



DATE: August 13, 2025
TO: Executive Committee
FROM: Verneda Clapp, Adult/Dislocated Worker Program Manager
RE: **WIOA Adult Programs Program Year -End Report**

BACKGROUND AND OVERVIEW

The intent of the Workforce Innovation and Opportunity Act (WIOA) legislation is to equip workers with the skills necessary to meet business needs and to provide businesses with access to the talent pool needed to compete in their local, regional and global economies. This is achieved by providing jobseekers with education, job-driven training and support services and by improving services to businesses by enhancing program coordination by streamlining service delivery, utilizing new technology, increasing the flexibility of governance also, by aligning programs and services across common goals.

SUMMARY

WIOA activities consist of various training elements such as basic skills diploma/GED prep training, on-the-job training as well as individualized training accounts (ITA) and cohort training. Recruitment, outreach, job readiness and search, career counseling and development, job placement and follow-up services are available through the America Job Center of California (AJCC) system. WDBCCC works closely with local providers to administer these services which include but isn't limited to local Community Based Organizations (CBOs), Adult Education Providers, other Local Workforce Development Board's (LWDBs) as well as the Community College system. Adults, Dislocated Workers (A/DW) and businesses have access to the AJCC system across Contra Costa County to obtain and utilize these services.

Partners involved in administering services through the AJCC include CBO, Rubicon Programs and the Contra Costa Workforce Collaborative (CCWC); Parole and Community Team (PACT); Community Corrections Partnership (CCP), Contra Costa Probation Department and Employment Development Department (EDD). WDBCCC, Rubicon Programs along with the co-located partner, EDD and the other partners developed and implemented a service delivery strategy that provide services for local and State defined priority populations such as veterans, low-income, basic-skill deficient, English language learners, disabled, justice-involved and formerly incarcerated individuals. These services include a broad array of coordinated services to help participants achieve stability and self-sufficiency in Contra Costa County with access to training, job readiness and career preparation. Specific service elements include but not limited to eligibility and enrollment into the program, individualized career services, training services and a full array of wrap around support services.

FUNDING

WIOA A/DW PY24/25 allocation of \$3,667,710 with a \$1,100,313 minimum training spending requirement. WIOA funds contribute to the operation of the AJCC in Contra Costa County and the services provided through the AJCC system. Funds obligated to our providers for career services and training were administered through contracts, ITAs, stipends and supportive services with co-enrollment with various grant initiatives such as Regional Equity and Recovery Partnership (RERP), California Employment Training Panel (ETP) and High Road Training Partnership (H RTP).

Providers	WIOA	Obligated to Contracts/Expenditures	
	\$		# served
Rubicon Programs	\$1,400,000	Contract- Career Services	492 new enrollments
Rubicon Programs		Contract- AJCC Operation	1074 served actively
Pittsburg Power	\$300,000	Contract- Pre-apprenticeship	40
Rubicon P2E	\$33,200	Contract- Truck Driving	11
Programs	WIOA Expenditures	Individual Training Accts; On-the-Job Trainings; Supportive Services	# served
ITA	\$647,000	Individual	240
OJT	\$9,000	Individual	5
Supportive Services	\$9,258	Individual	15
Grants	Leveraged WIOA dollars for Training	Regional Equity and Recovery Partnership; Employment Training Panel; High Road Training Partnership	# served
RERP	\$119,000	Individual- Regional Initiative- EMT	78
ETP	\$38,000	Cohort- Health Initiative- Paramedic	16
H RTP	\$38,000	Cohort- Health Initiative- Paramedic	16

AJCC CAREER SERVICES ACTIVITY

Total Enrollments		Total Exits	
Adults	420	With Employment	112
DW	72	Other reasons	131

AJCC IN-PERSON VISIT ACTIVITY

AJCC Workshops	763	EDD UI Assistance	6303
AJCC/EDD JOB FAIR	403	EDD Veterans Assistance	269
AJCC CAREER COACH APPT	511	EDD CAREER COACHING	314
AJCC RESOURCE ROOM	5900	EDD WORKSHOP	826
CCWC RESOURCE ROOM	5682	SBDC BUSINESS EMPLOYER SERVICES	112

PAROLE and COMMUNITY TEAM MEETING (PACT) 12

METRIX ONLINE TRAINING PLATFORM

Free flexible online training platform offering industry recognized certifications and job-skill enhancements. Metrix eLearning portal is designed to strengthen job and career skills to promote career pathways that drive economic prosperity.

	QTR 1 -7/24-9/24	QTR 2- 10/24-12/24	QTR 3- 1/25-3/25	QTR 4- 4/25-6/25
Accounts Registered	93	148	128	163
Total Completions	358	650	971	813
SkillSoft Completions	355	628	946	732

For any questions, please contact Verneda Clapp, Workforce Services Specialist Adult Program Manager at 925-655-3807 or email at vclapp@ehsd.cccounty.us