

**CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU
2023 HEAD START PROGRAM**

BUDGET PERIOD JANUARY 2023 - August 2024

AS OF August 2024

DESCRIPTION	Total Budget	Remaining Budget	Total YTD Actual	Should be 100%
				%YTD
a. PERSONNEL	\$ 8,240,774	\$ 5,891	\$ 8,234,884	100%
b. FRINGE BENEFITS	4,660,643	(178,085)	4,838,728	104%
c. TRAVEL	76,765	(3,602)	80,367	105%
d. EQUIPMENT	100,000	34,927	65,073	65%
e. SUPPLIES	1,329,433	183,519	1,145,914	86%
f. CONTRACTUAL	5,472,653	1,024,679	4,447,974	81%
g. CONSTRUCTION	-	-	-	0%
h. OTHER	3,343,338	252,156	3,091,182	92%
I. TOTAL DIRECT CHARGES	\$ 23,223,607	\$ 1,319,486	\$ 21,904,121	94%
j. INDIRECT COSTS	967,376	(113,203)	1,080,579	112%
k. TOTAL-ALL BUDGET CATEGORIES	\$ 24,190,983	\$ 1,206,282	\$ 22,984,700	95%
<i>In-Kind (Non-Federal Share)</i>	\$ 4,913,482	\$ (832,693)	\$ 5,746,175	105%

**Month of
Aug-24**

\$ 620,883

294,032

1,982

5,880

(6,089)

179,715

\$ 1,096,402

83,318

\$ 1,179,720

\$ 294,930

CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU
2023 HEAD START PROGRAM
BUDGET PERIOD JANUARY 2023 - August 2024
AS OF August 2024

	Total Budget	Remaining Budget	Total YTD Actual	Should be 100% % YTD
a. Salaries & Wages (Object Class 6a)				
Permanent 1011	6,174,073	(700,211)	6,874,285	111%
Hiring and Retention Bonus	1,802,580	1,249,463	553,117	31%
Temporary 1013	264,121	(692,134)	956,255	362%
a. PERSONNEL (Object class 6a)	8,240,774	5,891	8,234,884	100%
b. FRINGE BENEFITS (Object Class 6b)				
Fringe Benefits	4,660,643	(178,085)	4,838,728	104%
b. FRINGE (Object Class 6b)	4,660,643	(178,085)	4,838,728	104%
c. Travel (Object Class 6c)	-	-	-	
HS Staff	76,765	(3,602)	80,367	105%
c. TRAVEL (Object Class 6c)	76,765	(3,602)	80,367	105%
d. EQUIPMENT (Object Class 6d)				
1. Office Equipment	60,000	(1,873)	61,873	103%
4. Other Equipment	40,000	36,800	3,200	8%
d. EQUIPMENT (Object Class 6d)	100,000	34,927	65,073	65%
e. SUPPLIES (Object Class 6e)				
1. Office Supplies	93,433	(158,785)	252,218	270%
2. Child and Family Services Supplies (Includes classroom Supplies)	248,000	91,812	156,188	63%
3. Food Services/Nutrition Supplies	-	(1,244)	1,244	0%
4. Other Supplies	-	-	-	0%
Health and Safety Supplies	1,000	1,000	-	0%
Computer Supplies, Software Upgrades, Computer Replacement	936,500	233,668	702,832	75%
Health/Safety Supplies	5,000	(2,592)	7,592	152%
Mental health/Disabilities Supplies	1,000	1,000	-	0%
Miscellaneous Supplies	3,000	(8,036)	11,036	368%
Employee Morale	36,500	22,887	13,613	37%
Household Supplies	5,000	3,808	1,192	24%
TOTAL SUPPLIES (6e)	1,329,433	183,519	1,145,914	86%
f. CONTRACTUAL (Object Class 6f)				
1. Adm Svcs (e.g., Legal, Accounting, Temporary Contracts)	103,000	31,178	71,822	70%
2. Health/Disabilities Services	-	-	-	0%
Health Consultant	64,500	(17,539)	82,039	127%
5. Training & Technical Assistance - PA11	-	-	-	0%
One Solution	130,440	(125,624)	256,064	196%
Leadership Trainings/Seminars/Worshops	52,185	12,662	39,523	76%
Demographic/Data Research	37,000	7,730	29,270	79%
Practice Based Coaching/Classroom Observation	45,000	(17,395)	62,395	139%
Family Development Credential/Reflective Practice	25,000	5,392	19,608	78%
Digital Marketing Recruitment Firm/Biometrical/CCC	35,000	22,646	12,354	35%
YMCA Delegate Agency PA22	2,549,116	867,099	1,682,017	66%
YMCA Delegate Agency PA20	8,000	8,000	-	0%
8. Other Contracts	-	-	-	0%
New Partnership	132,387	132,387	-	0%
KinderCare	605,308	508,513	96,795	16%
Tiny Toes	92,787	(5,465)	98,252	106%
YMCA-West	763,265	(221,143)	984,408	129%
YMCA-East	829,665	(183,763)	1,013,428	122%
f. CONTRACTUAL (Object Class 6f)	5,472,653	1,024,679	4,447,974	81%
g. CONSTRUCTION (Object Class 6g)	-	-	-	0%
g. CONSTRUCTION (6g)	-	-	-	0%

h. OTHER (Object Class 6h)

1. Depreciation/Use Allowance	-	-	-	0%
2. Bldg Occupancy Costs/Rents & Leases	500,000	(305,456)	805,456	161%
(Rents & Leases/Other Income)	-	570	(570)	0%
4. Utilities, Telephone	141,000	(70,345)	211,345	150%
5. Building and Child Liability Insurance	5,000	377	4,623	92%
6. Bldg. Maintenance/Repair and Other Occupancy	670,652	(388,855)	1,059,507	158%
7. Incidental Alterations/Renovations	64,752	64,752	-	0%
8. Local Travel (55.5 cents per mile effective 1/1/2012)	25,000	(14,789)	39,789	159%
9. Nutrition Services	-	-	-	0%
Child Nutrition Costs	380,000	25,805	354,195	93%
(CCFP & USDA Reimbursements)	(60,000)	161,479	(221,479)	369%
13. Parent Services	-	-	-	0%
Parent Conference Registration - PA11	1,060	1,060	-	0%
PC Orientation, Trainings, Materials & Translation - PA11	1,000	1,000	-	0%
Policy Council Activities	12,050	10,456	1,594	13%
Parent Activities (Sites, PC, BOS luncheon) & Appreciation	2,000	2,000	-	0%
Child Care/Mileage Reimbursement	5,000	1,915	3,085	62%
14. Accounting & Legal Services	1,500	1,500	-	0%
Audit	-	-	-	0%
Legal (County Counsel)	-	-	-	0%
Auditor Controllers	3,000	(660)	3,660	122%
Data Processing/Other Services & Supplies	23,000	(110,297)	133,297	580%
15. Publications/Advertising/Printing	-	(1,024)	1,024	0%
Outreach/Printing	2,000	798	1,202	60%
Recruitment Advertising (Newspaper, Brochures)	134,877	86,001	48,876	36%
16. Training or Staff Development	-	-	-	0%
Agency Memberships (WIPFLI, Meeting Fees, NHSA, NAEYC, etc.)	19,000	1,935	17,065	90%
Staff Trainings/Dev. Conf. Registrations/Memberships - PA11	384,846	275,458	109,388	28%
Mental Health, Disabilities, Health and Safety Training	46,525	40,749	5,776	12%
Family, Community and Parent Involvement	32,834	19,279	13,555	41%
17. Other	-	-	-	0%
Site Security Guards	40,000	(6,182)	46,182	115%
Dental/Medical Services	1,000	1,000	-	0%
Vehicle Operating/Maintenance & Repair	130,000	(6,547)	136,547	105%
Equipment Maintenance Repair & Rental	208,000	105,595	102,405	49%
Dept. of Health and Human Services-data Base (CORD)	10,000	1,595	8,405	84%
Field Trips	-	-	-	0%
Other Operating Expenses (Facs Admin/Other admin)	250,000	43,745	206,255	83%
Other Departmental Expenses	309,242	309,242	-	0%
h. OTHER (6h)	3,343,338	252,156	3,091,182	92%
I. TOTAL DIRECT CHARGES (6a-6h)	23,223,607	1,319,486	21,904,121	94%
j. INDIRECT COSTS	967,376	(113,203)	1,080,579	112%
k. TOTALS (ALL BUDGET CATEGORIES)	24,190,983	1,206,283	22,984,700	95%
<i>Non-Federal Share (In-kind)</i>	<i>4,913,482</i>	<i>(832,693)</i>	<i>5,746,175</i>	<i>105%</i>

CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU

2023 EARLY HEAD START PROGRAM

BUDGET PERIOD JANUARY 2023 - AUGUST 2024

AS OF AUGUST 2024

1	2	3	4	5
DESCRIPTION	Total Budget	Remaining Budget	Total YTD Actual	Should be 100% % YTD
a. PERSONNEL	4,549,497	1,978,898	2,570,598	57%
b. FRINGE BENEFITS	1,564,422	191,554	1,372,867	88%
c. TRAVEL	22,185	(3,206)	25,391	114%
d. EQUIPMENT	70,000	33,547	36,453	52%
e. SUPPLIES	593,807	419,384	174,423	29%
f. CONTRACTUAL	3,901,843	(1,087,995)	4,989,839	128%
g. CONSTRUCTION	-	-	-	-
h. OTHER	4,339,546	3,692,531	647,016	15%
I. TOTAL DIRECT CHARGES	15,041,300	5,224,713	9,816,587	65%
j. INDIRECT COSTS	557,866	267,630	290,236	52%
k. TOTAL-ALL BUDGET CATEGORIES	15,599,166	5,492,344	10,106,822	65%
<i>In-Kind (Non-Federal Share)</i>	3,401,963	762,969	2,638,994	78%

SUMMARY CREDIT CARD EXPENDITURE

Agency: Community Services Bureau
 Month: Aug 2024

Fund Org	Acct. code	Stat. Date	Amount	Program	Purpose/Description
1407	2467	8/22/2024	\$ (710.00)	Comm. Svc Block Grant	Training & Registration
1407	2303	8/22/2024	\$ (362.96)	Comm. Svc Block Grant	Other Travel Employees
1407	2490	8/22/2024	\$ 141.43	Comm. Svc Block Grant	Misc Services/Supplies
1407	2490	8/22/2024	\$ 87.66		Misc Services/Supplies
			\$ (843.87)		
1482	2200	8/22/2024	\$ 125.00	Child Nutrition Food Services	Memberships
1462	2303	8/22/2024	\$ 94.83	EHS Basis Grant	Other Travel Employees
1432	2303	8/22/2024	\$ 94.83	HS Basic Grant	Other Travel Employees
1462	2467	8/22/2024	\$ 220.00	EHS Basis Grant	Training & Registration
1432	2467	8/22/2024	\$ 220.00	HS Basic Grant	Training & Registration
1462	2303	8/22/2024	\$ 176.98	EHS Basis Grant	Other Travel Employees
1432	2303	8/22/2024	\$ 176.97	HS Basic Grant	Other Travel Employees
1462	2467	8/22/2024	\$ 224.50	EHS Basis Grant	Training & Registration
1432	2467	8/22/2024	\$ 224.50	HS Basic Grant	Training & Registration
1462	2303	8/22/2024	\$ 166.98	EHS Basis Grant	Other Travel Employees
1432	2303	8/22/2024	\$ 166.98	HS Basic Grant	Other Travel Employees
1462	2490	8/22/2024	\$ 5.75	EHS Basis Grant	Misc Services/Supplies
1432	2490	8/22/2024	\$ 5.75	HS Basic Grant	Misc Services/Supplies
1462	2490	8/22/2024	\$ 34.89	EHS Basis Grant	Misc Services/Supplies
1432	2490	8/22/2024	\$ 34.89	HS Basic Grant	Misc Services/Supplies
1462	2490	8/22/2024	\$ 39.50	EHS Basis Grant	Misc Services/Supplies
1432	2490	8/22/2024	\$ 39.50	HS Basic Grant	Misc Services/Supplies
			\$2,051.84		
1534	2479	8/22/2024	\$634.20	GM III Site Costs	Other Special Dpmtal Exp
1520	2479	8/22/2024	\$390.74	Balboa Site Costs	Other Special Dpmtal Exp
1432	2479	8/22/2024	\$ 1,950.00	HS Basic Grant	Other Special Dpmtal Exp
1432	2479	8/22/2024	\$ 1,950.00	HS Basic Grant	Other Special Dpmtal Exp
1432	2479	8/22/2024	\$ 1,454.73	HS Basic Grant	Other Special Dpmtal Exp
1432	2479	8/22/2024	\$ 1,556.74	HS Basic Grant	Other Special Dpmtal Exp
1432	2479	8/22/2024	\$ 70.22	HS Basic Grant	Other Special Dpmtal Exp
1432	2479	8/22/2024	\$ 2.18	HS Basic Grant	Other Special Dpmtal Exp
1432	2479	8/22/2024	\$ 44.71	HS Basic Grant	Other Special Dpmtal Exp
			\$8,053.52		
1539	2131	8/22/2024	\$ 284.60	Verde Site Costs	Minor Furniture/Equipment
1532	2490	8/22/2024	\$ 110.99	Ambrose Park Site Costs	Misc Services/Supplies
1532	2490	8/22/2024	\$ 15.00	Ambrose Park Site Costs	Misc Services/Supplies
1532	2490	8/22/2024	\$ 79.56	Ambrose Park Site Costs	Misc Services/Supplies
			\$490.15		
1462	2490	8/22/2024	\$ 32.89	EHS Basis Grant	Misc Services/Supplies
			\$ 32.89		
1862	2200	8/22/2024	\$ 156.25	Operations (CAPP)	Memberships
1874	2200	8/22/2024	\$ 156.25	Operations - Stage 2	Memberships
1802	2200	8/22/2024	\$ 156.25	CSPP Full-Day Operations	Memberships
1822	2200	8/22/2024	\$ 156.25	CCTR Full-Day Operation	Memberships
			\$ 625.00		
1462	2490	8/22/2024	\$ 186.56	EHS Basis Grant	Misc Services/Supplies
1462	2490	8/22/2024	\$ 17.52	EHS Basis Grant	Misc Services/Supplies
			\$ 204.08		

\$ 10,613.61