

CONTRA COSTA COUNTY

EMPLOYMENT & HUMAN SERVICES

*Building Brighter Futures Together*

# Childcare Program Update

June 25, 2024

Marla Stuart, MSW, PhD, EHSD Director and Head Start Executive Director

Scott Thompson, Interim Director, Community Services Bureau

[info@ehsd.cccounty.us](mailto:info@ehsd.cccounty.us) | 925-608-4800

# Outline

1. Childcare Center Services
2. Budget
3. Monitoring
4. Region IX Communication
5. Current Events
6. Recommendation

# Childcare Center Services

Enrollment and Vacant Slots

Attendance Rate

Meals and Snacks Served

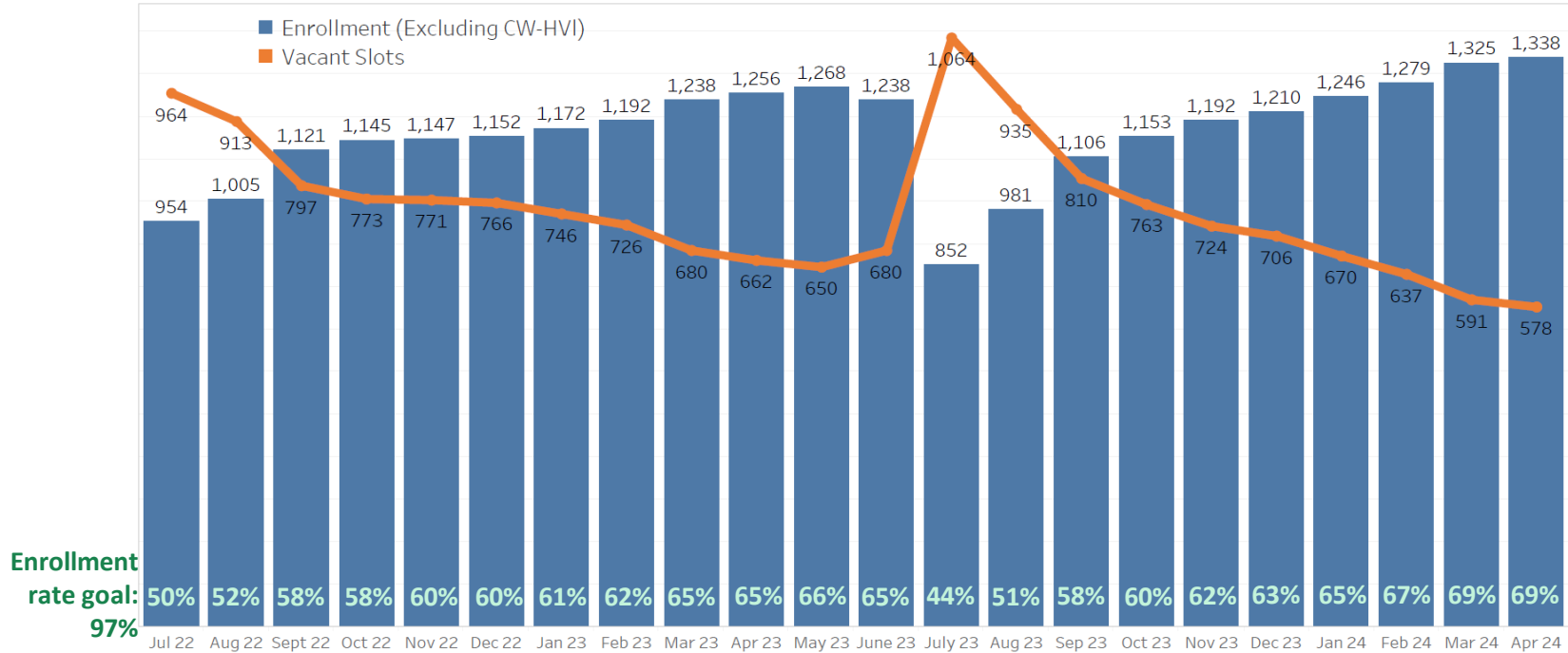
Childcare Vacancies Trend



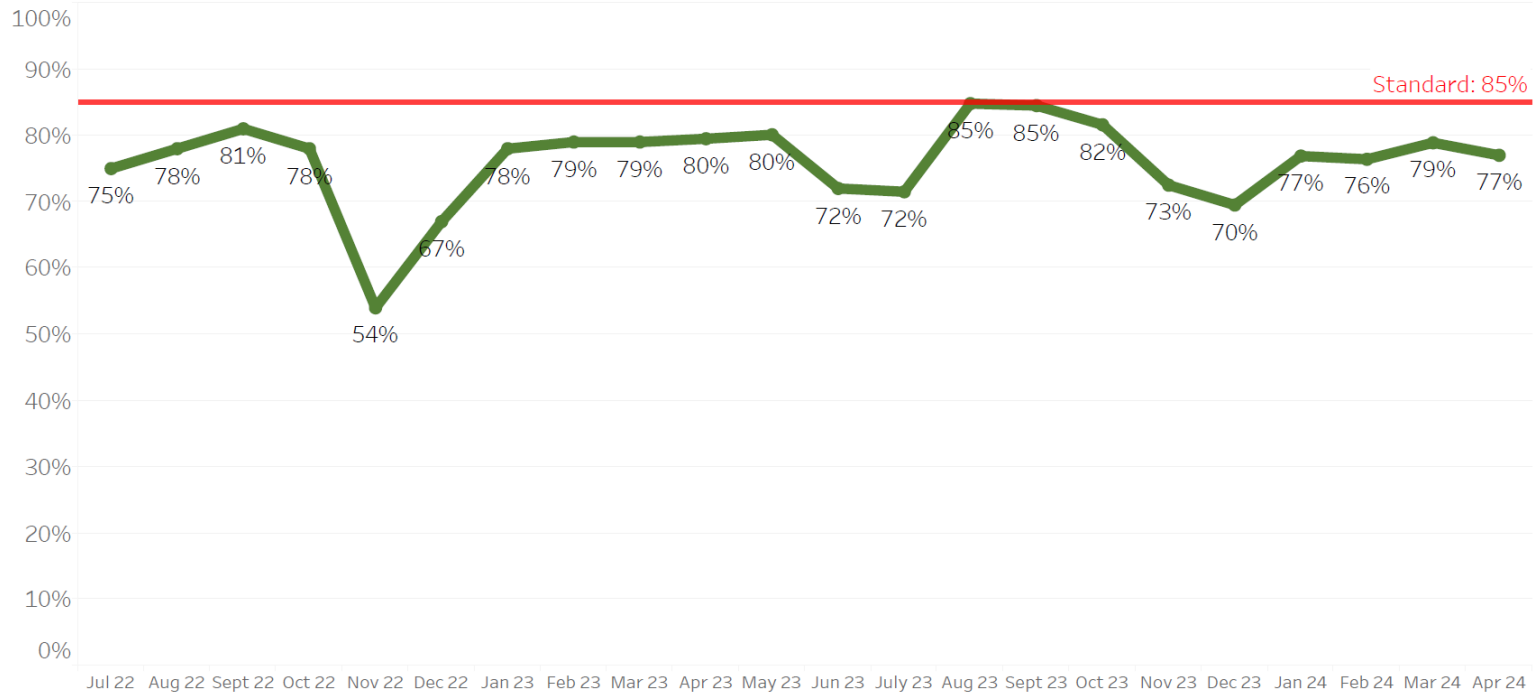
CONTRA COSTA COUNTY

EMPLOYMENT & HUMAN SERVICES

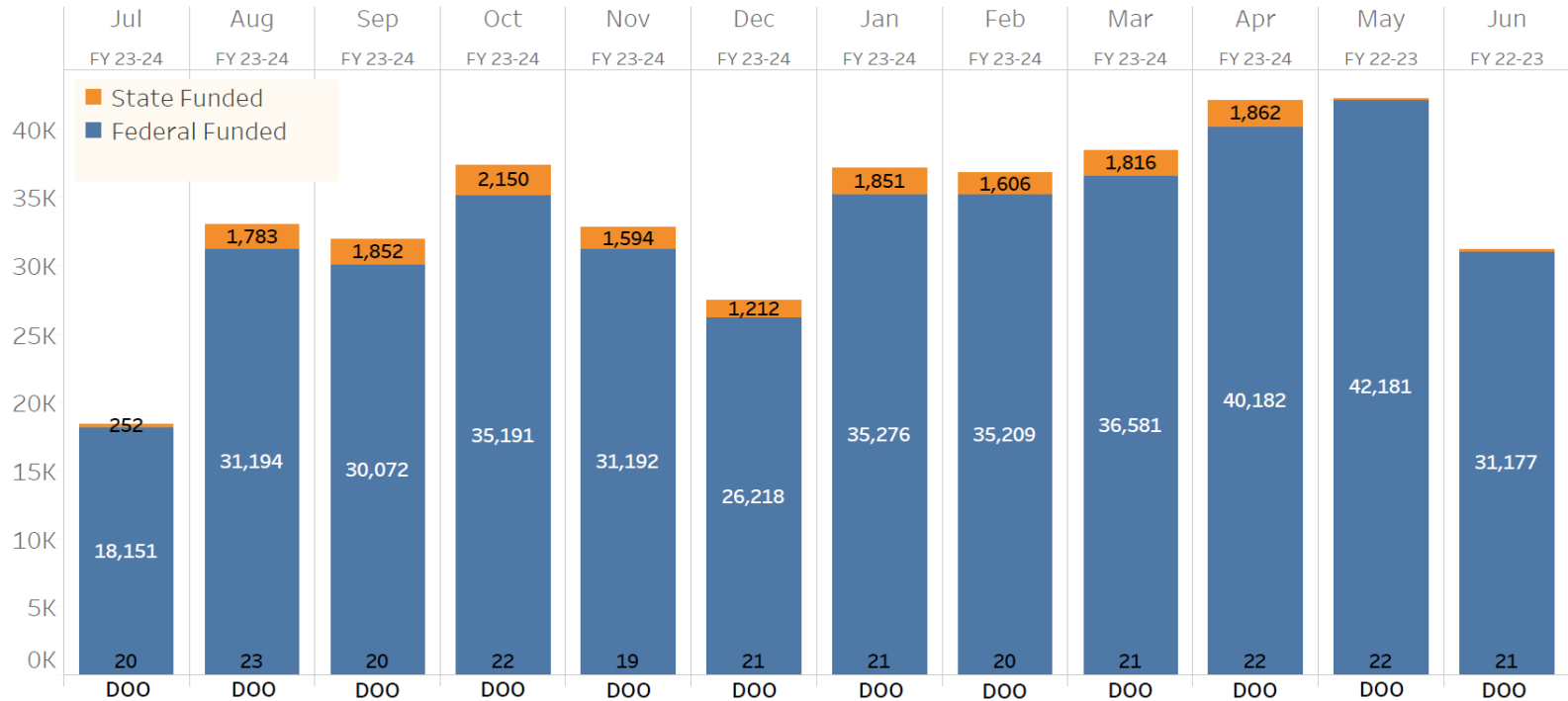
# Enrollment and Vacant Slots



# Attendance Rate



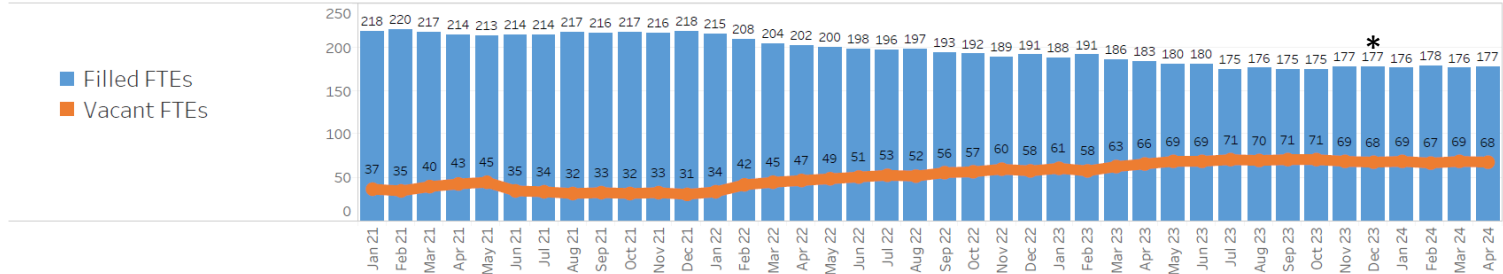
# Meals and Snacks Served



Note: DOO = Days of Operation

# Childcare Vacancies Trend

## Filled vs Vacant FTEs 2021 - 2024



## Vacant FTEs by Classification 2021 - 2024

	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jun 21	Jul 21	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24			
Associate Teacher-Project	7	7	6	7	7	4	3	3	4	4	3	3	4	7	8	10	12	13	18	19	18	18	18	18	17	17	17	17	17	17	17	14	14	14	14	14	14	14	15	15	16	16	
Child Nutrition Assistant-Proj	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	
Child Nutrtr Fd Svc Trns-Prj	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	
Child Nutrtr Food Oper Supv-Prj	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	
Clerk-Experienced Level	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	
Comprehensive Svcs Asst Mgr-Pr	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	
Comprehensive Svcs Man -Prj	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	
Infant Toddler Assoc Tch-Prj	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	
Infant Toddler Teacher-Project	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	
Inf/Tod Master Teacher-Prj	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	
Intermediate Clerk-Prj	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	
Master Teacher-Project	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	
Senior Clerk-Project	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	
Site Supervisor I-Project	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	
Site Supervisor II - Project	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	
Clerk-Specialist Level	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	
Teacher-Project	4	4	5	6	6	6	7	6	6	7	7	7	7	10	11	11	11	12	13	11	11	11	11	11	11	11	12	13	13	13	13	13	13	13	13	13	13	13	13	13	13	13	13
Grand Total	37	35	40	43	45	35	34	32	33	32	33	31	34	42	45	47	49	51	53	52	56	57	60	58	61	58	63	66	69	69	71	70	71	71	69	68	69	67	69	68	68		

\* Note: Between Nov 23 and Dec 23, one Clerk position was traded for a Division Manager position. As a result, there is one fewer position beginning Dec 23.

# Budget

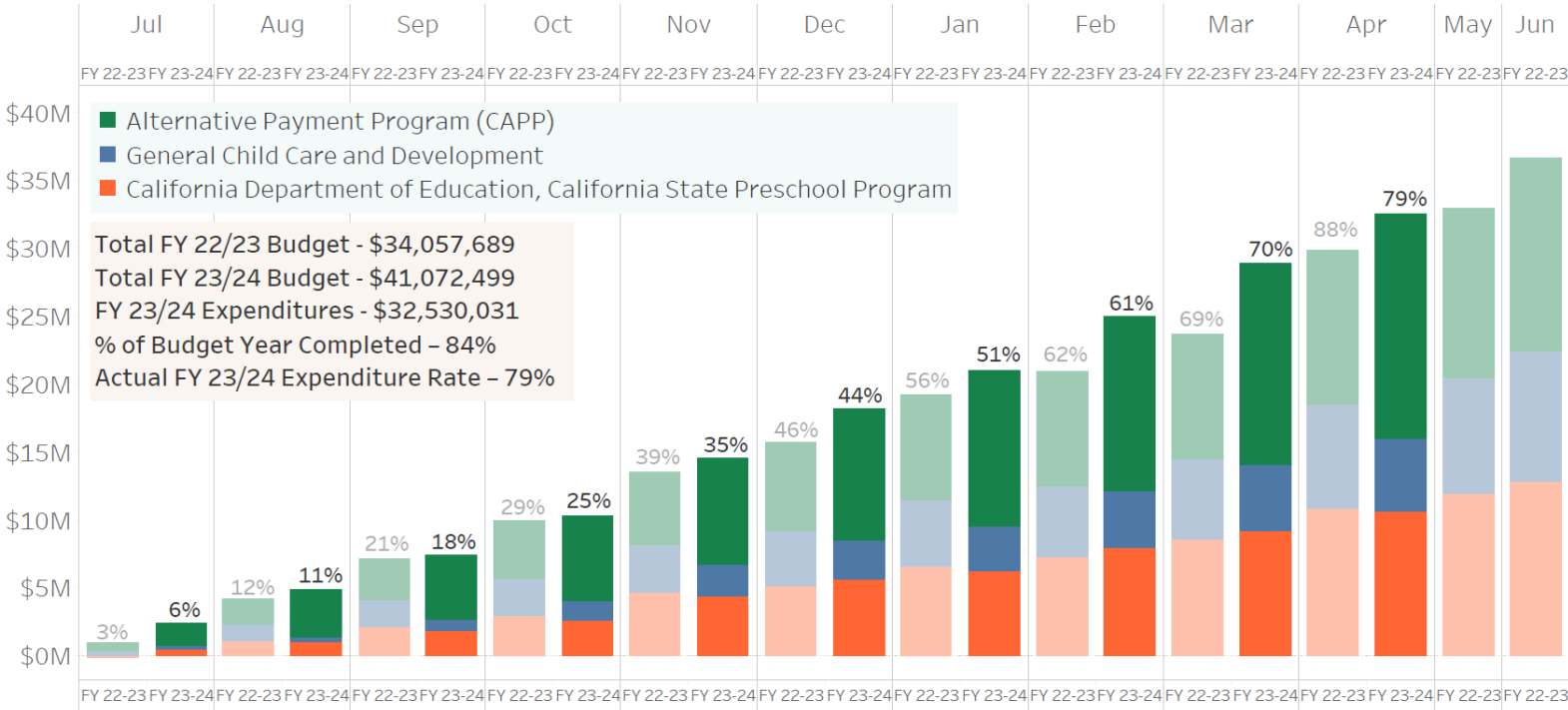
State Childcare Budget  
Early Head Start / Head Start Budget  
Credit Card Expenditures



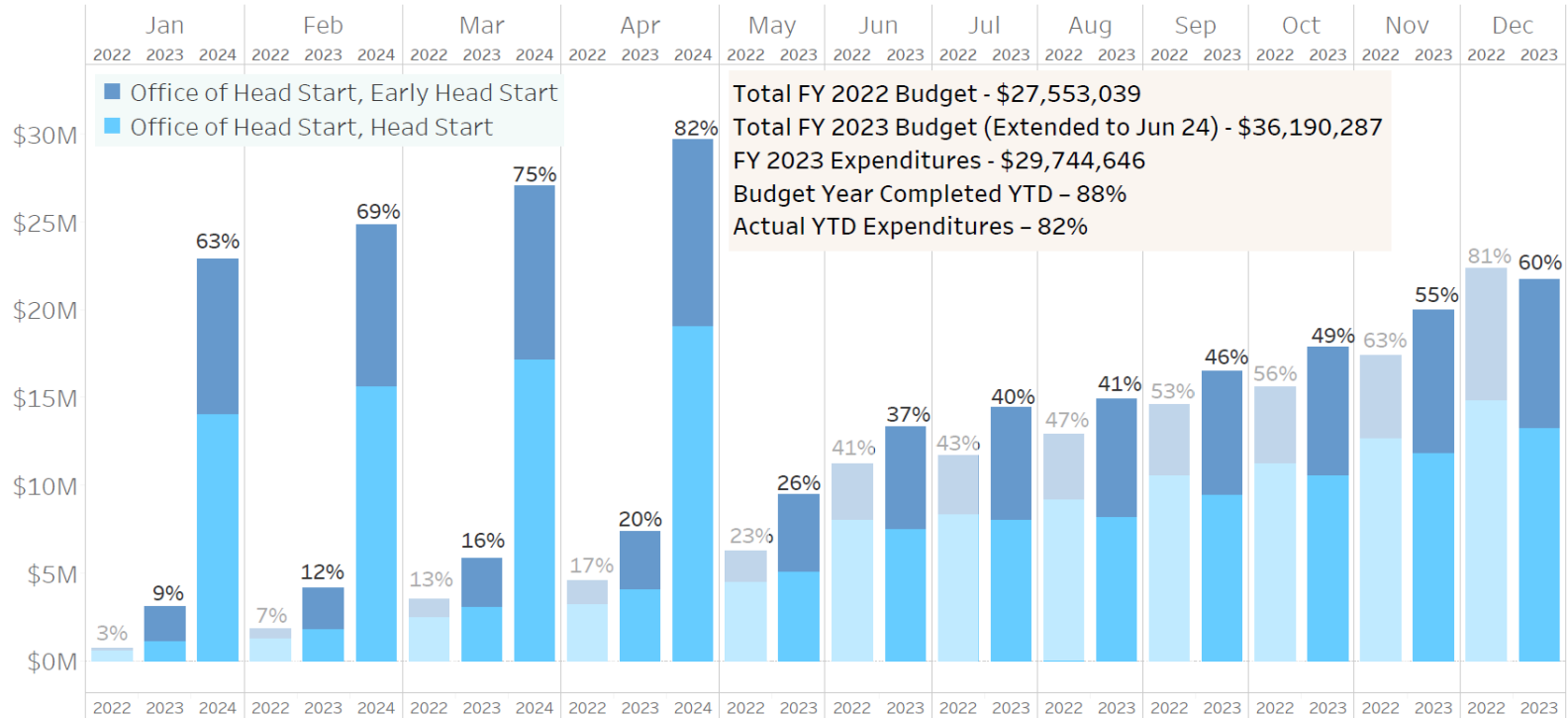
CONTRA COSTA COUNTY

EMPLOYMENT & HUMAN SERVICES

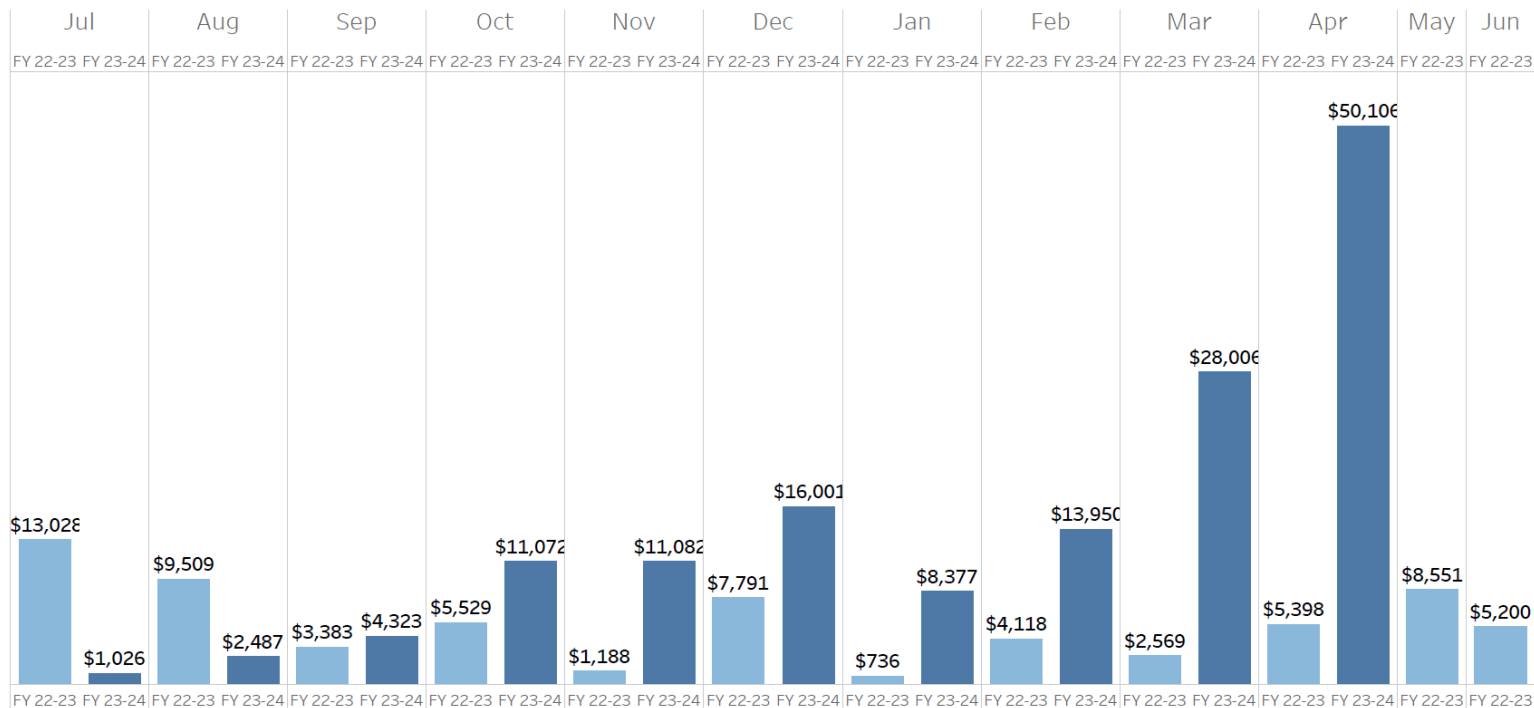
# State Childcare Budget



# Early Head Start / Head Start Budget



# Credit Card Expenditures



# Monitoring

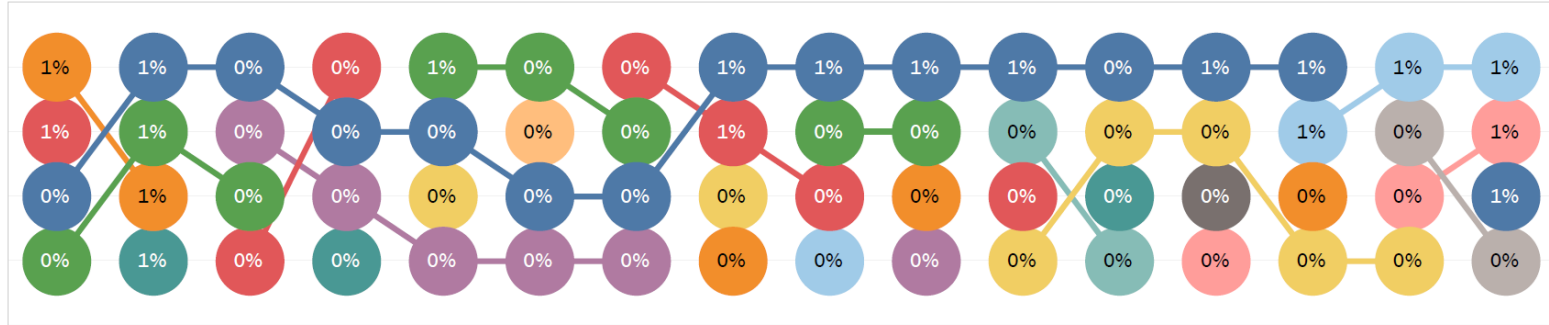
Monthly Monitoring Reports  
Unusual Incidents Trend  
Unusual Incidents



CONTRA COSTA COUNTY

EMPLOYMENT & HUMAN SERVICES

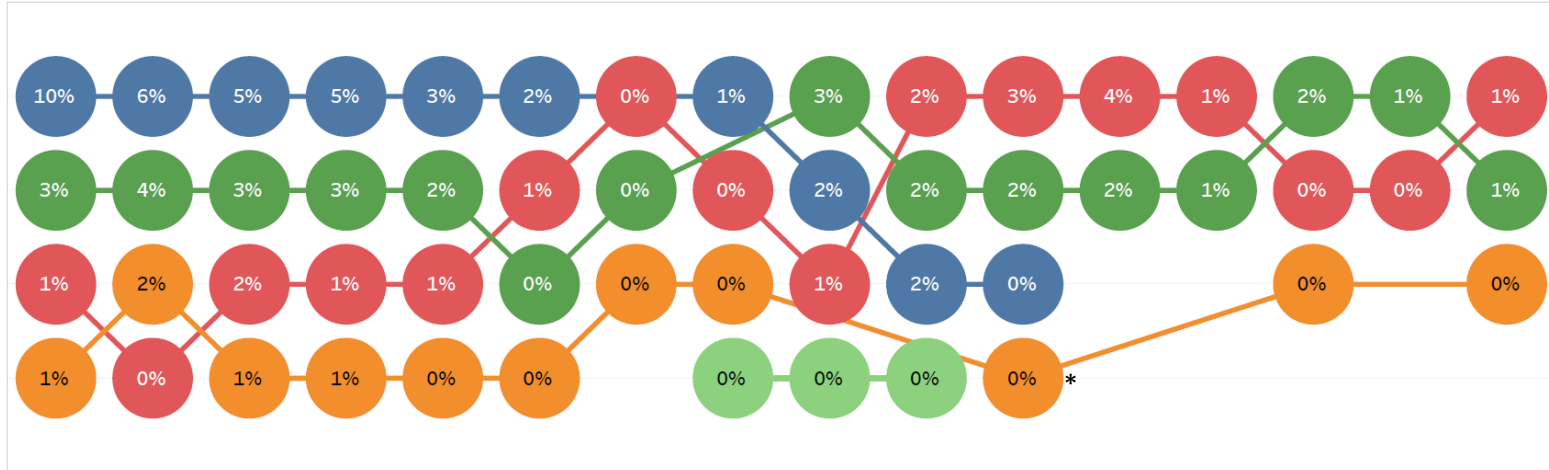
# Daily Classroom Health & Safety Checklist



Jan 2023 1,666 Measured    Feb 2023 1,565 Measured    Mar 2023 1,925 Measured    Apr 2023 1,664 Measured    May 2023 1,875 Measured    Jun 2023 1,591 Measured    Jul 2023 1,402 Measured    Aug 2023 1,761 Measured    Sep 2023 1,671 Measured    Oct 2023 1,837 Measured    Nov 2023\* 1,553 Measured    Dec 2023 1,529 Measured    Jan 2024 1,821 Measured    Feb 2024 1,733 Measured    Mar 2024 1,845 Measured    Apr 2024 1,965 Measured

- 09, All door alarms are on and in good working order, if applicable.
- 03, Wallpad/Tablet are in working order and used as intended.
- 11, The spaces in classrooms, hallways, and other areas are clear, clean & free of objects including trip hazards, fall hazards, piles/clutter, etc.
- 12, All cabinets are secured and locked.
- 07, Zoning maps for indoors and outdoors are posted.
- 01, All Electrical Outlets are covered.
- 05, Children's food allergy list posted and kept confidential.
- 02, Wallpad/Tablet correctly reflects enrolled children in correct classroom.
- 03, The lesson plan includes individualized activities to promote positive social emotional learning, and a health & safety activity.
- 04, Children's food allergy list posted near food prep area and kept confidential.
- 04, Health & Safety component is included in the lesson plan.
- 05, Zoning maps for indoors and outdoors are posted in visible locations.
- 06, White boards are posted in visible location.

# Daily Playground Safety Checklist



Jan 2023 1,087   Feb 2023 1,020   Mar 2023 1,228   Apr 2023 1,040   May 2023 1,148   Jun 2023 1,067   Jul 2023 982   Aug 2023 1,169   Sep 2023 1,057   Oct 2023 1,131   Nov 2023 961   Dec 2023 936   Jan 2024 1,117   Feb 2024 1,077   Mar 2024 1,136   Apr 2024 1,186

Measured   Measured   Measured   Measured   Measured   Measured   Measured   Measured   Measured   Measured   Measured   Measured   Measured   Measured   Measured   Measured

■ 1, Equipment and Parts: All play equipment is in good repair with no cracks or jagged edges, or blocked from children's access.

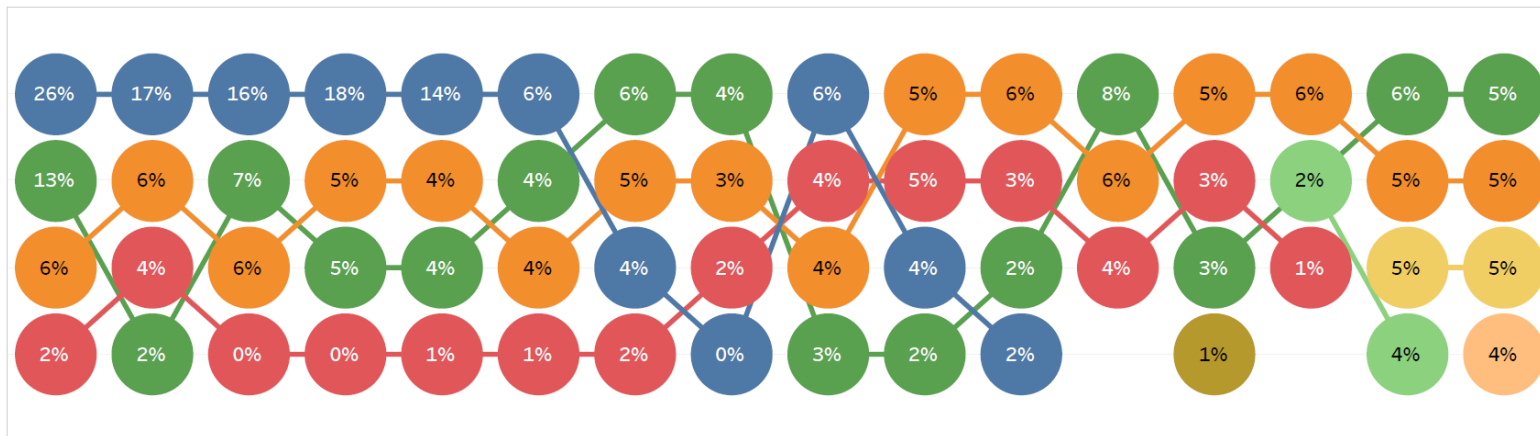
■ 5, Boundaries: Fencing or other barrier zone play areas are locked, secure and in good repair, including gate latches and alarms.

■ 3, Play Materials: All additional play materials such as small blocks, books, dramatic play items, and other toys are in good repair and age appropriate for the children using them.

■ 4, Litter: The area is free of glass, sharp objects, animal feces, branches, wasp nests, vagrants, and abandoned clothing.

■ 6, Zoning Maps: Zoning maps are posted outside in a visible location.

# Facility Safety Checklist



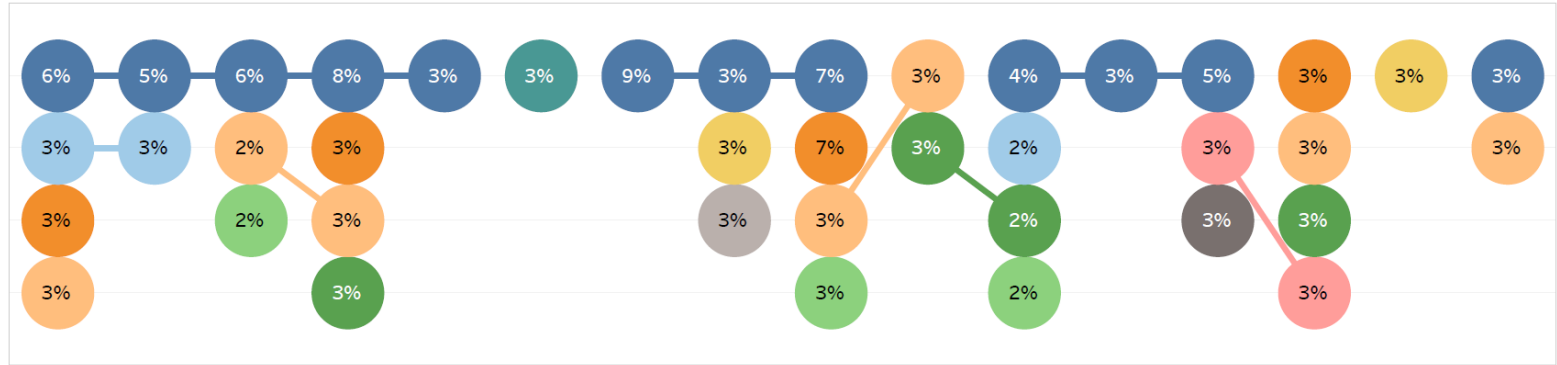
Jan 2023 578 Measured Feb 2023 556 Measured Mar 2023 678 Measured Apr 2023 577 Measured May 2023 638 Measured Jun 2023 558 Measured Jul 2023 520 Measured Aug 2023 642 Measured Sep 2023 600 Measured Oct 2023 642 Measured Nov 2023\* 248 Measured Dec 2023 140 Measured Jan 2024 145 Measured Feb 2024 101 Measured Mar 2024 140 Measured Apr 2024 111 Measured

- 03, Environment(s) are free of rust.
- 01, Outdoor environment is free of litter and unsafe debris.
- 04, Alarms, if applicable, and locks in hallways, front doors, and gates are in working order.
- 02, Hallways/Common areas are free of clutter and tripping hazards.
- 03, Fallen leaves and weeds are not excessive to the point that it poses a tripping hazard on the property.
- 04, Alarms, if applicable, and locks in hallways, front doors, and gates are in working order.
- 06, All community area postings are current, relevant, and bilingual.
- 07, The temperature log for the refrigerator(s) has been completed daily for the week and is registered below 40°F and the freezer below 0°F.



\* Note: Revised monitoring tools were implemented effective Nov 7, 2023; went from daily to weekly

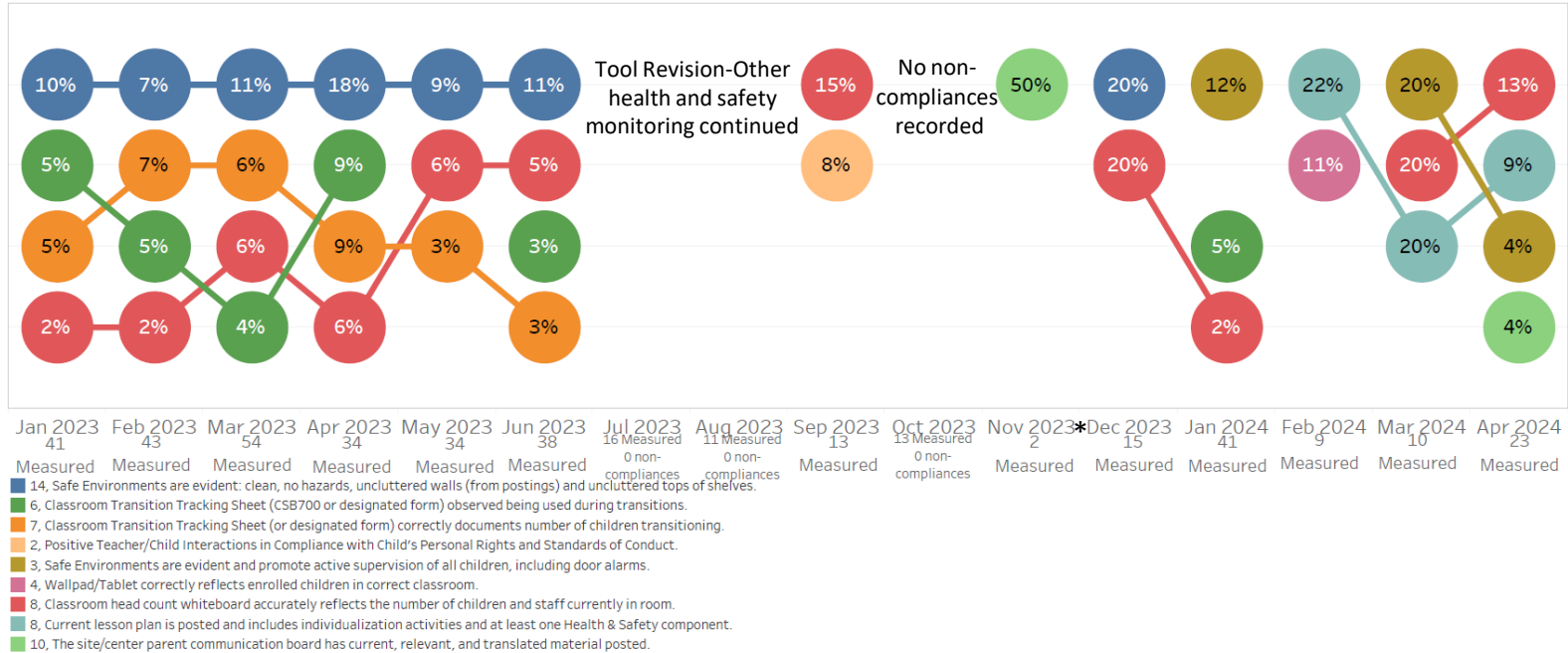
# Monthly Playground Safety Checklist



Jan 2023 35 Feb 2023 40 Mar 2023 49 Apr 2023 40 May 2023 37 Jun 2023 35 Jul 2023 35 Aug 2023 36 Sep 2023 29 Oct 2023 34 Nov 2023 52 Dec 2023\* 29 Jan 2024 39 Feb 2024 39 Mar 2024 36 Apr 2024 38

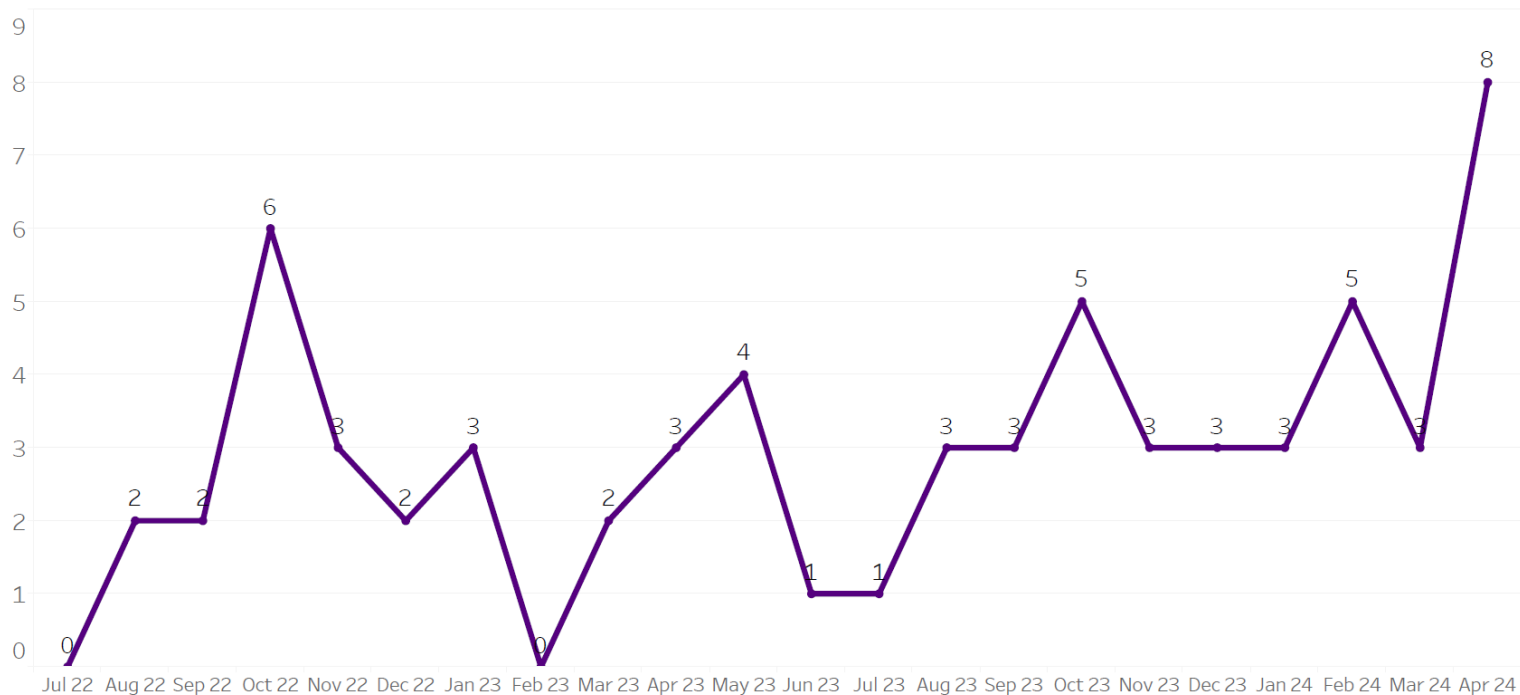
- 04, RUST: No rust is visible.
- 12, LOCATION: Structures are six (6) feet away from walls, fences, and pathways.
- 14, BOUNDARIES: Fencing or other barrier zone play areas, fence gate is closed, upper edges of fencing is bent under.
- 15, GATES: Latched and locked appropriately.
- 06, METAL: Slide beds and other metal parts are shaded from the sun.
- 05, WOOD: There are no splinters, cracks, rotting, or sharp ends.
- 02, FOUNDATION: Footings are not exposed. Concrete is solid and slopes downward to keep water from pooling around the metal.
- 03, BOLTS, NUTS, SCREWS, NAILS, AND OTHER HARDWARE: No pieces are missing, loose, or exposed. Pinch or crush points are covered; no open S-hooks or other hooks / exposed nails.
- 10, EQUIPMENT OR PARTS: All equipment is age-appropriate with no heavy swing seats, in good repair free of cracks, jagged edges, rust, and chipped paint. Slides and climbers have appropriate railings.
- 11, SURFACE: A non-abrasive, appropriate cushioned surface is under the entire structure.
- 13, LITTER: The area is free of glass, sharp objects, animal feces, branches, wasp nests, vagrants, and abandoned clothing.

# Child Transition Safety & Monitoring



\* Note: Revised monitoring tools were implemented effective Nov 7, 2023

# Unusual Incidents Trend



# Unusual Incidents April 2024

## Reportable incidents as defined by the Office of Head Start (OHS)

OHS considers a “significant incident” to be any incident that results in serious injury or harm to a child, violates Head Start standards of conduct at [45 CFR §1302.90\(c\)](#), or results in a child being left alone, unsupervised, or released to an unauthorized adult. A program must report all significant incidents affecting the health and safety of children with 7 days.

## California Department of Social Services Community Care Licensing Citations

Type A: An immediate risk to the health, safety or personal rights of children in care.

Type B: If not corrected right away, may be a risk to the health, safety, and personal rights of the children in care.

## Reportable Health & Safety Unusual Incidents-April 2024

1. Parent Concern-CCL visited and found no violations
2. Emergency Closure-No action from CCL
3. Multiple Cases of Hand, Foot, and Mouth Disease-No action from CCL
4. Minor Child Injury-No action from CCL
5. Mutple Cases of COVID-No action from CCL
6. Multiple Cases of Hand, Foot, and Mouth Disease-No action from CCL
7. Multiple Case of Conjunctivitis (Pink Eye)-No action from CCL
8. Minor Child Injury-No action from CCL

# Region IX Communications

FY 2024 Head Start Funding Increase  
Head Start Grant Extension



CONTRA COSTA COUNTY

EMPLOYMENT & HUMAN SERVICES

# FY 2024 Head Start Funding Increase

**Issuance Date:** April 24, 2024

**National Funding Increase:** \$275 million

**Contra Costa County Increase:** TBD

Eligible recipients will receive a COLA increase of 2.35% of the FY 2023 base funding level. Recipients must use COLA funds to permanently increase their Head Start pay scale.

# Head Start Grant Extension

**Current Gant End Date:** June 30, 2024

**Possible Extension:** July 31, 2024 or August 31, 2024

**Budgetary Impact:** None, budget adjustment request to use unobligated funds to increase Personnel & Benefits

# Current Events

May 2024



CONTRA COSTA COUNTY

EMPLOYMENT & HUMAN SERVICES

# May 2024 Events

## The Life of a Cardboard Box



# May 2024 Events

## Riverview Superheroes



# Recommendation

CONSIDER accepting monthly update on the activities and oversight of the County's Head Start Program, as recommended by the Employment and Human Services Director, and provide guidance.



CONTRA COSTA COUNTY

EMPLOYMENT & HUMAN SERVICES