



Meeting Minutes - Final

CONTRA COSTA COUNTY Los Medanos Health Advisory Committee

Tuesday, November 12, 2024

5:00 PM

2311 Loveridge Rd.
Los Medanos Room
Pittsburg, CA

352 Shoreline Drive.
Pittsburg, CA

Zoom: <https://cchealth.zoom.us/j/96519195537>
Dial in: +1 646 518 9805 Meeting ID: 965 1919
5537

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions

A regular meeting of the Los Medanos Health Advisory Committee was call to order by Vice Chair Dennisha Marsh on November 12, 2024 at 5:12 pm.

Present Jelani Killings, Sefanit Mekuria, Shanelle Preston, Charles Tremaine, and Dennisha Marsh

Absent Lloyd Mason, and Christopher Pedraza

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

There was no public comment.

3. [24-3918](#)

Attachments: [LMHA FY23-24](#)

Staff presented the 23/24 budget report.

Vice Chair requested a more detailed report to include multiple years, the amount in reserve at the end of each year and additional detail on the administration costs.

Committee member Killings requested additional detail on the percentage of funds requested/received by grantees.

Committee requested a budget presentation from finance or the auditor/controller for the detailed budget.

This Discussion Item was received.

4. [24-3919](#)

Staff presented the 24/25 Grant Extension Report. Staff provided clarification on the need for Sexual Assault & Molestation (SAM) insurance as part of contracts where services will be provided to minors. This requirement was overlooked in some previous contracts and was noted during contract extensions.

This Discussion Item was received.

5.

[24-3920](#)

Attachments: [LM RFQ timeline](#)

Staff presented the RFQ timeline and requested committee participation on the review panel. Committee requested the opportunity to review the RFQ before it is open to the public for response.

The Los Medanos Health Advisory Committee appoints Vice Chair Marsh and Council Member Killings to sit on the Fiscal Agent RFQ review panel.

Motion: **Preston**

Second: **Mekuria**

The next meeting is currently scheduled for December 10, 2024.

Adjourn

The meeting was adjourned at 6:20 pm by Shanelle Scales-Preston, Chair. The next scheduled meeting of the Council is 12/10/2024 at 5:00 pm.

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 2311 Loveridge Rd, Los Medanos Office, Pittsburg, CA, during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Ernesto.DeLaTorre@cchealth.org

CONTRA COSTA COUNTY
Los Medanos (0480)
FY 2023-2024

EXPENDITURES - Description	Budget	YTD Expenses
County Admin	\$ 120,000.00	\$ 98,554.00
Reserve Fund	\$ 60,000.00	\$ 60,000.00
Community Garden		\$ 37,861.00
Grant Programs	\$ 1,073,865.00	\$ 638,036.00
	<u>\$ 1,253,865.00</u>	<u>\$ 834,451.00</u>

TAXES CURRENT PROPERTY	YTD Revenue
Prop Tax - Current Secured	\$ 1,669,776.00
Prop Tax - Supplemental	\$ 50,340.00
Prop Tax - Unitary	\$ 118,651.00
Prop Tax - Current unsecured	\$ 76,754.00
Prop Tax - Prior-Secured	\$ (10,255.00)
Prop Tax - Prior-Supplemental	\$ (4,912.00)
Prop Tax - Prior-Unsecured	\$ 120.00
 AID FROM OTHER AGENCIES	
H/O Prop Tax Relief	\$ 10,708.00
Other In Lieu Taxes	\$ 74.00
Misc. Non-Taxable Revenue	\$ (180,530.00)
	<u>\$ 1,730,726.00</u>

2025/2027 Los Medanos Health Area Grant Process

RFQ ACTIVITY	PLAN START	PLAN DURATION	ACTUAL START	ACTUAL DURATION	PERCENT COMPLETE	RESPONSIBLE
Develop Fiscal Agency RFQ	Oct	60			50%	CCH Staff
Open RFQ window	16-Dec	30			0%	CCH Staff
Review submitted RFQs	16-Jan	30			0%	Review Committee
Announce Winning Agency	17-Feb	1			0%	CCH Staff
Contracting Process	19-Feb	60			0%	C&G
Executed Contract with Fiscal Agency	1-May	1			0%	C&G/Agency

GRANT ACTIVITY	PLAN START	PLAN DURATION	ACTUAL START	ACTUAL DURATION	PERCENT COMPLETE	RESPONSIBLE
Open Grant RFP Window	17-Jan	28			0%	CCH Staff
Close Grant RFP Window	14-Feb	1			0%	CCH Staff
Advisory Committee RFP Review	14-Feb	14			0%	Advisory Committee
Committee RFP Deliberations	28-Feb	7			0%	Advisory Committee
Advisory Submit Recommendations to BOS	March/April				0%	CCH/BOS
Grantees and Fiscal Agency enter contracting	April/May				0%	Fiscal Agency/Grantees
Executed Contracts with Grantees	30-Jun				0%	Grantees