



Contra
Costa
County

For Office Use Only
Date Received:

EMAIL TO:
Contra Costa County
Human Resources Department
jobs@hrc.cccounty.us

PLEASE TYPE OR PRINT IN INK

TREASURER TAX COLLECTOR APPLICATION

1. Name: Spinner Nicholas
 (Last Name) (First Name) (Middle Name)

2. Address:

3. Phones:

4. Email Address:

5. EDUCATION: Check the appropriate box if you possess one of the following:

High School Diploma G.E.D. Certificate California High School Proficiency Certificate

College or other advanced education/training

Give Highest Grade or Educational Level Achieved: Bachelors Degree

Names of colleges / universities attended		Course of Study / Major	Degree Awarded		Degree Type
A)	California State University East Bay	Computer Science	Yes <input checked="checked" type="checkbox"/>	No <input type="checkbox"/>	Bachelors of Science in Computer Science
B)	Diablo Valley College	Transfer Studies	Yes <input type="checkbox"/>	No <input checked="checked" type="checkbox"/>	
C)			Yes <input type="checkbox"/>	No <input type="checkbox"/>	
D) Other schools / training completed:		Course Studied	Hours Completed		Certificate Awarded: Yes <input type="checkbox"/> No <input type="checkbox"/>

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve as the County Treasurer-Tax Collector. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year) From <u> </u> To <u> </u> July 2022 Present</p> <p>Total: Yrs. <u> </u> Mos. <u> </u> 1 Yrs 5 Mos</p> <p>Hrs. per week <u>40</u> . Volunteer <input type="checkbox"/></p>	<p>Title Property Information and Business Systems Manager</p> <p>Employer's Name and Address Treasurer-Tax Collector Contra Costa County 625 Court Street, Suite 100 Martinez, CA 94553</p>	<p>Duties Performed</p> <ul style="list-style-type: none"> - Modernize IT systems for the Treasurer-Tax Collector's Office, enhancing efficiency and security. - Conduct system analysis, change management, and operational reengineering. - Develop IT security programs, including business continuity and recovery strategies.
<p>B) Dates (Month, Day, Year) From <u> </u> To <u> </u> Oct 2024 July 2022</p> <p>Total: Yrs. <u> </u> Mos. <u> </u> 7 Yrs 10 Mos</p> <p>Hrs. per week <u>40</u> . Volunteer <input type="checkbox"/></p>	<p>Title Information Systems Programmer/Analyst I, II, III, IV</p> <p>Employer's Name and Address Department of Information Technology (DoIT) Contra Costa County 30 Douglas Drive Martinez, CA 94553</p>	<p>Duties Performed</p> <ul style="list-style-type: none"> - Supported several departments. - Maintain and modernize county department systems, ensuring efficiency and security. - Lead disaster recovery, manage cyber attacks, and assist in technical decision-making. - Develop and update advanced, user-friendly websites like the Tax Lookup/Payment site.
<p>C) Dates (Month, Day, Year) From <u> </u> To <u> </u> Nov 2013 Oct 2024</p> <p>Total: Yrs. <u> </u> Mos. <u> </u> 1 Yr</p> <p>Hrs. per week <u>20</u> . Volunteer <input type="checkbox"/></p>	<p>Title Computer Programmer Student Intern</p> <p>Employer's Name and Address Department of Information Technology (DoIT) Contra Costa County 30 Douglas Drive Martinez, CA 94553</p>	<p>Duties Performed</p> <ul style="list-style-type: none"> - Develop online tools for Tax Collector/Assessor/Auditor, including a Java servlet for taxbill forms. - Create MS Access Application for XML-to-mainframe file conversion and automate FTP server uploads. <p>Additional Information on Attached Resume...</p>
<p>D) Dates (Month, Day, Year) From <u> </u> To <u> </u> Dec 2022 Present</p> <p>Total: Yrs. <u> </u> Mos. <u> </u> 1 Yr</p> <p>Hrs. per week <u>1</u> . Volunteer <input checked="" type="checkbox"/></p>	<p>Title Director Board Vice President</p> <p>Employer's Name and Address Crockett Community Services District 850 Pomona Street Crockett, CA 94525</p>	<p>Duties Performed</p> <ul style="list-style-type: none"> - Vice President of Crockett Community Services District's board, guiding strategic and policy decisions. - Manage financial planning on the Budget and Finance committee, ensuring fiscal responsibility. - Lead evaluations and restructuring of district leadership, including general manager performance reviews. - Advocate for increased transparency and public communication to enhance community trust. - Support district leadership restructuring for improved governance and efficiency.

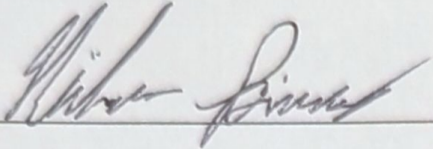
7. Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

No Yes

If Yes, please identify the nature of the relationship: As a board member of the Crockett Community Services District, we maintain a financial relationship with Contra Costa County.

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that any misstatements / omissions of material fact may cause forfeiture of my rights to appointment as the Treasurer-Tax Collector.

Sign Name:



Date:

11/22/2023

Important Information

1. Your application and any attachments you provide are public documents and are subject to the California Public Records Act (CA Gov. Code §6250-6270), and will be posted online.
2. The completed application and supplemental questionnaire must be received by 11:59 PM on Wednesday, November 22, 2023 by email to jobs@hrd.cccounty.us.
3. Applicants must complete the Supplemental Questionnaire (below). Attach pages for Supplemental Questionnaire. A resume or other relevant information may be submitted with this application.
4. Applicants may be required to complete a Statement of Economic Interests (California Fair Political Practices Commission Form 700) and authorize the County to conduct a background check, including but not limited to a social media/internet check, credit check and Live Scan fingerprinting.

Supplemental Questionnaire

1. Are you a United States Citizen?
2. Are you registered to vote in the State of California?
3. Are you a resident of Contra Costa County?
4. Describe specific public service or private sector positions you have held which you believe best qualify you for the position of Treasurer Tax Collector. Indicate major accomplishments in each position. Please identify each role by employer, job title, and length of time held.
5. Are you prepared to seek election to this office in 2026?
6. Do you consider this job to be full-time or part-time?
7. In addition to the foregoing, please indicate any special qualifications, skills, training, or achievements you possess which are relevant to consideration for this position.

Contra Costa County Treasurer-Tax Collector Application Supplemental Questionnaire

1. Are you a United States Citizen?

Yes

2. Are you registered to vote in the State of California?

Yes

3. Are you a resident of Contra Costa County?

Yes

4. Describe specific public service or private sector positions you have held which you believe best qualify you for the position of Treasurer Tax Collector. Indicate major accomplishments in each position.

Please identify each role by employer, job title, and length of time held.

Contra Costa County, CA Nov 2013 - Present (10 Yrs 1 Mo)

Property Information and Business Systems Manager

Treasurer-Tax Collector

Aug 2022 - Present (1 Yr 5 Mos)

- Migration of tax payment website from on-site to the cloud, saving tens of thousands of dollars a year while increasing reliability and adaptability.
- Implemented staff phishing tests to actively monitor and evaluate security risk.
- Regularly monitor and update Treasurer-Tax Collector website, ensuring accurate and up to date information.
- Active participant in the RFP process to replace the county's legacy tax system.

Information Systems Programmer/Analyst I, II, III, IV

Department of Information Technology

Oct 2014 - Aug 2022 (7 Yrs 10 Mos)

- Rebuilt county tax payment website. One of the most intuitive and user friendly sites of its kind. <https://taxcolp.cccttc.us/lookup/>
- The Electronic Deposit Permit application is used by all county departments, school districts, and some special districts.
 - Added major import feature, saving staff hours and reducing human error.
 - Rebuilt the entire system in 4 days after the server was compromised by ransomware which was only possible due to the business continuity plan I had previously implemented.
- Maintained office evidence inventory database for District Attorney's office.
- Maintained investigation management system for Public Defender's Office.
- Built and Maintained docket number interface between the courts and law enforcement.
- Updated and created custom reports for Animal Services.

Computer Programming Student Intern

Department of Information Technology

Nov 2013 - Oct 2014 (1 Yr)

- Implemented Unsecured and Redemption Online PDF Tax Bills.

Crockett Community Services District, Crockett, CA

Board of Directors - Vice President Dec 2022 - Present (1 Yr)

- As a member of the Personnel Committee, I played a key role in conducting the first comprehensive review of the district's general manager since the onset of the COVID pandemic.
- Contributed to the substantial restructuring of district leadership.

5. Are you prepared to seek election to this office in 2026?

Yes, I was already preparing to run for Treasurer-Tax Collector in 2026.

6. Do you consider this job to be full-time or part-time?

As with any of the elected positions in the county, it is my opinion that this position should be more than a full time job. Overseeing department operations on the clock while engaging with communities and advocating for county residents off the clock.

7. In addition to the foregoing, please indicate any special qualifications, skills, training, or achievements you possess which are relevant to consideration for this position.

Technical Expertise in Governance Context: My technical background is particularly relevant in today's rapidly digitizing governmental landscape. This expertise equips me to understand and implement digital solutions for efficient governance, improve public sector services through technology, and address cybersecurity concerns, all of which are increasingly important in modern administration.

Analytical Problem-Solving for Policy Development: My experience in software engineering has refined my analytical thinking, a skill I apply to policy development and decision-making. This ability to dissect complex issues and devise effective solutions is crucial for tackling the diverse challenges a public office faces.

Community Engagement for Informed Decision-Making: My active involvement in community advocacy ensures that I am always in tune with the constituents' needs. This direct line to community insights is invaluable for making informed, empathetic decisions that truly reflect the people's will and needs.

Public Sector Experience for Effective Governance: Having worked in local government, I have an intimate understanding of its inner workings. This experience is vital for navigating the intricacies of public administration and enacting policies that are both practical and impactful.

Collaborative Leadership for Team Building: My progression to a management role demonstrates my capacity for leadership and collaboration. These skills are essential for leading diverse teams, fostering a cooperative work environment, and driving forward communal goals within the public sector.

Commitment to Equity and Inclusion in Policy Implementation: My dedication to social justice and equity is directly relevant to policymaking. It guides my approach to ensuring that all policies are inclusive, equitable, and aimed at uplifting every community member, particularly those from marginalized groups.

Each of these qualities directly contributes to my ability to serve effectively in this position. They not only demonstrate my readiness for the role but also my commitment to leveraging these skills for the betterment of our community.

Dear Contra Costa County Board of Supervisors,

I am writing to express my interest in the Treasurer-Tax Collector position for Contra Costa County. With over a decade of focused service for the Treasurer-Tax Collector's Office, complemented by notable contributions to various county departments, my career has been marked by a deep commitment to public service and community welfare.

My journey in public service began as an Eagle Scout with Boy Scout Troop 180 in Martinez, California, fostering an early dedication to community involvement. I pursued a Bachelor of Science in Computer Science from California State University - East Bay, leading to a decade-long professional tenure with Contra Costa County, primarily doing work for the Treasurer-Tax Collector's Office. Here, I have spearheaded numerous initiatives, notably modernizing operations for increased efficiency and security, and playing a critical role in managing cybersecurity challenges, including a major ransomware crisis.

In my role as Vice President on the Crockett Community Service District Board of Directors, I actively engage in various aspects of governance. My involvement includes significant contributions to two key committees: the Budget and Finance Committee and the Personnel Committee. In these roles, I focus on strategic financial planning and management, as well as shaping important human resource policies. Additionally, my participation recently extended to playing a crucial role in a major reorganization of the district's leadership structure. This experience underscores my adaptability, commitment to effective governance, and my capacity for leading and contributing to vital organizational changes.

My candidacy for Contra Costa County Clerk-Recorder in 2022 further exemplifies my strong connection with the community. Receiving 38,849 votes (20% of the total) as a new entrant in the political arena highlights the considerable support I have among Contra Costa County residents, a testament to my ability to engage and connect with constituents.

As a homeowner in Crockett, my dedication to our county is both professional and personal. My extensive experience, particularly for the Treasurer-Tax Collector's Office, combined with my transparent and effective approach to governance, positions me as an ideal candidate for this role. If selected, I am enthusiastic about bringing innovative solutions and continuing to modernize government operations, while advocating for the well-being of all residents in Contra Costa County.

Thank you for considering my application. I look forward to the opportunity to discuss how my blend of technical skills, leadership experience, and community engagement can contribute to the success of Contra Costa County.

Sincerely,

Nick Spinner

Nick Spinner



Objective

Innovative and civic-minded leader seeking to serve as Treasurer-Tax Collector for Contra Costa County. Leveraging extensive experience in system modernization, a commitment to environmental stewardship, and a demonstrated passion for public service to enhance fiscal responsibility and transparency within the county.

Professional Experience

Contra Costa County, CA Nov 2013 - Present

Property Information and Business Systems Manager

Treasurer-Tax Collector

Aug 2022 - Present

- Lead information technology systems management and modernization for the Treasurer-Tax Collector's Office.
- Direct and oversee business automation and re-design projects to enhance operational efficiency.
- Develop and implement comprehensive cybersecurity strategies, including staff training and system defenses.
- Design and launch the Tax Lookup/Payment Responsive Website, enhancing user experience and accessibility.
- Conduct in-depth system application analysis, change management, and operations reengineering.
- Supervise project teams, ensuring adherence to project goals, budgetary guidelines, and regulatory standards.
- Provide expert consulting services for revenue and finance systems, optimizing performance and compliance.
- Perform quality assurance roles, including the development of test strategies for business process improvements.
- Collaborate with various departments and vendors to ensure seamless implementation of IT projects.
- Establish and manage departmental IT security programs, business continuity, and recovery strategies.

Information Systems Programmer/Analyst I, II, III, IV

Department of Information Technology

Oct 2014 - Aug 2022

- Salaried position funded through a Service Level Agreement (SLA) with the Treasurer-Tax Collector's Office, reflecting a key collaboration between departments.
- Specialized in modernizing critical systems for the Treasurer-Tax Collector's Office, enhancing efficiency and security.
- Instrumental in disaster recovery operations, demonstrating exceptional problem-solving abilities.

- Provided technical expertise to support decision-making processes in management and departmental operations.
- Engaged with the following departments in varying capacities: Alcohol and Other Drug Services, Animal Services, Assessor's Office, Board of Supervisors, Child Support Services, Courts, Department of Information Technology, District Attorney's Office, Probation Department, Public Defender's Office.
- Led the installation, maintenance, and troubleshooting of application software and computer systems across these departments.
- Offered technical support and training for system users, ensuring effective use and understanding of new systems and applications.
- Enhanced security and quality assurance practices related to computer applications and information systems.
- Managed project planning, monitoring, and delivery, ensuring projects were completed on time and within budget.
- Developed and maintained software applications tailored to the specific needs of each department.
- Participated in professional meetings and workshops to stay updated with the latest trends and innovations in information systems.

Computer Programming Student Intern

Department of Information Technology

Nov 2013 - Oct 2014

Crockett Community Services District, Crockett, CA

Board of Directors - Vice President Dec 2022 - Present

- Serve as Vice President of the Crockett Community Services District's board of directors, guiding strategic and policy decisions.
- Oversee financial planning and management on the Budget and Finance committee, emphasizing fiscal responsibility and transparency.
- Lead critical evaluations and restructuring of district leadership, including the general manager's performance review.
- Champion increased transparency and public communication, strengthening community engagement and trust.
- Direct and support the successful restructuring of the district's leadership, fostering improved governance and operational efficiency.

West Contra Costa Sierra Club, San Francisco Bay Area, CA

Executive Committee Member Oct 2022 - Present

- Advocate for environmental stewardship, engaging in local and regional conservation efforts.

Educational Background

California State University - East Bay 2010 - 2013

Bachelor of Science, Computer Science

Diablo Valley College 2005 - 2010

Transfer Studies

Honors & Awards

- Eagle Scout, Boy Scouts of America, Jan 2005

Additional Achievements

- Secured substantial constituent support in the June 2022 Contra Costa County Clerk-Recorder Primary election, receiving 38,849 votes (20% of the total), as a self-managed candidate

Nicholas Spinner

11/22/2023

Subject: Declaration of Compliance with California Government Code 27000.7

To Whom It May Concern,

I, Nicholas Spinner, hereby declare and affirm that I meet the qualifications and requirements as stipulated in California Government Code 27000.7. This declaration is made with full understanding of my obligations and responsibilities under the said code.

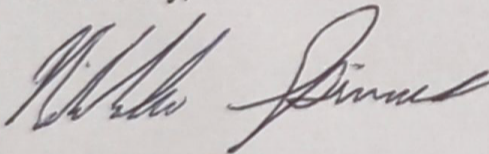
I understand that California Government Code 27000.7 stipulates certain professional experience or educational qualifications in financial management, and I specifically affirm that I meet these requirements.

Furthermore, I am prepared to provide proof of compliance and any supporting documentation upon request by the appropriate authorities or as required by law. I recognize the importance of maintaining compliance with all relevant legal standards and am committed to upholding these standards in my professional and personal conduct.

This declaration is made in good faith, and I understand that any false statements or misrepresentations may result in legal consequences.

Please do not hesitate to contact me should you require any further information or clarification.

Sincerely,

A handwritten signature in cursive script, appearing to read "Nicholas Spinner".

Nicholas Spinner

Subject: Recommendation for Nick Spinner as Contra Costa County Treasurer-Tax Collector

November 22nd, 2023

John Gioia, District I Supervisor, Chairman
11780 San Pablo Avenue, Suite D
El Cerrito, CA 94530

CC: Federal Glover, District V Supervisor, Vice-chair
Candace Andersen, District II Supervisor
Diane Burgis, District II Supervisor
Ken Carlson, District IV Supervisor

Dear Chairman Gioia and Honorable Board of Supervisors,

I am writing to wholeheartedly recommend Mr. Nick Spinner for the esteemed position of Contra Costa County Treasurer-Tax Collector. In my capacity as the President of the Crockett Community Services District Board of Directors, I have had the pleasure of working closely with Nick over the past year, and it is with great confidence that I offer my endorsement.

Despite his relatively short tenure on our Board of Directors, Nick has made a profound impact on our community. Since joining us in December 2022, he has exhibited a remarkable dedication to the well-being of our constituents. Nick's commitment to the community's welfare is exemplified by his active engagement with residents. He consistently goes above and beyond to ensure that the voices and concerns of our community are heard and addressed.

One of Nick's most notable attributes is his unwavering trustworthiness. He conducts himself with the utmost integrity and transparency, earning the respect and confidence of both his colleagues and the community at large. His ethical approach to governance and financial stewardship has been a welcome addition to our board, and I have no doubt that he will bring the same level of integrity to the role of Treasurer-Tax Collector.

Nick's experience on our district's finance committee, though relatively brief, has been invaluable. His keen financial acumen and ability to navigate complex fiscal decisions have been instrumental in ensuring sound financial practices within our district. Nick's expertise in budgetary matters, combined with his commitment to responsible financial management, make him an excellent candidate for the Treasurer-Tax Collector position.

In conclusion, I believe that Nick Spinner possesses the qualities, dedication, and expertise required to excel in the role of Contra Costa County Treasurer-Tax Collector. His exceptional contributions to our community and his demonstrated commitment to public service make him a standout candidate.

I wholeheartedly recommend Nick Spinner for this pivotal role, and I am confident that his appointment would be a tremendous asset to the county. Should you require any further information or wish to discuss this recommendation in more detail, please do not hesitate to contact me.

Thank you for your time and consideration.

Sincerely,

A handwritten signature in black ink, appearing to read 'Luigi Barassi', with a stylized flourish at the end.

Luigi Barassi, President
Crockett Community Services District Board of Directors