



Contra  
Costa  
County

**LATE APPLICATION**

Please return completed applications to:

Clerk of the Board of Supervisors

1025 Escobar Street, 1st Floor

Martinez, CA 94553

or email to: ClerkofTheBoard@cob.cccounty.us

**BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION**

First Name Middle Initial Last Name

Home Address - Street City State Postal Code

Primary Phone (best number to reach you) Email Address

Resident of Supervisorial District (if out of County, please enter N/A): [District Locator Tool](#)

Do you work in Contra Costa County? Yes No If Yes, in which District do you work?

Current Employer Job Title Length of Employment

How long have you lived or worked in Contra Costa County?

Board, Committee, or Commission Seat Name

Have you ever attended a meeting of the advisory board for which you are applying?

Please check one: Yes No If Yes, how many?

**EDUCATION**

*Check appropriate box if you possess one of the following:*

High School Diploma

CA High School Proficiency Certificate

G.E.D. Certificate

Colleges or Universities Attended	Degree Type/ Course of Study/Major	Degree Awarded	
		Yes	No
		Yes	No
		Yes	No

Occupational Licenses Completed:

Other Trainings Completed:

Certificate Awarded for Training?

Yes No

Yes No

Do you have any obligations that might affect your attendance at scheduled meetings? Yes No

If Yes, please explain:

Would you like to be considered for appointment to other advisory bodies for which you may be qualified? Yes No

Are you a veteran of the U.S. Armed Forces? Yes No

**Please explain why you would like to serve on this particular board, committee, or commission.**

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume).**

**I am including my resume with this application:**

Please check one:      Yes                  No

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

Please check one:      Yes                  No

If Yes, please list the Contra Costa County advisory board(s) on which you are **currently** serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have **previously** served:

**List any volunteer and community experience, including any boards on which you have served.**

**Do you have a familial relationship with a member of the Board of Supervisors?** (Please refer to the relationships listed under the "Important Information" section on page 3 of this application or Resolution No. 2021/234).

Please check one:      Yes                  No

If Yes, please identify the nature of the relationship:

**Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?**

Please check one:      Yes                  No

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

**Signed:**

**Date:**

**Submit this application to:** ClerkofTheBoard@cob.cccounty.us **OR** Clerk of the Board  
1025 Escobar Street, 1st Floor  
Martinez, CA 94553

*Questions about this application? Contact the Clerk of the Board at (925) 655-2000 or by email at  
ClerkofTheBoard@cob.cccounty.us*

### **Important Information**

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships: (1) Mother, father, son, and daughter; (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter; (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter; (4) Registered domestic partner, pursuant to California Family Code section 297; (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner; (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

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# ZELON A. HARRISON

## SUMMARY OF QUALIFICATIONS

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- **Director:** of The Black Parents Resource Center  
*Parent Engagement Director providing serves to Black/AA families in WCCUSD*  
*Coordinator: Coordinate and facilitate programs and project development for high-risk families, including program and project monitoring and evaluation. Advocate: Skilled facilitator for parent workshops and groups from a diverse population, specializing in life skills management and education planning. Collaborator: Proficient in developing and collaborating with other service providers to improve services to the target population. Facilitated meeting and community outreach to develop partnership with community service providers. Resource Development: Develop, facilitate and maintain liaisons with other agencies including social services, mental health, prenatal care providers, criminal justice and educational institutions.*
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- **Instructor:** Facilitate Talks, Support and Skill-building Groups, Family Fun/Play Events, Targeted Workshops and Consultations for small and large groups of Training Instructors and parents.
- **Coordinator:** Coordinate and facilitate programs and project development for high-risk families, including program and project monitoring and evaluation.
- **Advocate:** Skilled facilitator for parent workshops and groups from a diverse population, specializing in life skills management and education planning.
- **Collaborator:** Proficient in developing and collaborating with other service providers to improve services to the target population. Facilitated meeting and community outreach to develop partnership with community service providers.
- **Resource Development:** Develop, facilitate and maintain liaisons with other agencies including social services, mental health, prenatal care providers, criminal justice and educational institutions.
- **Counselor:** Proficient in working with multi-cultural and diverse populations in intensive and crisis situation providing youth development and leadership skills. Facilitate Parenting, Life Skills and Anger Management Classes for youth and families.
- **Case Management:** Case manager, averaging 40+ cases including home visitation, providing update assessments, exit strategy and service plan with a 98% success rate. Developed, implemented and maintained case files. Collaborated with other agencies to expand service opportunities. Facilitated Life Skill Classes, Father Involvement Program, Block Parent Program, Community Baby Shower, Operation Graduation, the Planned Parenting Program and the Prenatal Services Program.
- **Administrative:** Manage and operate a small business for family services. Create and maintain information and forms for various programs and project including providing statistical data and reports on outcome. Working knowledge of Microsoft Office.

## CERTIFICATIONS

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**HAND IN HAND Certification, Palo Alto, CA Patty Wipfler, CEO-Instructor**

2014: Parenting by Connection Certified Instructor – Teaching parents and care givers essential tools for parenting, Setting Limits, Special Time, Stay-Listening, Play-Listening, and Listening Partnerships.

**SENECA CENTER Training Dept, Oakland, CA Covenant House**

2011: Youth Focus Training Courses – CPR/First Aid, Separation and Loss Issues with Foster Youth, Communicating with Youth, Applying Inner Life Skills with At-Risk Youth

**PARENT PROJECT, Sacramento, CA Susan Mejia Johnson and Ralph Fly, Instructors**

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## ZELON A. HARRISON

2006: 40-hour Training Course - How to facilitate parents to prevent (or stop) children from substance abuse and How to improve parent-child communication and relationships

**THE BABY SIGN FOR ICIS**, Sacramento, CA **Michelle Cromeenes, District Manager-Instructor**

2005: Certification program for independent instructors for Baby Sign.

**INFANT MESSAGE FOR INSTRUCTOR**, Sacramento, CA **Suzanne Reese, Instructor**

2005: Infant Massage program for babies 0 to 3 for independent instructors

**SACRAMENTO COUNTY**, Sacramento, CA **AmeriCorp/MAN Program**

1997 ~ 2006: Family Service training courses: *Drug and Alcohol I and II, Man-dated Reporting, Diagnosis of Abuse, Healthy Families, Family Strategies and Cultural Diversity*

**OAKLAND FOSTER CARE**, Oakland, CA **Ron Johnson, Facilitator**

1999: Rites of Passage: Train the trainers in facilitating high risk youth with life skills

**BIRTH & BONDING INT'L**, Berkeley, CA **Sharon Ledbetter, Instructor**

1994: Certified Childbirth Educator and Birth Assistant. Doula Support and Doula Companion and Educator

**KAISER HOSPITAL**, Oakland, CA **Penny Simkin and Shelly Sella, Instructors**

1994: Completed an 8-week "East Bay Doula Training."

1992: Completed a 15-hour "Labor Support/Doula Workshop."

### PROFESSIONAL EXPERIENCE

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**EAST OAKLAND COMMUNITY PROJECT** 03/2014 to Present

Kim Parish, Shelter Services Director (510) 532-3211

**SSVF Case Manager:** Responsible for provision housing stabilization services to homeless veteran households assisted through the Supportive Service for Veterans Families (SSVF) Program, including locating housing units, working closely with landlords, collaborating with service providers, the VA and providing general housing support to ensure that homeless veteran households are able to secure and maintain housing. All households receive social services in a case management model.

**HAND IN HAND**, Palo Alto, CA 09/2011 to Present

Patty Wipfler, CEO (650) 322-5323

**Instructor:** Facilitate Talks, Support and Skill-building Groups, Family Fun/Play Events, Targeted Workshops and Consultations for small and large groups of Training Instructors and parents. .

**COVENANT HOUSE**, Oakland, CA 08/2007 to 07/2012

Rebecca Profit, MFT Supervisor (415) 685-6947

**Crisis Case Manager:** Facilitate groups, provide crisis intervention, provide solution based and supportive counseling, provide needs assessments, develop case plans for all service clients, document face-to-face and collateral contacts in progress notes (client file), prepare and present case reviews, maintain communication with other agencies, make appropriate referrals, and transport clients.

**RISE N SHINE DAY CARE**, Sacramento, CA 09/2006 to 06/2007

Rosetta Bolton, Supervisor (916) 419-0072

**Infant Program Director** Developed and trained parents on programs for the infant developmental curriculum including state and federal requirements for infant day care.

**MUTUAL ASSISTANCE NETWORK**, Sacramento, CA 11/1997 to 12/2006

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## ZELON A. HARRISON

Carolyn Washington, Supervisor(916) 927-7694 x 205

**Case Manager/In-Home Visitor:** Provided in-home visitation and case management for a diverse population, working with high-risk families and teen parents. Collaborated with outside agencies and multi-disciplinary teams; developing long-term partnership for additional client services. Participated and/or supported community events. Facilitated staff and clients various programs included *Life Skill Class, Father Involvement Program, Block Parent Program, Community Baby Shower, Operation Graduation, Planned Parenting and Prenatal Services.*

**THE BIRTHING PROJECT, Sacramento, CA Contracted: 2002**

Thema Bennett, Supervisor (916) 927-7694

**Saturday Morning Salon:** *Facilitated two 6-week sessions for teen girls ranging from 10 to 14 years of age on the topic "Teen Pregnancy Prevention through Building Mother and Daughter Relationship" including pre and post evaluations.*

**WIND YOUTH CENTER, Sacramento, CA 10/2001 – 02/2002**

Lanett Lyon, Supervisor (510) 459-9399

**Youth Counselor:** Provided resources for homeless youth in a youth shelter environment. Assisted in preparing meals and providing transportation.

**OAKLAND YOUTH SERVICES, Oakland, CA Contracted 1995**

**Parenting Classes:** *Provided on going Parenting and Life Skills Classes to teen mothers in the Foster Care System. Provided resources and hands-on training*

**KAISER HOSPITAL, Oakland, CA Contracted: 1993**

**Birth Assistant:** *Teen Mother Specialist with a case load of 20+ youth providing in-home childbirth preparation and assisting them through the birth of their child, including post-natal visitation*

**THE BIRTHING PROJECT, Sacramento, CA Consultant – 1998 and 2002**

**Saturday Morning Salon:** Facilitated two 6-week sessions for teen girls on Teen Pregnancy Prevention through Building Mother and Daughter Relationship.

**Doula Training:** Provided a one-day training on labor support, birth plans and empowering birthing mothers.

**OAKLAND YOUTH SERVICES, Oakland, CA Contracted - 1995**

**Parenting Classes:** *Provided on going Parenting Classes and Life Skills to teen mothers in the Foster Care.*

**LABOR COMPANION, Bay Area, CA 12/1985 to 12/1998**

Attended and assisted with over 120 births in Alameda and Sacramento County, providing one-on-one childbirth education and support to women and teens during their pregnancy, birth and postpartum period.

**FOSTER PARENT, Bay Area, CA 10/1994 to 10/1999**

A foster parent of a 13-year-old pregnant teen mother. I assisted her on ways to parent and bond with her child. She has now graduated from high school, working and in her own place.

### PROFESSIONAL REFERENCES

Jarekhkye Covarrubias, Shelter Manager - EOCP, Oakland, CA [REDACTED]

Patty Wipfler Founder and CEO Of Hand in Hand (Parenting By Connection), EPA, CA [REDACTED]

Ms. Rebecca Profit, Clinical Supervisor – Covenant House, Oakland, CA [REDACTED]