



595 Center Avenue, Suite 100 | Martinez, CA 94553 | Phone: (925) 313-6000
cchealth.org

Compliance Committee Meeting

July 29, 2025 | 02:02PM – 03:00PM | Microsoft Teams

Attendees

- | | |
|--|---|
| <input checked="" type="checkbox"/> Dr. Irene Lo, Interim Chief Executive Officer | <input checked="" type="checkbox"/> Leizl Avecilla, Case Management Director |
| <input type="checkbox"/> Elena White, Interim Director of Operations | <input checked="" type="checkbox"/> Magda Souza, Clinical Quality Auditing and Behavioral Health Director |
| <input checked="" type="checkbox"/> Chanda Gonzales, Deputy Executive Director / Compliance Officer | <input checked="" type="checkbox"/> Melissa Bailey, Compliance |
| <input checked="" type="checkbox"/> Beth Hernandez, Quality Director / Health Equity Officer | <input checked="" type="checkbox"/> Michael Chavez, Compliance |
| <input type="checkbox"/> Bhumil Shah, Chief Information Officer | <input checked="" type="checkbox"/> Dr. Nicolas Barcelo, Medical Director |
| <input checked="" type="checkbox"/> Brandon Engelbert, Member Services Director | <input checked="" type="checkbox"/> Otilia Tiutin, Compliance |
| <input checked="" type="checkbox"/> Cynthia Choi, Compliance | <input checked="" type="checkbox"/> Pasia Gadson, CalAIM Programs and Transitional Care Services Director |
| <input checked="" type="checkbox"/> David Chen, Compliance | <input checked="" type="checkbox"/> Patricia Munoz-Zuniga, Advice Nurse Director |
| <input checked="" type="checkbox"/> Denise Valder, Claims | <input checked="" type="checkbox"/> Dr. Sara Levin, Senior Medical Director |
| <input checked="" type="checkbox"/> Jay Putta, Compliance | <input checked="" type="checkbox"/> Shulin Lin, Finance |
| <input checked="" type="checkbox"/> Jill Perez, Appeals & Grievances and Utilization Management Director | <input checked="" type="checkbox"/> Sonia Escobar, Analysis & Reporting Director |
| <input checked="" type="checkbox"/> John Moral, Compliance | <input checked="" type="checkbox"/> Sylvia V. Taqi-Eddin, Compliance |
| <input checked="" type="checkbox"/> Dr. Joseph Cardinali, Pharmacy Director | <input checked="" type="checkbox"/> Terry Reiser, Senior Compliance Director |

DISCUSSION

- Meeting Minutes **Approved**
- Reviewed Policy Review Process (Clinical vs. Non-Clinical Policies)
- Modified Compliance Charter, incorporating the new policy review process **Approved**
- Reviewed following P&Ps for approval:
 - a. Member Services – Brandon Engelbert
 - i. MS 8.053 Changes in Member Circumstances (New) - **Approved**
 - b. Claims – Denise Valder
 - i. CLM 4.007e Claims Processing, Determination Timeliness Internal Monitoring (Modified) - **Approved**
 - ii. CLM 4.573e Sensitive Services (Modified) – **Proposed to delay**
 - iii. CSU 4.159e Recovery of Provider Overpayment (Modified) – **Approved**
 - iv. CLM Claims Payment Requirements (New) – **Approved**
 - c. Compliance – Terry Reiser
 - i. COMP 3.002 All Plan Letters (Modified) – **Approved**
 - i. COMP 3.006 Anti-Fraud Program Policy (Modified) – **Approved**
 - ii. COMP 3.007 Enforcement Actions Policy (New) – **Approved**
 - iii. COMP 3.022 Health Plan Documentation (To be Retired) – **Approved to retire**
 - ii. COMP 3.039 HIPAA – Reporting of Improper Disclosures (Modified) – **Approved**
 - iii. COMP 3.040 Compliance Program (Modified) – **Approved**
 - iv. COMP 3.502 Investigation Compliance (Modified) – **Approved**
 - d. Business Operations – Terry Reiser
 - i. BOPS 1.052 Community Reinvestments Policy (New) – **Approved**
 - ii. BOPS 1.053 Medical Loss Ratio Policy (New) – **Approved**
- Open CAP Review
 - a. Reviewed actions taken to complete the DHCS Medical Audit CAP

- i. Provider Terminations Self-Monitoring Results (Brandon Engelbert)
 - ii. Change in Member Circumstances Self-Monitoring Results (Brandon Engelbert)
- Open Discussion
 - a. 2025 DHCS Audit – audit period August 18 – August 29

ACTION ITEMS

- **Melissa Bailey, due by August 12, 2025** – Provide clarity that the department lead ensures that Clinical Policies go to appropriate council and how the Compliance Department will receive the finalized P&Ps
- **Denise Valder, due by August 12, 2025**
 - i. CLM 4.573e – move discussions with Dr. Sara Levin to another offline meeting for clarity of P&P (Terry Reiser will schedule)
 - ii. CSU 4.159 – add definition of “TRAP” abbreviation – Target Research Assess Present
 - iii. Claims Payment Requirements – add references to bottom of the page

Next meeting will be held on

Tuesday August 12, 2025 at 02:00PM – 03:00PM

Approved:

Date:



Chanda Gonzales, Compliance Officer

