

POSITION ADJUSTMENT REQUEST

NO. 26365
DATE 10/31/2024

Department Employment and Human Services Department No./
Budget Unit No. 0583 Org No. 1432 Agency No. 19
Action Requested: Add three (3) Information Systems Programmer and Analyst II (LPVA) positions and cancel three (3) Teacher-Project (CJN1) positions (12106, 16137, and 16644) in the Employment and Human Services Department.

Proposed Effective Date: 11/01/2024

Classification Questionnaire attached: Yes No / Cost is within Department's budget: Yes No

Total One-Time Costs (non-salary) associated with request: 0

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$151,086.00 Net County Cost \$34,500.00
Total this FY \$100,725.00 N.C.C. this FY \$23,001.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 54% Federal, 38% State and 8% County

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Jose Merlos, DHRA I

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Kaitlyn Jeffus for

11/1/24

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 11/14/2024

ADOPT Position Adjustment Resolution No.26365 to add three (3) Information Systems Programmer and Analyst II (LPVA) positions at salary plan and grade ZA5-1594 (\$7,602.27 - \$9,240.61) and cancel three (3) Teacher-Project (CJN1) positions (12106, 16137, and 16644) at salary plan and grade QH5-0974 (\$4,938.43 - \$6,002.69) in the Employment and Human Services Department.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: Day following Board Action.

_____(Date)

Chris Miller for

11/14/2024

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE _____

- Approve Recommendation of Director of Human Resources
- Disapprove Recommendation of Director of Human Resources
- Other: _____

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is **APPROVED** ~~DISAPPROVED~~

Monica Nino, Clerk of the Board of Supervisors and County Administrator

DATE 12-03-2024

BY 

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows: