

ADVISORY BODY ANNUAL REPORT

Advisory Body Name: Advisory Body Meeting Time/Location: Chair (during the reporting period): Staff Person (during the reporting period): Reporting Period:	
I. Activities Describe the activities for the past year including collaborations, etc.	(estimated response length: 1/2 page) ag areas of study, work, special events,
II. Accomplishments Describe the accomplishments for the past year, objectives.	(estimated response length: 1/2 page) particularly in reference to your work plan and

III. Attendance/Representation (estimated	response length: 1/4 page)
Describe your membership in terms of seat vacancies, diversity, level of	participation, and
frequency of achieving a quorum at meetings.	
N. Tasining/Contification (actimated	
	response length: 1/4 page)
Describe any training that was provided or conducted, and any certificate requirement or done on an elective basis by members. NOTE: Please for	
training certifications to the Clerk of the Board.	rwara copies oj any
numing certifications to the Cierk of the Boura.	
•	response length: 1/2 page)
Describe the advisory body's workplan, including specific objectives to	be achieved in the
upcoming year.	