



# CONTRA COSTA COUNTY

## Committee Meeting Minutes

### Community Advisory Board on Public Safety

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Tuesday, August 26, 2025

2:00 PM

50 Douglas Dr., Martinez |  
<https://us06web.zoom.us/j/88968630544> |  
Webinar ID: 889 6863 0544

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#### Outreach & Community Engagement Subcommittee Meeting

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

Nicole Green called the meeting to order at 2:00 p.m.

1. Roll Call and Introductions

**Present**

Nicole Green, and Alexandria Van Hook

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

No public comment.

3. CONSIDER approving the Record of Action from the July 22, 2025, CAB Outreach & Community Engagement Subcommittee Meeting. [25-3422](#)

**Attachments:** [DRAFT CAB Outreach & Community Engagement \(OCEC\) Record of Action - July 22, 2025](#)

**Motion:** Van Hook

**Second:** Green

**Aye:** Green, and Van Hook

**Result:** Passed

4. CONSIDER approving the Outreach & Community Engagement Subcommittee Work Plan. [25-3423](#)

**Attachments:** [DRAFT CAB Outreach & Community Engagement Work Plan 202](#)

**Motion:** Green

**Second:** Van Hook

**Aye:** Green, and Van Hook

**Result:** Passed

5. Review the Community Advisory Board Overview Presentation [25-3424](#)

**Attachments:** [CAB Overview Presentation](#)

Discussion was held.

Public comment received.

The Subcommittee tabled review of the CAB Overview Presentation, as the Chair is still revising it for the September 30th Partners & Providers presentation. The revised version will be reviewed at the next CAB General Meeting, with feedback applied at the following CAB OCEC Subcommittee meeting.

6. Discuss Marketing and Outreach: Strategies, Materials, Budget, and Implementation Process. [25-3425](#)

**Attachments:** [DRAFT Community Advisory Board Outreach Budget](#)

Discussion was held.

Public comment received.

The Subcommittee reviewed the outreach budget, raised questions on specific items, and agreed to finalize a logo incorporating the County emblem before ordering additional materials.

7. Discuss Outreach & Recruitment Strategies.

Discussion was held.

Public comment received.

The Subcommittee tabled outreach and recruitment strategies until the next meeting, pending an update on potential events and contacts for CAB presentations.

8. Reschedule CAB Outreach & Community Engagement September's Meeting.

Discussion was held.

Public comment received.

The Subcommittee will revisit whether the standing meeting on the 4th Tuesday of each month still works for everyone's schedule at their next meeting.

Next steps include discussing the outreach budget proposal and logo design, reviewing the CAB overview presentation, and exploring recruitment strategies.

9. Adjourn

The meeting was adjourned at 2:53 p.m. by Nicole Green. The next scheduled meeting of the Subcommittee is Monday, September 15, 2025, at 2:00 p.m.

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 50 Douglas Drive, Martinez, California 94553, during normal business hours. Staff reports related to items on the agenda are also accessible online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:

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