



ADVISORY BODY ANNUAL REPORT

Advisory Body Name: Measure X Community Advisory Board
Advisory Body Meeting Time/Location: 5:00 pm, 3rd Wed. monthly at 1025 Escobar Street, Martinez & via Zoom
Chair (during the reporting period): Roxanne Carrillo-Garza (Mar-Dec), Mariana Moore (Jan-Mar)
Staff Person (during the reporting period): Adam Nguyen, Emlyn Struthers
Reporting Period: Adam Nguyen, Emlyn Struthers

I. Activities

(estimated response length: 1/2 page)

Describe the activities for the past year including areas of study, work, special events, collaborations, etc.

1. MXCAB worked primarily on aggregating community input, MXCAB recommendations, and prior allocations via the community recommendations tracker and MXCAB memos and other documents in order to prepare for MXCAB's one-time funding recommendations
2. Presentation of Priority Recommendations at the April 2024 Board of Supervisors budget hearing
3. MXCAB working group developed a framework for a Retreat with guidance from a consultant
4. July 2024 MXCAB retreat was held with a majority of members participating
5. Developed April 2024 Priority Recommendations that were presented to Board of Supervisors during the budget hearing

II. Accomplishments

(estimated response length: 1/2 page)

Describe the accomplishments for the past year, particularly in reference to your work plan and objectives.

1. April 2024 MXCAB Priority Recommendations Memo and resulting allocations (several recommendations were funded)
2. July 2024 Member Retreat that resulted in updates in the Measure X CAB Operating Principles and greater cohesiveness of membership, reviewed our charge, and shared ideas for our future work plan
3. November 2024 joint meeting: MXCAB presentation and dialogue with Board of Supervisors and Priority Recommendations Memo
4. December 2024 MXCAB Memo was sent to the Board of Supervisors focused on recommendations for the Joint MX meeting with a request to review the memo in the first quarter of 2025

III. Attendance/Representation

(estimated response length: 1/4 page)

Describe your membership in terms of seat vacancies, diversity, level of participation, and frequency of achieving a quorum at meetings.

The MXCAB currently has 7 vacancies, including 2 At-Large, 2 District and 3 District Alternate seats. Quorum was achieved at all of the 12 scheduled meetings for the year. As intended when appointed by the Board of Supervisors, MXCAB members represent a diverse cross-section of the county, including race/ethnicity, professional expertise, lived experience, and life perspectives.

IV. Training/Certification

(estimated response length: 1/4 page)

Describe any training that was provided or conducted, and any certifications received, either as a requirement or done on an elective basis by members. NOTE: Please forward copies of any training certifications to the Clerk of the Board.

20 of the 27 total seats on MXCAB are currently filled. Of the 20 members, 19 members have completed both the Brown Act and Ethics trainings, and 18 have completed the Implicit Bias training.

V. Proposed Work Plan/Objectives for Next Year

(estimated response length: 1/2 page)

Describe the advisory body's workplan, including specific objectives to be achieved in the upcoming year.

1. MXCAB follow up with the Board of Supervisors on December Memo
2. Follow up on General Guidelines Memo
3. MXCAB research the Results Based Accountability (RBA) model as a method to assess the meaningful impact of MX funded projects
4. Discuss potential process for Community Needs Assessment
4. Receive updates from MXCAB members and Departments
5. Prepare for 2025 Joint Board of Supervisors-MXCAB meeting