

Planning Committee Roster

- Candace Evans (Chair)
- Debbie Card
- James Donnelly
- Kevin Donovan
- Jill Kleiner
- Dennis Yee

EHSD staff members Tracy Murray, Alicia Espinoza, Jennifer Gomes-Figueira, and Jenny Lam strongly supported the Committee throughout 2024.

Committee's Role

The Committee has four primary roles:

- Work with the Area Agency on Aging (AAA) staff and the Advisory Council on Aging (ACOA) Committees to develop and provide an annual review and updates of the four-year Area Plan for Contra Costa County.
- Participate in the Request For Proposals (RFP) review process.
- Support the AAA in monitoring of contractors.
- Provides support to the AAA as requested.

Accomplishments

- Provided input to the development of the Area Plan for 2024-2028.
- Supported the AAA with monitoring of contractors.
- Reviewed proposals for Capacity Building.
- Supported staff on Focus Group Deliverables (iPads and Emergency Backpacks).
- Finalized Approach to onsite follow-up visits for Fiscal Year 2024-2025.

2025 Work Plan

- The Planning Committee will Schedule four Focus Group onsite follow up visits by June 2025.
- The Planning Committee will review and provide comments on the Annual Area Plan update for the March Public Hearing.
- The Committee will support the AAA with Request for Proposal ("RFP") processes.
- The Committee will support the AAA with the annual Contractor Monitoring process.

Candace Evans

Planning Committee, Chair