



Community Services Bureau FY24-25 Head Start Program Annual Report

MJ Robb, Interim Community Services Bureau Director



The Office of Head Start requires grantees to produce a publicly available report for each fiscal year, per Head Start Act 644(a)(2) and Head Start Program Performance Standards 1302.102(d)(2). This report serves that purpose, providing data for the Head Start program operated by Contra Costa County’s Employment and Human Service Department, Community Services Bureau for FY24-25. The tables include Head Start and Early Head Start combined data.

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Head Start Program Children & Families Served

Office of Head Start Reporting Requirement: The total number of children and families served, the average monthly enrollment (as a percentage of funded enrollment), and the percentage of eligible children served. Summary of community assessment findings.

Table 1. Number of Children & Families Served

	FY23-24	FY24-25
	Number Served	Number Served
Children	1,546	1,637
Pregnant Women	51	69
Families	1,489	1,563

Data from annual Program Information Report (PIR) submission to the Office of Head Start.

Table 2. Average Monthly Enrollment

	FY23-24	FY24-25
	Monthly Enrollment Percentage	Monthly Enrollment Percentage
July 2024	48%	57%
August 2024	51%	56%
September 2024	57%	79%
October 2024	58%	82%
November 2024	60%	85%
December 2024	61%	87%
January 2025	63%	93%
February 2025	65%	98%
March 2025	68%	100%
April 2025	69%	100%
May 2025	70%	100%
June 2025	70%	100%
Overall Average	62%	86%

Table 3. Percentage of Eligible Children Served

	FY23-24	FY24-25
	0-5 Year Old Children	0-5 Year Old Children
Number of income-eligible children in County*	14,588	13,110
Percentage of income-eligible children served	11%	12%

*The FY24-25 data are based on 2025-2029 Community Assessment, updated January 2025, prepared for Contra Costa County, Employment and Human Services Department, Community Services Bureau. Data are based on estimates from 2023 American Community Survey 5-Year Estimates. See original annual reports for prior year data sources.

Head Start Program Medical & Dental Services

Office of Head Start Reporting Requirement: The percentage of enrolled children who received medical and dental exams. Summary of community assessment findings.

Table 4. Medical and Dental Exams

	FY23-24	FY24-25
	Percentage of Enrolled Children	Percentage of Enrolled Children
Received a medical exam	71%	69%
Received a dental exam	59%*	67%

Data from annual Program Information Report (PIR) submission to the Office of Head Start.

*The 2025-2029 Community Assessment, updated January 2025, prepared for Contra Costa County, Employment and Human Services Department, Community Services Bureau reported that 41% of low-income children ages 0-5 years old in Contra Costa County had visited a dentist. Data are based on the 2023 California County Scorecard of Children’s Wellbeing published by Children Now.

Head Start Program Parent Involvement Activities

Office of Head Start Reporting Requirement: Information about parent involvement activities.

Table 5. Parent Involvement Activities

	FY23-24 Percentage of Families	FY24-25 Percentage of Families
Received at least one program service	76%	79%
Received education on preventative medical and oral health	52%	51%
Participated in discussions on their child's assessment results and progress	60%	65%

Data from annual Program Information Report (PIR) submission to the Office of Head Start.

Head Start Program Kindergarten Readiness

Office of Head Start Reporting Requirement: The agency's efforts to prepare children for kindergarten.

We assess children's kindergarten readiness using the Desired Results Developmental Profile (DRDP), which is designed for use with all children from early infancy through kindergarten entry.¹ We review results from the previous year to establish a goal for each of the four age groups (i.e., infants, toddlers, preschool children, and pre-kindergarten children) and then assess their progress three times during the year. We provide the goals, baseline results, and year-end results in the tables below.

Table 6. School Readiness Results – Infants

	Goal for June 2025	Baseline Results	Year-End Results
Physical Development & Health	80%	81%	91%
Language & Literacy Development	80%	78%	84%
Approaches to Learning	80%	74%	88%
Social & Emotional Development	80%	84%	88%
Cognition Including Math	80%	79%	90%

Table 7. School Readiness Results – Toddlers

	Goal for June 2025	Baseline Results	Year-End Results
Physical Development & Health	80%	77%	95%
Language & Literacy Development	80%	36%	83%
Approaches to Learning	80%	80%	91%
Social & Emotional Development	80%	69%	88%
Cognition Including Math	80%	64%	88%

Table 8. School Readiness Results – Preschool Children

	Goal for June 2025	Baseline Results	Year-End Results
Physical Development & Health	85%	61%	86%
Language & Literacy Development	80%	39%	77%
Approaches to Learning	80%	39%	76%
Social & Emotional Development	80%	52%	84%
English Language Development	80%	47%	81%
Cognition Including Math	80%	34%	77%

Table 9. School Readiness Results – Pre-Kindergarten Children

	Goal for June 2025	Baseline Results	Year-End Results
Physical Development & Health	85%	59%	95%
Language & Literacy Development	80%	42%	88%
Approaches to Learning	80%	36%	84%
Social & Emotional Development	80%	53%	92%
English Language Development	80%	51%	79%
Cognition Including Math	80%	38%	84%

¹ <https://www.cde.ca.gov/sp/cd/ci/documents/drdp2015preschool.pdf>

Head Start Program Funding

Office of Head Start Reporting Requirement: The total amount of public and private funds received and the amount from each source.

Our FY24-25 Head Start funding came from the 1st year of our 5-year grant from 2024-2029. The budget period was from September 2024 through June 2025 (10 months total). We will report on the full grant year (September 2024 – June 2025) for this year’s annual report. 100% of funding comes from public sources.

Table 10. Program Funding Sources (September 2024 – June 2025)

	Type	Amount
Original Federal Share	Public – Federal	\$20,356,394
Original Non-Federal Match Share	Public – State	\$5,089,099
Total		\$25,445,493

Head Start Program Budget Spending

Office of Head Start Reporting Requirement: An explanation of budgetary expenditures and proposed budget for the fiscal year.

Our FY24-25 Head Start funding came from the 1st year of our 5-year grant from 2024-2029. The budget period was from September 2024 through June 2025. We will report on the full grant year (September 2024 – June 2025) for this year's annual report.

Table 11. Budget Spending (September 2024 – June 2025)

	Budgeted Amount	Actual Expenditure Amount	Actual Expenditure Percentage
1. Personnel	\$5,403,195	\$4,748,568	88%
2. Benefits	\$3,397,534	\$3,144,317	93%
3. Equipment	\$710,000	\$828	<1%
4. Supplies	\$372,548	\$263,258	71%
5. Travel	\$34,510	\$40,648	118%
6. Construction	\$1,308,372	\$0	0%
7. Other	\$2,774,571	\$2,308,990	83%
8. Contractual	\$5,321,564	\$4,486,743	84%
9. Indirect Costs	\$1,034,101	\$1,264,982	122%
10. Non-Federal Match	\$5,089,099	\$4,064,583	80%
Total	\$25,445,493	\$20,322,917	80%

Head Start Program Financial Audit

Office of Head Start Reporting Requirement: The results of the most recent review by the Secretary and the financial audit.

The Head Start grant is included in Contra Costa County’s annual Single Audit. The most recent audit and findings following the FY24-25 program year are described below. There was no review by the Secretary in FY23-24.

Table 12. Head Start Financial Audit

Date Audit Completed	December 23, 2024
Date Audit Received by Contra Costa County Finance Committee	November 3, 2025
Date Audit Approved by Board of Supervisors for Head Start grant	December 16, 2025
Audit Findings – Category	None
Audit Findings – Type	None
Audit Findings – Summary	N/A
Audit Findings – Status	N/A