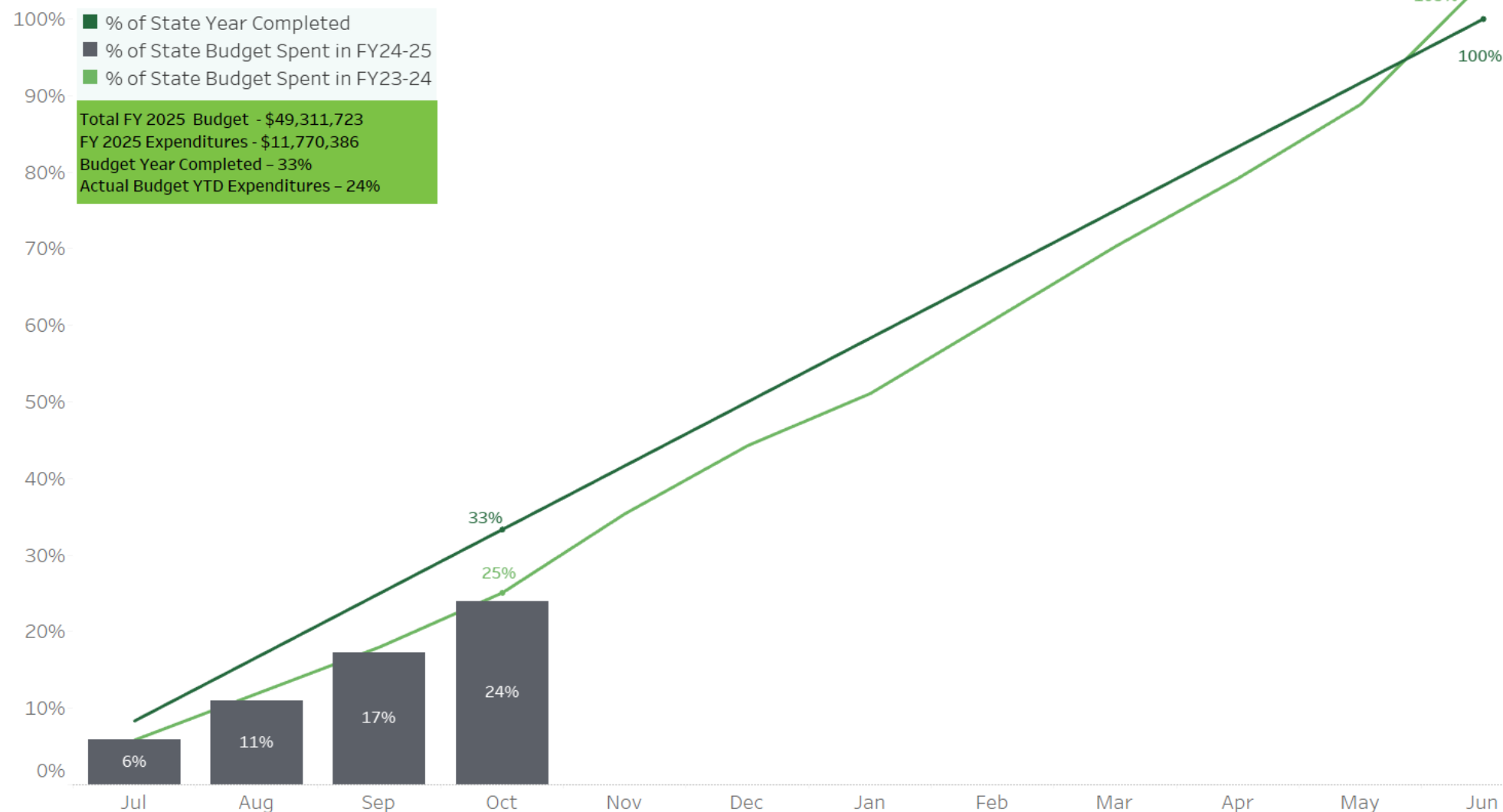


Head Start Budget Expenditures



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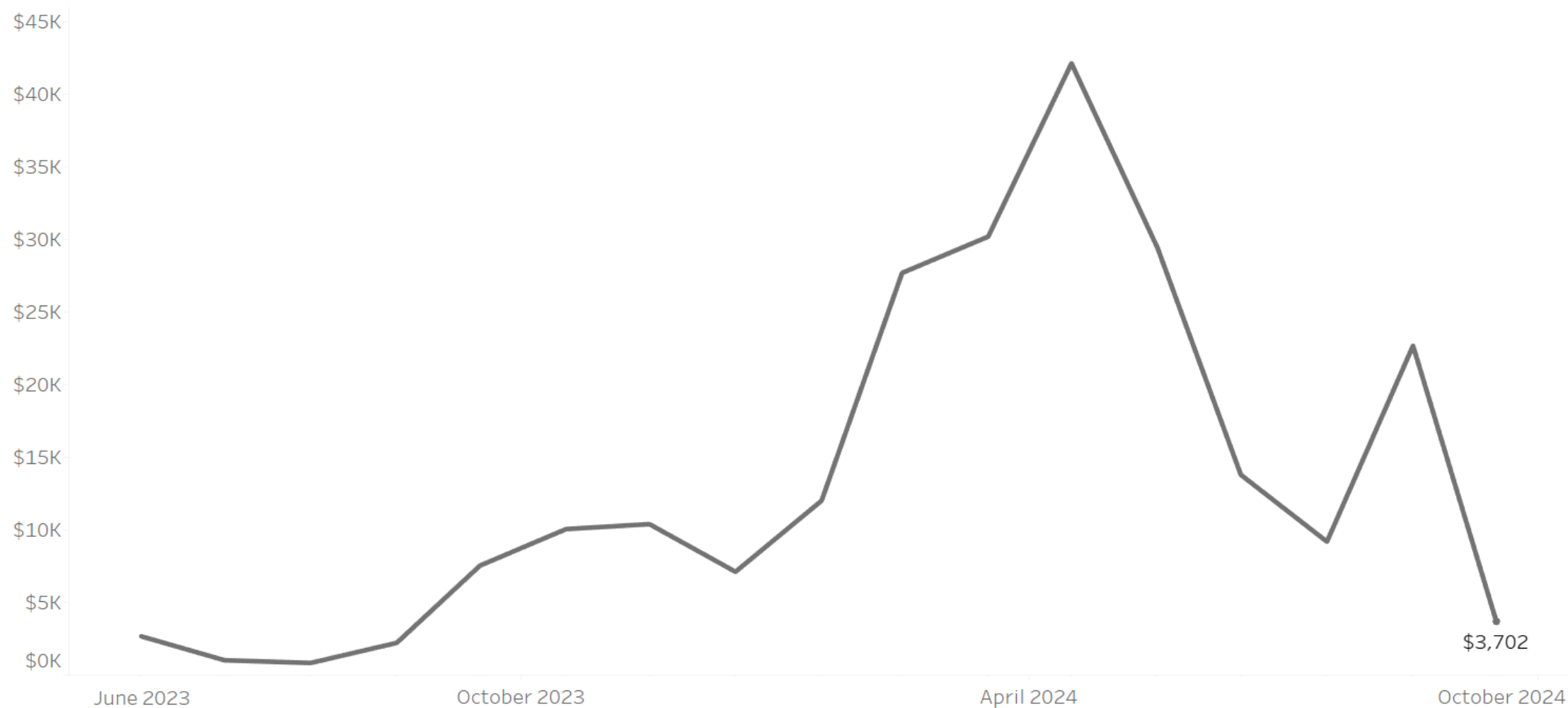
State Budget Expenditures



Includes funding for CalWORKs State 1, CalWORKs Stage 2, General Childcare and Development, and California State Preschool programs.

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Head Start Credit Card Expenditures



All credit card expenditures are budgeted.

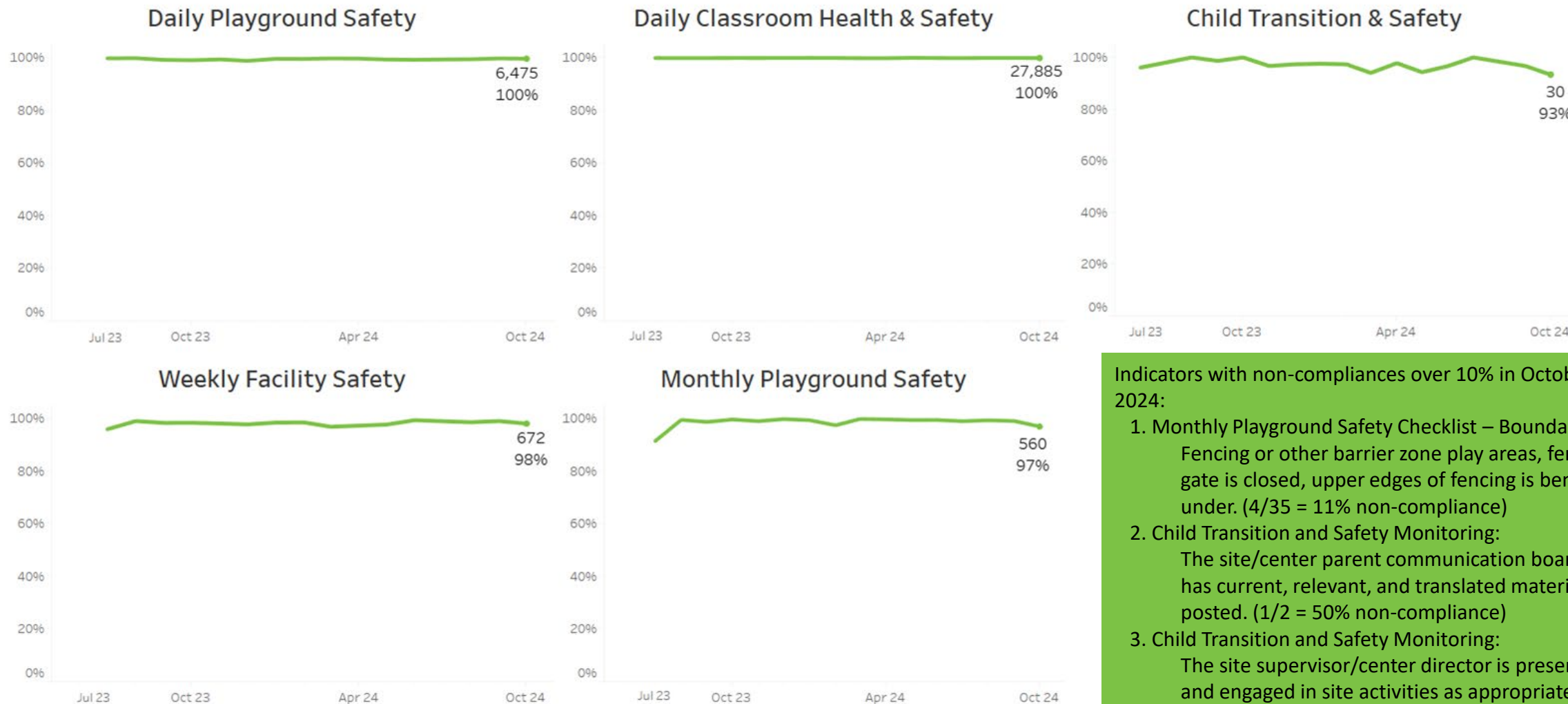
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Health and Safety Compliance

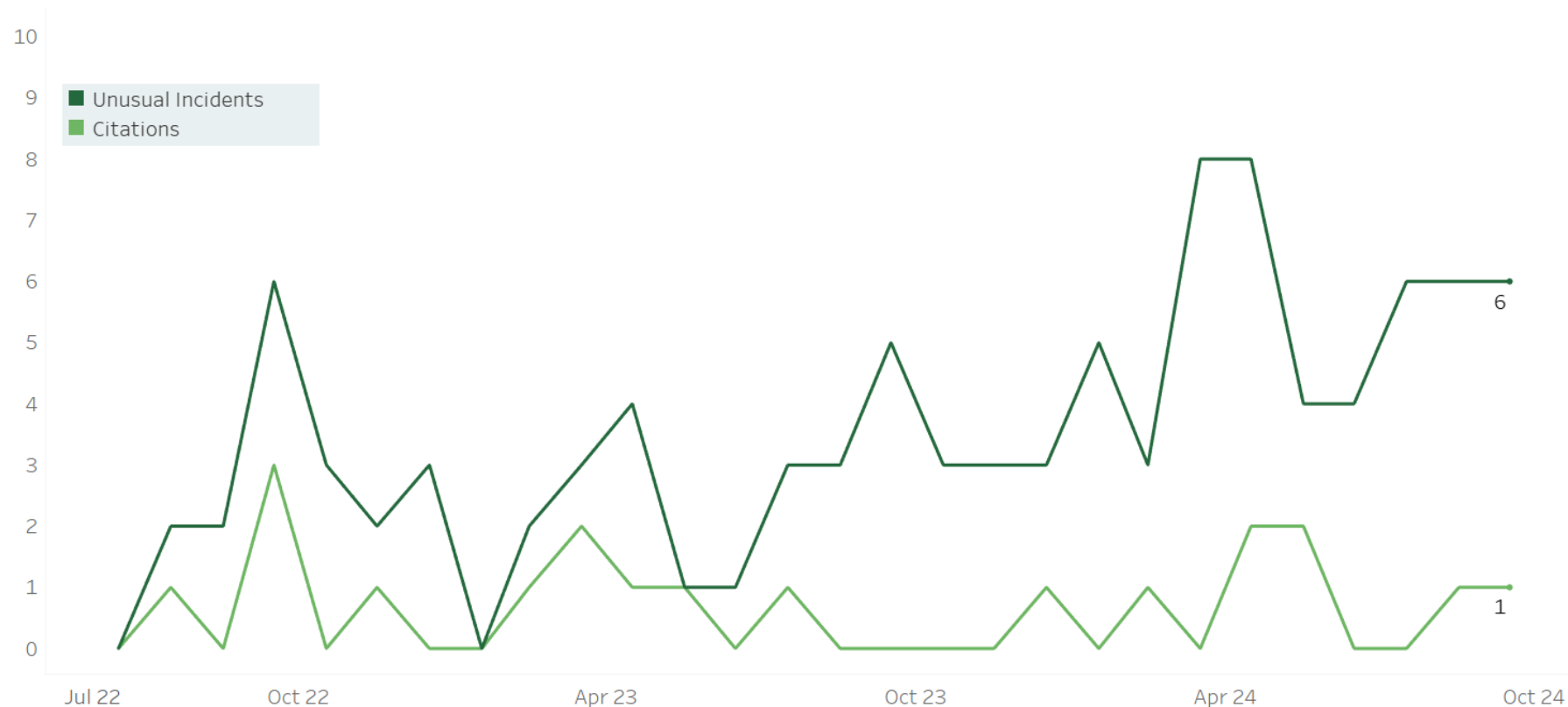


Indicators with non-compliances over 10% in October 2024:

1. Monthly Playground Safety Checklist – Boundaries:
Fencing or other barrier zone play areas, fence gate is closed, upper edges of fencing is bent under. (4/35 = 11% non-compliance)
2. Child Transition and Safety Monitoring:
The site/center parent communication board has current, relevant, and translated material posted. (1/2 = 50% non-compliance)
3. Child Transition and Safety Monitoring:
The site supervisor/center director is present and engaged in site activities as appropriate (i.e. family check-in, teacher support, etc.). (1/2 = 50% non-compliance)

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Unusual Incidents & Citations



Reportable incidents as defined by the Office of Head Start (OHS)

OHS considers a “significant incident” to be any incident that results in serious injury or harm to a child, violates Head Start standards of conduct at [45 CFR §1302.90\(c\)](#), or results in a child being left alone, unsupervised, or released to an unauthorized adult. A program must report all significant incidents affecting the health and safety of children with 7 days.

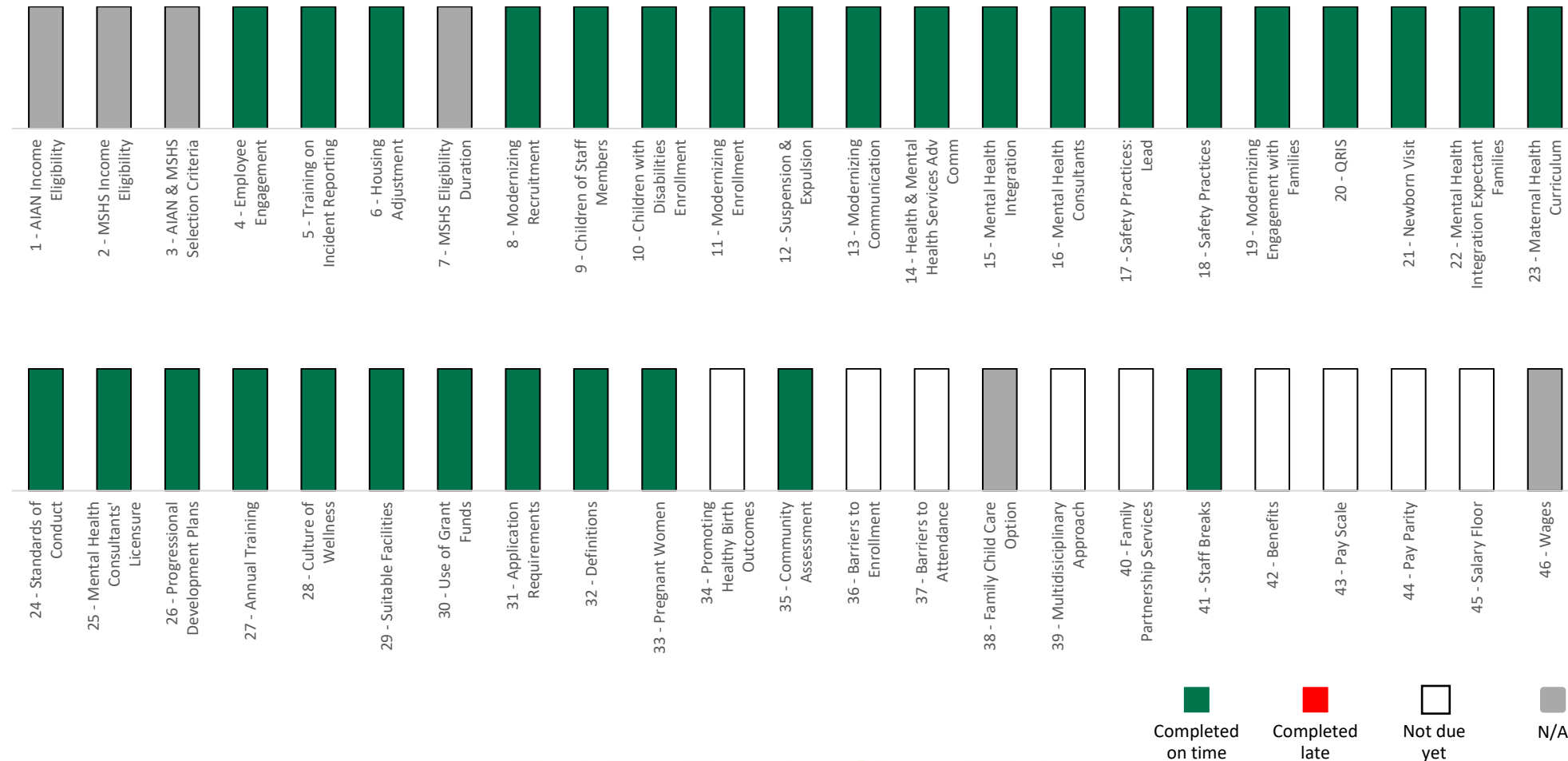
California Department of Social Services Community Care Licensing Citations

Type A: An immediate risk to the health, safety or personal rights of children in care.

Type B: If not corrected right away, may be a risk to the health, safety, and personal rights of the children in care.

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HSPPS Compliance Timeline Progress Chart



1. New HSPPS Compliance Timeline and Analysis

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OHS Program Instruction

Program Instruction ACF-OHS-PI-24-06 issued: October 31, 2024

Subject: Final Rule on Supporting the Head Start Workforce and Consistent Quality Programming – Technical Updates

Information: Clarifies minor corrections for typographic errors or omissions that do not substantively change the policies described in the updated Head Start Program Performance Standards (issued August 21, 2024).

- No action needed.

Program Instruction ACF-OHS-PI-24-07 issued: November 6, 2024

Subject: Final Rule to Delay Effective Date for Increasing the CLASS® Instructional Support Domain Competitive Threshold

Information: Delays the effective date from August 1, 2025 to August 1, 2027 for raising the threshold from 2.3 to 2.5.

- No action needed.



OHS Information Memorandum

Information Memorandum ACF-OHS-IM-24-06 issued: November 7, 2024

Subject: Reporting Child Health and Safety Incidents

Information: Clarifies the reporting requirements of significant incidents that affect the health or safety of a child, including the types of incidents to report, to whom programs submit incident reports, the timeframe in which incidents need to be reported, and the information required for incident reports.

- Our current procedures have been, and remain, compliant with these clarifications.

Information Memorandum ACF-OHS-IM-24-07 issued: November 8, 2024

Subject: Fiscal Year 2025 Monitoring Process for Head Start Recipients

Information: Outlines the timeline and process for OHS monitoring in FY25.

- We are not scheduled for a monitoring review in FY25 and anticipate a review in FY26. Official notifications should be sent in Fall 2025.



State Communication

Child Care Bulletin 24-21 issued: October 1, 2024

Subject: Guidance on Determining the Eligibility Period for a Child Who is Added During an Existing Eligibility Period and When a Family Voluntarily Disenrolls from Services

Information: Administration for Children and Families (ACF) identified two inconsistencies in how California contractors implemented 24-month eligibility during their January 2024 onsite monitoring visit of the Child Care and Development Division (CCDD). The CCDD issued clarifying guidance and will be providing webinars and additional support to ensure consistent implementation.

- CSB staff are revising procedures to align with the revised guidance and will participate in webinars.

Child Care Bulletin 24-20 issued: October 4, 2024

Subject: Continued Funding Application Fiscal Year 2025-26

Information: Notifies contractors of the requirement to complete and submit a Continued Funding Application (CFA) for California Department of Social Services Child Care and Development programs to continue services into the next contract year.

- Included on today's consent calendar for approval.



State Communication

Child Care Bulletin 24-24 issued: October 18, 2024

Subject: Alternative Payment Program Administrative Support Allocation

Information: Provides information to child care and development contractors regarding administrative allocations appropriated in Assembly Bill (AB) 104 to support Senate Bill (SB) 140 implementations. This allocation represents the subsequent and final administrative funding distribution associated with SB 140 through FY2024-25.

- Contra Costa County Employment and Human Services was allocated \$705,022.

Child Care Bulletin 24-25 issued: October 31, 2024

Subject: Process to Assign Relinquished Funds to Child Care and Development Contractors

Information: Establishes guidance to child care and development contractors regarding the process to assign relinquished funds to child care and development contractors. The Child Care and Development Division Program Quality and Improvement Branch will determine if these contract funds will be reassigned to another contractor or added to the next Request for Application Cycle.

- No action needed.



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Recommendation

CONSIDER accepting the monthly update on the activities and oversight of the County's Head Start Program as recommended by the Employment and Human Services Director, and provide guidance.