



# CONTRA COSTA COUNTY

## Committee Meeting Minutes - Draft

### Advisory Council on Aging

---

Wednesday, June 18, 2025

12:15 PM

500 Ellinwood Way, Pleasant Hill,  
Board Room A/B

---

#### Membership/Nominating Committees

<https://cccounty-us.zoom.us/j/85009915454?pwd=hS0LRSLQqLVGQbw3pADyrqwCU6iTUr.1> |  
Password: 881258 | Dial-In: (214) 765-0478 | Code: 698779 | Meeting ID: 850 0991 5454

#### PUBLIC ACCESS INSTRUCTIONS:

The public may attend this meeting in person at the posted locations. The public also may attend this meeting remotely via Zoom or call-in. Login information and call-in information is provided above.

12:15 Welcome - Jim Donnelly called the meeting to order at 12:16 pm

#### Roll Call

<b>Present</b>	Jill Kleiner, Kathryn Monroy-Dexter, and Jim Donnelly
<b>Excused</b>	Thomas Lang
<b>Absent</b>	Roger Boaz, and Lorna Van Ackeren

12:20 Approve May 2025 Draft Minutes

May Minutes

[25-2156](#)

**Attachments:** [Mem05.21.2025ADraftMinutes](#)

**Motion:** Monroy-Dexter

**Second:** Kleiner

**Aye:** Kleiner, Monroy-Dexter, and Donnelly

**Absent:** Boaz, and Van Ackeren

**Result:** Passed

## 12:25 ACOA Quorum /Attendance of ACOA Meetings and Committees

ACOA Quorum;

22 ACOA members were present, and quorum was established.

Attendance Tracker:

Lori Magistrado: 3 absences

Resignations:

Lori Magistrado - City of Pinole

Leave of Absence (LOA) Requests:

Sara Green - June 2025

Candace Evans - June 2025

Roger Boaz - June 2025

Nikki Lopez - June 2025

Richard Morisky - June 2025

Membership Requirements Update (Brown Act, Ethics Training, and new Implicit Bias):

Brown Act requirements updated: ACOA members must complete this training every two years.

Buddy Program Updates:

Send Jim email about buddy updates (for emails).

Filling Vacant Seats:

Pending Approval (FHS & BOS):

Indy Singh - Alt 1

Deborah Wiener - Alt 2

Holly Frates - Alt 3

Cesar Court - City of Brentwood

Vacant City Seats:

City of Pittsburg

City of San Pablo

City of San Ramon

City of Clayton

City of Antioch

Vacant Alternate Seats:

Alternate #4

## 12:30 ACOA Interview: Teresa (Yanmei) Wright

Interviewed candidate

Interested in Health and Elder Abuse Prevention Workgroup

12:50 Discuss ACOA Interview Candidate

Discussed interview candidate; recommend for Executive Committee consent for Alternate #4

Candidate Wright

[25-2157](#)

**Attachments:** [Wright Yanmei \(ACOA\) 05-24-25 D4\\_Redacted](#)

1:00 ACOA Interview: Jim Donnelly

Interviewed candidate

1:20 Discuss ACOA Interview Candidate

Discussed interview candidate; recommend for Executive Committee consent for MAL

Candidate Donnelly

[25-2158](#)

**Attachments:** [Donnelly James Application-for-ACOA Redacted](#)

1:30 New Member Orientation

Email Alicia regarding New Member Orientation

1:55 Public Comment: None

The next meeting is currently scheduled for August 20, 2025 at 12:15 pm - 2:00 pm.

Adjourn: Meeting adjourned at 1:14 pm.

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 500 Ellinwood, Pleasant Hill, attention Jenny Lam during normal business hours. Staff reports related to items on the agenda are also accessible online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov).

#### HOW TO PROVIDE PUBLIC COMMENT:

Persons who wish to address the Advisory Committee on Aging during public comment on matters within the jurisdiction of the Committee that are not on the agenda, or who wish to comment with respect to an item on the agenda, may comment in person, via Zoom, or via call-in. Those participating in person should speak when called upon by the chair. Those participating via Zoom should indicate they wish to speak by using the “raise your hand” feature in the Zoom app. Those calling in should indicate they wish to speak by pushing \* 9 on their phone. All public comments will be limited to 2 minutes per speaker. For assistance with remote access contact: 925 655-0773.

Public comment may be submitted via electronic mail on agenda items at least one full workday prior to the published meeting time at email at [jlam@ehsd.cccounty.us](mailto:jlam@ehsd.cccounty.us) or by voice mail at 925 655-0773. Comments submitted by email or voice mail will be included in the record of the meeting but will not be read or played aloud during the meeting.

For Additional Information Contact: [jlam@ehsd.cccounty.us](mailto:jlam@ehsd.cccounty.us) or by voice mail at 925 655-0773