



CONTRA COSTA COUNTY

Committee Meeting Minutes

Emergency Services Policy Board

Tuesday, March 12, 2024

9:00 AM

1850 Muir Road, Martinez |

<https://cccounty-us.zoom.us/j/82825732119> |

Call in: 8882780254 (US Toll Free) | Access

Code: 758538

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee.

1. Roll Call and Introductions

Present

Monica Nino, David O. Livingston, Thomas Geiger, Warren Lai, Anna Roth, Lewis T. Broschard, Karen Caoile, John Kopchik, Marla Stuart, Lynn Mackey, and Marc Shorr

Absent

Joe Calabrigo

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes).

None

Public comment time will be adjusted to reflect the standard two minute window.

3. CONSIDER accepting a verbal presentation of the calendar year 2023/2024 Office of Emergency Services activity report. (Rick Kovar, OES Manager)

Rick Kovar, Emergency Manager provided a verbal presentation regarding OES activities. The Office of Emergency Services has offered 24 trainings since September 2023. No Emergency Operation Center Activations since September 2023.

4. CONSIDER accepting a verbal presentation of the OES emergency planning efforts. (Rick Kovar, OES Manager)

Local Hazard Mitigation Plan:

Contra Costa was awarded a FEMA grant to hire a contractor and the new plan is in process. The LHMP is a multi-year plan currently involving 16 cities and 26 special districts. The advisory body was informed that due to updated federal & state requirements, FEMA's \$170,000 grant will not be enough for the next process. The advisory body was informed of new FEMA & CalOES requirements that make approval extremely difficult. A public survey was created to engage the community in the planning process. This survey was translated into five languages: English, Spanish, Tagalog, Traditional and Simplified Chinese.

Sr. Emergency Planning Coordinator, Lorena Herrera, did a verbal presentation on extreme weather planning. These planning efforts will result in strategic plans for extreme heat, extreme cold, and poor air quality event. Additionally, a presentation was also given on the Extreme Heat Table-top Exercise that was held on November 2023. Findings: EOC staff learned the roles of the Public Works Department before, during, and after extreme weather events. A discussion was started regarding closure of public spaces, regardless of an EOC activation. Access and functional needs were considered, along with new Cal OSHA regulations on indoor heat illness prevention. Contra Costa Fire Protection Chief Lewis Brochard recommended that the closure of public spaces should be added as a consideration to the extreme heat plan as there are no regulations that compel public spaces to do so.

Other planning efforts:

- Delta planning, including interacting w reclamation districts.*
- Potential use for Singlewire for EOC activations and an employee alert system.*
- Care & Shelter Operations Annex*
- Bethel Island's Flood Safety Flyer*
- EOC staff training & technology testing*

5. CONSIDER accepting a verbal presentation from the Office of Communications and Media on Emergency Public Information. (Kristi Jourdan, Director of the Office of Communications and Media)

Kristi Jourdan, Director of the Office of Communications and Media provided a verbal report on emergency public information efforts within the County. The OCM & OES teams are developing bilingual PSAs highlighting emergency preparedness.

Director Jourdan recommended putting a working group together to develop Ready Contra Costa, similar to what other jurisdictions are doing throughout the state. ADVISORY GROUP VOTED AND PASSED MOTION.

6. CONSIDER accepting a verbal report on the Community Warning System (Julie Cavallero, CWS Manager)

Julie Cavallero, Community Warning System Manager provided an overview of the Community Warning System functions and tools.

Community Warning System activity report for 2023:

- *Conducted 30+ trainings to the public, fire, law, dispatch, and industry partners.*
- *26 alerts were sent to various communities within Contra Costa County.*
- *263 Level 1 notifications and six Level 2 notifications were sent through the Community Warning System.*
- *3 billboards advertise for the Community Warning System in Concord, Oakley & San Pablo.*
- *Community Warning System partnered with a local movie theater, EBMUD, and Alameda County to advertise the system.*

7. CONSIDER accepting a verbal report from Contra Costa Fire Protection District on Fire Hazard Severity Zone Map Update. (Lewis Broschard, Contra Costa Fire Protection District Chief)

Contra Costa County Fire Protection District, Chief Lewis Broschard, provided a verbal presentation on the Wildfire Hazard Safety Zone Map for state and local responsibility areas. Advisory board was informed that the fire severity zone for Contra Costa County significantly increased.

Assembly Bill 2911: Fire safety.

8. CONSIDER accepting a verbal report on Emergency Management Legislation (Rick Kovar, OES Manager)

Rick Kovar, Emergency Manager, provided a verbal presentation on Emergency Management Legislation.

Legislation has increased since 2018 related to emergency management, law enforcement, the fire service, and various partners.

- *AB747 creates a significant impact because it requires all jurisdictions to create evacuation plans, including secondary egress routes.*
- *Heavy emphasis on access & functional needs, emergency planning, language & translations. The advisory body was informed that the Office of Emergency Services was working on a translation contract.*
- *There needs to be a whole community, all hazards approach to improve equity in Contra Costa County.*
- *Regarding shelter operations legislation, we have accomplished one of the new requirements: pet accessibility.*
- *Legislation requires the county to have transportation plans in place.*
- *Most legislation comes with unfunded mandates which will be difficult to adhere to.*

Chair Monica Nino recommended to the Office of Emergency Services to work with the CAO's office and lobbyists regarding duplication of incoming bills.

9. ESPB Open Floor

10. Adjourn

Attachment - Emergency Services Policy Board Presentation

[24-0703](#)

Attachments: [Emergency Services Policy Board 3.12.24](#)

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For Additional Information Contact: Rick Kovar | rkova@so.cccounty.us