



CONTRA COSTA COUNTY

Committee Meeting Minutes - Draft

Advisory Council on Aging

Wednesday, September 11, 2024

10:00 AM

400 Ellinwood Way, Pleasant Hill
Room 303

Executive Committee

Zoom Link: | [https://cccounty-us.zoom.us/j/83978879315?](https://cccounty-us.zoom.us/j/83978879315?pwd=FRVR58hgtON26J3Sla1Nbp4Nbz35qE.1)

pwd=FRVR58hgtON26J3Sla1Nbp4Nbz35qE.1

|Password: 044474 | Meeting ID: 839 7887 9315 |

Dial-In: 214 765 0478 or 888 278 0254 Conference code: 698779

PUBLIC ACCESS INSTRUCTIONS:

The public may attend this meeting in person at the above location. The public also may attend this meeting remotely via Zoom or call-in. Login information and call-in information is provided above. Remote attendance of this meeting is being held at the following locations: 1001 Golden Rain Rd., Walnut Creek CA

10:00 Roll Call and Introductions- Jill Kleiner

Present James Donnelly, Kevin Donovan, Jill Kleiner, Shirley Krohn, Steve Lipson, Logan Robertson, and Terri Tobey

Absent Candace Evans, Julie Ortega, and Michael Wener

10:10 Approval of August Minutes

Motion: Donnelly

Second: Lipson

Aye: Donnelly, Donovan, Kleiner, Krohn, Lipson, and Tobey

Absent: Evans, Ortega, and Wener

Abstain: Robertson

Result: Passed

EX 8.7.24 DRAFT minutes

Attachments: [EX 8.7.24 DRAFT minutes](#)

Issues to be resolved at a later date:

Staff taking minutes named– where can we put that name? Staff is named in the standard language portion of the agenda.

Request to include names of attendees that are not members in the minutes. Page 17 Contra Costa County Advisory Body Handbook– “Public visitors are not required to sign in and their presence or absence at the meeting should not be included in the minutes.”

Patty will discuss with Tracy.

10:15 Area Agency on Aging Report- Tracy Murray, Director of Aging and Adult Services
Director Murray reported on staffing, Master Plan document to be presented to FHS 9/23/24 and nutrition funding

10:25 President's Report- Jill Kleiner

Jill reminded chairs that annual reports due to her by November 15, 2024.

December Holiday Lunch– Committee agreed to a hybrid lunch– some purchased food and some potluck dishes. Potluck sign up will occur at the October ACOA meeting.

10:35 Revised Bylaws feedback- Jill Kleiner, Jim Donnelly, Tracy Murray

A redlined version of the final bylaw changes will be presented to the ACOA at the September meeting. Since bylaws require 10-day advance copy to ACOA members before approval of changes, bylaws will be provided at September meeting to gather ACOA member feedback. Consent will be at October meeting, provided 10- day requirement is met. If approved, they will be submitted to the Board of Supervisors for final approval. Committee reviewed and edited the bylaws.

Bylaws Updates Summary

Attachments: [Bylaws Updates Summary](#)

Brown Act Requirements

Attachments: [Brown Act page](#)

EX9.11.24 Bylaws Draft

Attachments: [EX9.11.24BylawsDraft](#)

10:50 Number of Committee/Workgroup seats

Chairs were instructed to give their designated members & alternates (if any) to Patty.

11:05 Break

11:15 Committee/Workgroup Reports- Workgroup and Committee Chairs

Membership Committee- Julie Ortega/Logan Robertson

Logan reported Nominating – each position has at least one candidate

Planning Committee- Candace Evans

Jill Kleiner reported for Candace Evans

Reviewed Committee’s Annual Report, received updates on emergency kits/ipads, and began drafting presentation for focus group follow-up meetings.”

Housing Committee- Kevin Donovan

“No Place to Call Home” was well received at the last ACOA meeting. The Committee is working on their annual report. Future presentations from the Bay Area Housing Finance Authority, Satellite Affordable Housing Associates, and Health, Housing, Homeless Program (H3)

Health Workgroup-Terri Tobey/Mike Wener

Terri reported the committee discussed Fall Prevention, “On the Move”, Brown Act, committee membership

Future presentation: SHARE (a coalition of health care providers)

Tom Lang to present “What You Should Know About Osteoporosis” at the Lafayette Senior Center on 10/29

Mike/Terri to discuss the Long Term Care brochure with Tracy.

Legislation Workgroup and CSL Update- Shirley Krohn

Legislative Committee is composed of the 3 members of the California Senior Legislature.

Shirley reported on the history and status of the Legislative Committee

Steve talked about CSL proposed bills for this year

Technology Workgroup- Steve Lipson

The committee discussed: AI tools, Access to Technology contracts, County website

Senior Mobility Action Council (Transportation Workgroup)- Jim Donnelly

Continuing to work on the survey of COVID impact on transportation services. Next month’s topic: CCTA autonomous vehicle program.

Committee assignments

Attachments: [8.2024 Comm and WG assignments](#)

11:45 Consent Items:

Approve Leave of Absence for Terri Tobey from 8/19/24 to 9/1/24.

Change the name of Health Work Committee to Health and Elder Abuse Prevention Work Committee.

Approve updated Bylaws

Motion: **Donnelly**

Second: **Lipson**

Aye: Donnelly, Donovan, Kleiner, Krohn, Lipson, Robertson, and Tobey
Absent: Evans, Ortega, and Wener
Result: Passed

11:55 Public Comment:

ACOA General Meeting Presentations

September: Family Caregiver Alliance, Christina Irving, Client Service Director

October: Elder Abuse Presentation by Mary Blumberg, Esq., Deputy District Attorney Contra Costa County

The next Executive Committee meeting is currently scheduled for October 2, 2024

12:00 Adjourn

Meeting adjourned at 11:59 am.

The Council will provide reasonable accommodations for persons with disabilities planning to attend the Council meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Council less than 96 hours prior to that meeting are available for public inspection at 40 Douglas Dr. Martinez, attention Patty Lund during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For additional information contact: Patty Lund (925) 608-4807

HOW TO PROVIDE PUBLIC COMMENT:

Persons who wish to address the committee during public comment on matters within the jurisdiction of the committee that are not on the agenda, or who wish to comment with respect to an item on the agenda, may comment in person, via Zoom, or via call-in. Those participating in person should speak when called upon by the chair. Those participating via Zoom should indicate they wish to speak by using the “raise your hand” feature in the Zoom app. Those calling in should indicate they wish to speak by pushing * 9 on their phone. All public comments will be limited to 2 minutes per speaker.